

JOB DESCRIPTION

SCOREKEEPER/TIME KEEPER/REFEREES—BASKETBALL PROGRAM

Job Title: Score Keeper/Time Keeper/Referees

Qualifications:

Knowledge of the rules of the game of Basketball

Prior experience scorekeeping and or running clock for basketball games, and/or experience as a basketball referee.

Prior experience in childcare, coaching, or tutoring is a plus but not required.

Ability to engage with children and communicate effectively with team members.

Demonstrated ability to lead groups and work collaboratively

Able to handle challenges with a positive attitude and deliver creative solutions

CPR/AED and First Aid Certification is preferred.

Certification in babysitting courses is a plus.

Must be available to work Saturdays and weeknights.

Main Duties:

Ensure that the policies for the use of the school gyms and the Long Hill Board of Education are being followed.

Provide guidance, support and instruction to program participants as assigned.

Track, secure, and maintain all equipment and supplies needed to run the programs. Set up equipment as needed.

Regular communication with Basketball Program Director Basketball Staff Supervisor

Enforce program safety procedures.

Work with Recreation Basketball Program Gym Leaders to assist with skills and drills taught in the program. Referee as needed.

Run time clock and keep scorebooks for Travel Games and Recreation Programs as requested.

Reports to: Basketball Program Director