

**JOB DESCRIPTION**  
**SUMMER RECREATION ASSISTANT SUPERVISOR**

Job Title: Assistant Supervisor

Qualifications: Reliable, Leadership Skills, Supervision Experience, Child Care Experience  
Community CPR & First Aid Certified

Main Duties:

- Assist Supervisors in daily operations
- Assist in the promotion and activities of theme days
- Assist counselors in organizing games and activities with campers
- Supervise counselors
- Ensure all campers are in their proper activity and with their group
- Organize Arts & Crafts
- Assist in ordering supplies
- Ensure all rooms are cleaned and in order at the end of the day

Reports to: Supervisor