



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, September 4, 2024
7:30PM OPEN SESSION, 6:30PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The September 4, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/88318053785?pwd=D2xWpx7y559BdsPJZ1gPcAHwu3Nqve.1>

Or Telephone: +1 929 436 2866

Webinar ID: 883 1805 3785 Passcode: 170732

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel, Morris County Record and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

24-223 EXECUTIVE SESSION

- Public Safety
- Attorney Client - Meyersville Tree Lighting, Sunrise Detox
- Contract Negotiations - NJ Transit

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-223 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. OATH OF OFFICE FOR NEWLY ELECTED OFFICIAL - Aubrey Reichard-Eline

5. PROCLAMATION / PRESENTATIONS

- Pediatric Cancer Awareness Month
- Brendan Rae Proclamation

6. ORDINANCE(S):

ORDINANCE 551-24 (FIRST READING / INTRODUCTION)

AN ORDINANCE ADDING A LIEUTENANT POSITION TO THE POLICE DEPARTMENT ORGANIZATIONAL CHART AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, September 4, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, September 25, 2024, by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, September 25, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 551-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 552-24 (FIRST READING / INTRODUCTION)

AN ORDINANCE VACATING A PAPER STREET KNOWN AS GLENVIEW ROAD

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, September 4, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, September 25, 2024, by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, September 25, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 552-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 553-24 (FIRST READING / INTRODUCTION)

AN ORDINANCE CONCERNING FEES CHARGED FOR COPIES OF TOWNSHIP RECORDS AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, September 4, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, September 25, 2024, by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, September 25, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 553-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 548-24 (SECOND READING / ADOPTION)

AMENDING AN ORDINANCE AMENDING SECTION 146 OF THE TOWNSHIP LAND USE ORDINANCE TO INCLUDE REQUIREMENTS FOR MAINTENANCE AND REPAIR OF STORMWATER MANAGEMENT SYSTEMS

PUBLIC HEARING

MOVED by: _____, that Ordinance 548-24 be adopted. **SECONDED by:** _____,
ROLL CALL VOTE

CAPTIAL ORDINANCE 549-24 (SECOND READING / ADOPTION)

AN ORDINANCE AMENDING CAPITAL ORDINANCE NO. 546-24 ENTITLED “[AN ORDINANCE] PROVIDING FOR VARIOUS IMPROVEMENTS ... AND APPROPRIATING \$2,570,000.00 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP” AND AUTHORIZING THE APPROPRIATION OF FUNDS FOR THE PURCHASE OF A DUMP TRUCK BODY AND PURCHASE OF A PICKUP TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS

PUBLIC HEARING

MOVED by: _____, that Ordinance 549-24 be adopted. **SECONDED by:** _____,
ROLL CALL VOTE

ORDINANCE 550-24 (SECOND READING / ADOPTION)

AMENDING CHAPTER 29 OF THE TOWNSHIP CODE ENTITLED “UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS”

PUBLIC HEARING

MOVED by: _____, that Ordinance 550-24 be adopted. **SECONDED by:** _____,
ROLL CALL VOTE

7. CONSENT AGENDA RESOLUTIONS:

Resolution No. 24-224 – 24-233 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 24-224 APPROVAL AND RELEASE OF MINUTES
- 24-225 APPROVING PAYMENT OF BILLS
- 24-226 AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE - #22-00001
- 24-227 ACCEPTING RESIGNATION - FLORIO
- 24-228 STANDING TOWNSHIP COMMITTEE APPOINTMENTS
- 24-229 AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES
- 24-230 APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM DRUNK DRIVING ENFORCEMENT FUND IN THE SUM OF \$5,248.98.
- 24-231 AWARDED CONTRACT FOR NORTHFIELD ROAD IMPROVEMENTS
- 24-232 AWARD OF CONTRACT– CLARKE CATON HINTZ
- 24-233 RESOLUTION ADOPTING NEW OPRA FORM

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-224 through 24-233 are hereby approved. **SECONDED by:** _____. **ROLL CALL VOTE:**

8. **COMMITTEE REPORTS:**

9. **ADMINISTRATOR'S REPORT:**

10. **DISCUSSION:**

- Traffic Signal – Valley Road – Northfield/Division
- OPRA BWC fee
- Construction Records Clearance fee

11. **OLD/NEW BUSINESS:**

12. **ANNOUNCEMENTS:**

13. **MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter -
Comments and remarks will be limited to 3 Minutes

14. **ADJOURNMENT**

**RESOLUTION 24-223
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Public Safety
- Attorney Client - Meyersville Tree Lighting, Sunrise Detox
- Contract Negotiations - NJ Transit

**ORDINANCE 551-24
AN ORDINANCE ADDING A LIEUTENANT POSITION TO THE POLICE DEPARTMENT
ORGANIZATIONAL CHART AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED
“ADMINISTRATION”**

BE IT ORDAINED, by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 2 of the Township Code, entitled “Administration,” is hereby amended as follows:

Section 1. Subsection 2-14.1 entitled “Establishment” in Section 2-14 entitled “Police Department” is hereby amended by adding one (1) lieutenant position, so that three (3) lieutenant positions are now authorized.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 552-24
AN ORDINANCE VACATING A PAPER STREET KNOWN AS GLENVIEW ROAD**

WHEREAS, the paper street described below was dedicated, but was never accepted or opened by the Township; and

WHEREAS, it appears to the Township Committee that the public interest will be better served by releasing the public interest in the paper street described below;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

Section 1. The public right in the following paper street is hereby released and extinguished in accordance with the provisions of *N.J.S.A. 40:67-19*:

Name of Street	Location
Glenview Road	Entire length from Vickie's Place to Passaic Valley Road.

Section 2. This ordinance expressly reserves and excepts from vacation all rights and privileges presently possessed by public utilities as defined in N.J.S.A. 48:2-1 and by any cable television company as defined in N.J.S.A. 48:5A-1, et seq. to maintain, repair and replace their existing facilities in, adjacent to, over or under the street to be vacated.

Section 3. In accordance with the requirements of N.J.S.A. 40:49-6, a copy of this Ordinance shall be published at least ten (10) days prior to the time fixed for further consideration for final passage and adoption.

Section 4. At least one (1) week prior to such time fixed for further consideration for final passage of this Ordinance, a copy of this Ordinance, together with a notice of the introduction thereof, and the time and place when and where this Ordinance will be further considered for final passage, shall be mailed to every person whose lands may be affected by the Ordinance, so far as the same may be ascertained, directed to his last known post office address.

Section 5. Within sixty (60) days after this Ordinance becomes effective, the Township Clerk shall file a copy of this Ordinance, certified by her under the seal of the Township to be a true copy of this Ordinance, together with a copy of the proof of publication thereof in the Morris County Clerk's office, to be recorded in a book entitled "Vacations."

Section 6. This Ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 553-24

AN ORDINANCE CONCERNING FEES CHARGED FOR COPIES OF TOWNSHIP RECORDS AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

WHEREAS, P.L.2024, c.16, amended OPRA (N.J.S.A.. 47:1A-5) changed the rules for records requested in a different medium;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter 2 of the Township Code entitled "Administration" is amended as follows:

Section 1. Subsection 2-59.3 entitled "Fees" in Section 2-59 entitled "Inspection and Copying Public Records; Fees" is amended to read as follows:

§ 2-59. INSPECTION AND COPYING PUBLIC RECORDS; FEES.

§ 2-59.3. Fees.

A copy or copies of Township records may be purchased by any person upon payment of the following fees:

- a. Photocopying. The fee for the duplication of a Township record on Township photocopy machines shall be set forth in the Township fee resolution, as amended.

If in a particular case, the Township's actual costs of duplication exceed the foregoing rates, the requestor shall pay the Township the actual cost of duplication. In no event shall the fee exceed the amount permitted by OPRA (N.J.S.A. 47:1A-5).

~~b. — Copies of records in different media whenever the nature, format, manner or collation, or volume of a Township record embodied in the form of printed matter to be inspected, examined, or copied pursuant to this section is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size or involves an extraordinary expenditure of time and effort to accommodate the request, the Township Clerk may charge, in addition to the actual cost of duplicating the record, a special service charge that shall be based upon the actual direct cost of providing the copy or copies. In such cases, the requestor shall have the opportunity to review and object to the charge prior to its being incurred.~~

~~c. — If a request is for a record: (1) in a medium not routinely used by the Township; (2) not routinely developed or maintained by the Township; or (3) requiring a substantial amount of manipulation or programming of information technology, the Township Clerk may charge, in addition to the actual cost of duplication, a special charge that shall be reasonable and based on the cost for any extensive use of information technology or for the labor cost of personnel providing the service, that is actually incurred by the Township or attributable to the Township for the programming, clerical, and supervisory assistance required, or both.~~

b. The custodian shall permit access to a government record and provide a copy thereof in the medium or format requested if the Township maintains the record in that medium or format. If the Township does not maintain the record in the medium or format requested, the custodian shall convert the record to the medium or format requested, if the medium or format is available to the Township and does not require a substantial amount of manipulation or programming of information technology or the services of a third-party vendor. If the custodian converts the record to the medium or format requested, she may charge, in addition to the actual cost of duplication, a special service fee that shall be reasonable and shall be based on the cost for any extensive use of information technology, or for the labor cost of personnel providing the service, that is actually incurred by the Township or attributable to the Township for the programming, clerical, and supervisory assistance required, or both. If the Township does not maintain the record in the electronic medium or format requested, and the medium or format is not available to the Township without a substantial amount of manipulation or programming of information technology, the custodian shall be under no obligation to convert the record to the electronic medium or format requested but shall, at a minimum, provide a copy in the electronic format maintained by the Township.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 548-24
AMENDING AN ORDINANCE AMENDING SECTION 146 OF THE TOWNSHIP LAND USE
ORDINANCE TO INCLUDE REQUIREMENTS FOR MAINTENANCE AND REPAIR OF
STORMWATER MANAGEMENT SYSTEMS**

Statement of Purpose: To amend the requirements for Stormwater Management to include mandatory maintenance requirements and reporting of maintenance activities on stormwater management systems constructed as a part of a major stormwater development.

WHEREAS, the Township of Long Hill maintains a Tier A Municipal Stormwater General Permit, which authorizes the discharge of stormwater from small municipal separate storm sewers, generally referred to as the Teir A MS4 Stormwater Permit; and

WHEREAS, the Tier A MS4 Stormwater Permit issued to the Township requires compliance with the US Environmental Protection Agency’s (EPA’s) Phase II Rules; and

WHEREAS, the Tier A MS4 Stormwater Permit requires the Township to establish requirements for the routine maintenance, repair, and recording of all stormwater management systems, both privately and publicly owned within the Township, constructed in accordance with “Major Development”, as defined in Section LU-146.2 of the Township Land Use Ordinance; and

WHEREAS, the Township is required, under the terms of the Tier A MS4 Stormwater Permit, to establish requirements within its Land Use Ordinance that, at minimum, meet the requirements set forth in the State of New Jersey, Department of Environmental Protection Rules and Regulations pertaining to Stormwater Management, NJAC 7:8.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, Sate of New Jersey, that the Township Land Use Ordinance is amended as follows:

Section 1. Section LU-146 of the Township Land Use Ordinance entitled “Stormwater Management” is amended as follows:

§ LU-146.5 Maintenance and Repair of Stormwater Management Systems.

- a. All projects meeting the definition of Major Development, as defined in §LU-146.2, shall be required to include a maintenance and reporting plan as described herein.
- b. The property owner, or design engineer, shall prepare a maintenance plan meeting the following requirements:
 - 1. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash

- removal; and the name, address, and telephone number of the person or persons responsible for preventive and corrective maintenance (including replacement). The plan shall contain information on BMP location, design, ownership, maintenance tasks and frequencies, and other details as specified in Chapter 8 of the NJ BMP Manual, as well as the tasks specific to the type of BMP, as described in the applicable chapter containing design specifics.
2. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.
 3. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
 4. If the party responsible for maintenance identified under subsection LU-146.5.b.2 above is not a public agency, the maintenance plan and any future revisions based on subsection LU-146.5.b.6 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.
 5. Preventive and corrective maintenance shall be performed to maintain the functional parameters (storage volume, infiltration rates, inflow/outflow capacity, etc.) of the stormwater management measure, including, but not limited to, repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of non-vegetated linings.
 6. The party responsible for maintenance identified under subsection LU-146.5.b.2 above shall perform all of the following requirements:
 - a. Maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders;
 - b. Evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed;
 - c. Retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by subsection LU-146.5.b.5 and b.6 above; and
 - d. Obtain an annual stormwater maintenance permit from the township in accordance with subsection LU-146.6.
 7. The requirements of subsection LU-146.5.b.2 and b.3 do not apply to stormwater management facilities that are dedicated to and accepted by the township or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department of Environmental Protection.

8. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the township shall notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have 14 days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The township, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the township may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such a bill may result in a lien on the property.
- c. Nothing in this subsection shall preclude the township in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

§ LU-146.6 Inspection and Permitting of Stormwater Management Systems

- a. All stormwater management facilities are to be maintained by the responsible party or homeowner association in accordance with the approved maintenance plan.
- b. All stormwater management facilities for major developments are required to obtain a Stormwater Maintenance Permit from the Long Hill Township Engineering Department.
 - ~~1. The Annual fee for the Stormwater Maintenance Permit shall be \$50.~~
 1. The Stormwater Maintenance Permit shall be renewed each year no later than January 31st.
 2. A detailed inspection and maintenance report shall be submitted annually no later than January 31st to the Long Hill Township Engineering Department.
 3. The inspection and maintenance report shall include and not be limited to:
 - i. Stormwater inlets and manholes.
 - ii. Detention basin outflow structures.
 - iii. Trash racks and overflow grates.
 - iv. Vegetation.
 - v. Embankment erosion control.
 - vi. Sediment removal and pond maintenance.
 - vii. Mechanical Treatment Devices utilizing filters shall have a record of filter replacement as per the manufacturer's specifications.
 - viii. Green infrastructure measures.
 - ix. All other stormwater measures identified within the Operations and Maintenance Manual as system components at the time the Manual is accepted by the Township.

§ LU-146.7 Penalties

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this Stormwater Management Ordinance, or otherwise violates the requirements of §LU-146, shall be liable to the penalties set forth in Chapter 1, Section 1-5 of this Code.

Section 2. In all other respects, Section LU-146 of the Township Code shall remain unchanged.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof and hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section, or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section, or provision of this ordinance

except insofar as the article, section, or provision so declared invalid shall be inseparable from the remainder of any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

CAPITAL ORDINANCE 549-24

AN ORDINANCE AMENDING CAPITAL ORDINANCE NO. 546-24 ENTITLED “[AN ORDINANCE] PROVIDING FOR VARIOUS IMPROVEMENTS ... AND APPROPRIATING \$2,570,000.00 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP” AND AUTHORIZING THE APPROPRIATION OF FUNDS FOR THE PURCHASE OF A DUMP TRUCK BODY AND PURCHASE OF A PICKUP TRUCK FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, Capital Ordinance No. 546-24 entitled [An Ordinance] Providing for Various Improvements in and by the Township of Long Hill, in the County of Morris, New Jersey, and appropriating \$2,570,000.00 Therefor from Various Funds of the Township” was adopted by the Township Committee on July 17, 2024; and

WHEREAS, Section 2 of Ordinance 546-24 provided in relevant part that, “The improvement hereby authorized and the several purchases for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows:... (g) DPW equipment to include vehicle wash recycler, large dump truck...”; and

WHEREAS, DPW Director Gallo has asked the Township to purchase a Dump Truck Body and Pick Up Truck rather than purchasing a Large Dump Truck;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that Capital Ordinance 546-24 is hereby amended as follows:

Section 1. Paragraph “(g)” of section 2 is amended as follows:

Section 2. The improvement hereby authorized and the several purchases for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows... (g) DPW equipment to include vehicle wash recycler, ~~large dump truck~~ Dump Truck Body and Pick Up Truck with snowplow

Section 2. In all other respects Capital Ordinance 546-24 shall remain in full force and effect.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 550-24

AMENDING CHAPTER 29 OF THE TOWNSHIP CODE ENTITLED “UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS”

WHEREAS, *N.J.A.C. 5:23-2.27* provides that:

In the case of discontinuance of a building project, the volume of the work actually completed shall be computed. Any excess for the uncompleted work shall be returned to the permit holder; except that all penalties that may have been imposed on the permit holder under the requirements of the regulations shall first be collected. Plan review fees are not refundable.

WHEREAS, paragraph "m" of § 29-1.2. of the Township Code entitled "Construction Permit Fees" is inconsistent with the DCA rule;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter 29 of the Township Code entitled "Uniform Construction Code and Construction Requirements" is hereby amended as follows:

Section 1. Paragraph "m" of § 29-1.2. of the Township Code entitled "Construction Permit Fees" is hereby deleted, as follows:

§ 29-1.2. Construction Permit Fees

~~m. No refund will be given after 45 days of issuance of a permit. Prior to the 45 days of issuance, a 20% plan review cost of the permit will be held from the refund, along with any DCA costs.~~

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**RESOLUTION 24-224
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of August 14, 2024.

BE IT FURTHER RESOLVED that the Township Committee hereby approves August 14, 2024, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 24-225
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 24-226
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE - #22-00001**

WHEREAS, funds have been remitted by Provident Bank to redeem tax sale certificate #22-00001 for 193 Clover Hill Rd., Millington, Block 11804 Lot 9.55, held by WSFS CF ACTLIEN HOLDING.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$22,887.57 plus a premium of \$25,900.00 for a total of \$48,787.57 to the lienholder:

Make Redemption checks payable to:
WSFS CF ACTLIEN HOLDING
PO BOX 71539
PHILADELPHIA, PA 19176-6276

**RESOLUTION 24-227
ACCEPTING RESIGNATION - FLORIO**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill accepts the resignation of Gino Florio as Truck Driver/Laborer Class 4 effective August 30, 2024.

**RESOLUTION 24-228
AMENDING STANDING TOWNSHIP COMMITTEE APPOINTMENTS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following persons be hereby appointed the Standing Committees of the Township;

Committeeman Matthew Dorsi
Emergency Management
Board of Health
Fire Liaison
Senior Citizens
Green Team
Traffic Safety

Committeeman Victor Verlezza
Beautification
Visionary Comm. – Central Park
Board of Health
Recreation
Traffic Safety Alternate
Open Space Advisory Committee (not as resident)
Environmental

Committeeman Scott Lavender
MC Community Development
Board of Health
Community Services
Planning Board **(changed from Mayors designee)**
Historic Preservation Advisory Committee
Admin & Exec
Audio/Visual Technology Advisory Committee

Committeeman Guy Piserchia
MC Community Development
A Way Out
Board of Health
First Aid

Committeewoman Aubrey Reichard-Eline
Board of Health
Shade Tree

Emergency Management
Green Team
Board of Education

Digital Engagement Technology Advisory Committee

RESOLUTION 24-229
AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following persons be hereby appointed the Standing Committees of the Township;

TOWNSHIP COMMITTEE APPOINTMENTS

Planning Board

Scott Lavender Class III

Expiration of Term

December 31, 2024

Recreation Committee

Denise Azevedo

Expiration of Term

December 31, 2028

RESOLUTION 24-230
APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM DRUNK DRIVING ENFORCEMENT FUND IN THE SUM OF \$5,248.98.

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

NOW, THEREFORE BE IT RESOLVED that the Township of Long Hill, in the County of Morris, hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$5,248.98 pursuant to a grant received from the "Drunk Driving Enforcement Fund"; and

BE IT FURTHER RESOLVED that a like sum of \$5,248.98 be appropriated under the title "Drunk Driving Enforcement Fund".

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward to the Director of the Division of Local Government Services, the appropriate documentation required for the Director's approval.

RESOLUTION 24-231
AWARDING CONTRACT FOR NORTHFIELD ROAD IMPROVEMENTS

WHEREAS, bids were received on August 28, 2024, for the construction of improvements to Northfield Road; and

WHEREAS, a total of four bids were received; and

WHEREAS, the low bid in the amount of \$376,401.85 was submitted by Fischer Contracting of Scotch Plains, New Jersey; and

WHEREAS, Fischer Contracting's bid met all of the requirements of the Local Public Contracts Law and

the bid specifications; and

WHEREAS, the Township Public Works Manager has recommended awarding the contract to Fischer Contracting; and

WHEREAS, a certification of availability of adequate funds has been filed by the Chief Financial Officer, in accordance with the requirements of N.J.S.C. 5:30-14.5;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for the Northfield Road improvements is hereby awarded to Fischer Contracting in accordance with its bid dated August 28, 2024, in the amount of \$376,401.85.
2. The Mayor and Clerk are hereby authorized to execute a contract with Fischer Contracting upon receipt from Fischer Contracting of all other documentation required pursuant to the bid specifications and the Local Public Contracts Law.
3. This contract shall be charged to budget line item C-04-2023-52023-2-02256. The certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 24-232
AWARD OF CONTRACT- CLARKE CATON HINTZ**

WHEREAS, the Historic Preservation Advisory Committee recommends an award of contract to complete the basement waterproofing at the Millington School House; and

WHEREAS, a proposal was received from Clarke Caton Hintz in the amount of \$55,000.00; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract is hereby awarded to Clarke Caton Hintz in accordance with its quotation dated August 26, 2024, in the amount of \$55,000.00.
2. The Mayor and Clerk are hereby authorized and directed to execute the contract.
3. This contract will be properly charged to the following line-item appropriation of the official Township budget C-04-2023-52023-2-02256.

**RESOLUTION 24-233
RESOLUTION ADOPTING NEW OPRA FORM**

WHEREAS, The Open Public Records Act, N.J.S.A. 47:1A-1 et seq, was amended by P.L. 2024, c. 16, which took effect on September 3, 2024); and

WHEREAS, the new law requires all public agencies to “adopt the form established by the Government Records Council for the use of any person who requests access to a government record held or controlled by the public agency” (N.J.S.A. 47:1A-5(s));

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that it does hereby adopt the form established by the Government Records Council for the use of any person who requests access to a government record held or controlled by the Township.
