



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
Wednesday, July 17, 2024  
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.gov](http://www.longhillnj.gov) on the Monday preceding the meeting.

The July 17, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/82050006878?pwd=SQXiSB6a5xhliTCLWHDrtY8P0e0INj.1>

Or Telephone: +1 929 436 2866

Webinar ID: 820 5000 6878 Passcode: 422181

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

**1. STATEMENT OF PRESIDING OFFICER**

*"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at [www.longhillnj.gov](http://www.longhillnj.gov). A public comment period will be held in the order it is listed on the meeting agenda.*

**2. EXECUTIVE SESSION:**

24-188 EXECUTIVE SESSION

- Contract Negotiations - Settlement agreement, PBA contract, DPW contract

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 24-188 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**3. CALL MEETING TO ORDER:**

**4. PROCLAMATION / PRESENTATIONS**

- PSEG Presentation
- Audit Presentation

24-189 GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

24-190 AUDIT CORRECTIVE ACTION PLAN

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 24-189 and Resolution 24-190 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**5. ORDINANCE(S):**

**ORDINANCE 548-24 (FIRST READING / INTRODUCTION)**

**AMENDING AN ORDINANCE AMENDING SECTION 146 OF THE TOWNSHIP LAND USE ORDINANCE TO INCLUDE REQUIREMENTS FOR MAINTENANCE AND REPAIR OF STORMWATER MANAGEMENT SYSTEMS**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, July 17, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, August 14, 2024, by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, August 14, 2024, public agenda, or email [municipalclerk@longhillnj.gov](mailto:municipalclerk@longhillnj.gov).

**MOVED** by: \_\_\_\_\_, that Ordinance 547-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 541-24 (SECOND READING / ADOPTION)**  
**CALENDAR YEAR 2024 -MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance 541-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 542-24 (SECOND READING / ADOPTION)**  
**SALARIES AND WAGES ORDINANCE**

**PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance 542-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 543-24 (SECOND READING / ADOPTION)**  
**ESTABLISHING A CONSTRUCTION RECORDS CLEARANCE CERTIFICATE AND SUPPLEMENTING AND AMENDING CHAPTER 29 OF THE TOWNSHIP CODE ENTITLED "UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS"**

**PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance 543-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 544-24 (SECOND READING / ADOPTION)**  
**AN ORDINANCE CONCERNING POLICE DEPARTMENT DISCIPLINE PROCEDURES AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"**

**PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance 544-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 545-24 (SECOND READING / ADOPTION)**

**AN ORDINANCE VACATING PAPER STREETS KNOWN AS CAROL LANE AND MANUEL STREET**

**PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance 545-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**CAPITAL ORDINANCE 546-24 (SECOND READING / ADOPTION)**

**PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$2,570,000.00 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP**

**PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance 546-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**ORDINANCE 547-24 (SECOND READING / ADOPTION)**

**UPDATING THE POLICE DEPARTMENT ORGANIZATION CHART BY CLARIFYING THE DUTIES OF THE PUBLIC SAFETY DIRECTOR AND THE LAW ENFORCEMENT EXECUTIVE AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION."**

**PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance 547-24 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**6. RESOLUTION:**

- 2024 Budget

24-191            2024 BUDGET TO BE READ BY TITLE ONLY AT PUBLIC HEARING

24-192            ADOPTION OF 2024 BUDGET

**OPEN PUBLIC HEARING**

**CLOSE PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 24-191 and Resolution 24-192 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**7. CONSENT AGENDA RESOLUTIONS:**

Resolution No. 24-193 – 24-202 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

24-193            APPROVAL AND RELEASE OF MINUTES

24-194            APPROVING PAYMENT OF BILLS

- 24-195 APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE CHESTNUT STREET RESURFACING PROJECT
- 24-196 AUTHORIZING AN APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE BODY-WORN CAMERA GRANT PROGRAM
- 24-197 CERTIFYING ACTIVE MEMBERSHIP WITH MILLINGTON VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – MICHAEL RODRIGUEZ
- 24-198 AUTHORIZING RELEASE OF ESCROWS
- 24-199 SOCIAL AFFAIR PERMIT [ELKTOBERFEST - BPO ELKS NO 2392]
- 24-200 SOCIAL AFFAIR PERMIT [FAMILY FUN DAY- BPO ELKS NO 2392]
- 24-201 AUTHORIZING AN APPLICATION TO THE STATE OF NEW JERSEY BODY ARMOR REPLACEMENT GRANT PROGRAM
- 24-202 AUTHORIZING DISPOSAL OF SURPLUS PROPERTY OF LONG HILL TOWNSHIP

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 24-193 through 24-202 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**8. COMMITTEE REPORTS:**

**9. ADMINISTRATOR'S REPORT:**

**10. DISCUSSION:**

**11. OLD/NEW BUSINESS:**

**12. ANNOUNCEMENTS:**

**13. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes**

**14. ADJOURNMENT**

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**RESOLUTION 24-188  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiations - Settlement agreement, PBA contract, DPW contract

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**ORDINANCE 548-24  
AMENDING AN ORDINANCE AMENDING SECTION 146 OF THE TOWNSHIP LAND USE  
ORDINANCE TO INCLUDE REQUIREMENTS FOR MAINTENANCE AND REPAIR OF  
STORMWATER MANAGEMENT SYSTEMS**

*Statement of Purpose: To amend the requirements for Stormwater Management to include mandatory maintenance requirements and reporting of maintenance activities on stormwater management systems constructed as a part of a major stormwater development.*

**WHEREAS**, the Township of Long Hill maintains a Tier A Municipal Stormwater General Permit, which authorizes the discharge of stormwater from small municipal separate storm sewers, generally referred to as the Teir A MS4 Stormwater Permit; and

**WHEREAS**, the Tier A MS4 Stormwater Permit issued to the Township requires compliance with the US Environmental Protection Agency’s (EPA’s) Phase II Rules; and

**WHEREAS**, the Tier A MS4 Stormwater Permit requires the Township to establish requirements for the routine maintenance, repair, and recording of all stormwater management systems, both privately and publicly owned within the Township, constructed in accordance with “Major Development”, as defined in Section LU-146.2 of the Township Land Use Ordinance; and

**WHEREAS**, the Township is required, under the terms of the Tier A MS4 Stormwater Permit, to establish requirements within its Land Use Ordinance that, at minimum, meet the requirements set forth in the State of New Jersey, Department of Environmental Protection Rules and Regulations pertaining to Stormwater Management, NJAC 7:8.

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, Sate of New Jersey, that the Township Land Use Ordinance is amended as follows:

**Section 1.** Section LU-146 of the Township Land Use Ordinance entitled “Stormwater Management” is amended as follows:

§ LU-146.5 Maintenance and Repair of Stormwater Management Systems.

- a. All projects meeting the definition of Major Development, as defined in §LU-146.2, shall be required to include a maintenance and reporting plan as described herein.
- b. The property owner, or design engineer, shall prepare a maintenance plan meeting the following requirements:
  - 1. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment,

debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventive and corrective maintenance (including replacement). The plan shall contain information on BMP location, design, ownership, maintenance tasks and frequencies, and other details as specified in Chapter 8 of the NJ BMP Manual, as well as the tasks specific to the type of BMP, as described in the applicable chapter containing design specifics.

2. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.
3. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
4. If the party responsible for maintenance identified under subsection LU-146.5.b.2 above is not a public agency, the maintenance plan and any future revisions based on subsection LU-146.5.b.6 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.
5. Preventive and corrective maintenance shall be performed to maintain the functional parameters (storage volume, infiltration rates, inflow/outflow capacity, etc.) of the stormwater management measure, including, but not limited to, repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of non-vegetated linings.
6. The party responsible for maintenance identified under subsection LU-146.5.b.2 above shall perform all of the following requirements:
  - a. Maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders;
  - b. Evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed;
  - c. Retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by subsection LU-146.5.b.5 and b.6 above; and
  - d. Obtain an annual stormwater maintenance permit from the township in accordance with subsection LU-146.6.
7. The requirements of subsection LU-146.5.b.2 and b.3 do not apply to stormwater management facilities that are dedicated to and accepted by the township or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department of Environmental Protection.
8. In the event that the stormwater management facility becomes a danger

to public safety or public health, or if it is in need of maintenance or repair, the township shall notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have 14 days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The township, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the township may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such a bill may result in a lien on the property.

- c. Nothing in this subsection shall preclude the township in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

### **§ LU-146.6 Inspection and Permitting of Stormwater Management Systems**

- a. All stormwater management facilities are to be maintained by the responsible party or homeowner association in accordance with the approved maintenance plan.
- b. All stormwater management facilities for major developments are required to obtain a Stormwater Maintenance Permit from the Long Hill Township Engineering Department.
- ~~1. The Annual fee for the Stormwater Maintenance Permit shall be \$50.~~
1. The Stormwater Maintenance Permit shall be renewed each year no later than January 31st.
  2. A detailed inspection and maintenance report shall be submitted annually no later than January 31st to the Long Hill Township Engineering Department.
  3. The inspection and maintenance report shall include and not be limited to:
    - i. Stormwater inlets and manholes.
    - ii. Detention basin outflow structures.
    - iii. Trash racks and overflow grates.
    - iv. Vegetation.
    - v. Embankment erosion control.
    - vi. Sediment removal and pond maintenance.
    - vii. Mechanical Treatment Devices utilizing filters shall have a record of filter replacement as per the manufacturer's specifications.
    - viii. Green infrastructure measures.
    - ix. All other stormwater measures identified within the Operations and Maintenance Manual as system components at the time the Manual is accepted by the Township.

### **§ LU-146.7 Penalties**

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this Stormwater Management Ordinance, or otherwise violates the requirements of §LU-146, shall be liable to the penalties set forth in Chapter 1, Section 1-5 of this Code.

**Section 2.** In all other respects, Section LU-146 of the Township Code shall remain unchanged.

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof and hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section, or provision of this ordinance shall be held invalid in any

court of competent jurisdiction, the same shall not affect any other article, section, or provision of this ordinance except insofar as the article, section, or provision so declared invalid shall be inseparable from the remainder of any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

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**ORDINANCE 541-24  
CALENDAR YEAR 2024 -MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 425,823.09 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Long Hill, in the County of *Morris*, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 425,823.09, and that the CY 2024 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction: and,



**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

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**ORDINANCE 542-24  
SALARIES AND WAGES ORDINANCE**

*STATEMENT OF PURPOSE: Salary and wage amendments*

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

**Section 1.** The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$180,000
Executive Administrative Assistant	\$52,500 - \$82,500
Municipal Clerk/Registrar	\$45,000 - \$93,500
Deputy Registrar	\$2,500 - \$10,000
Administrative Assistant	\$33,000 - \$57,750
Administrative Assistant [Part Time]	\$ 20.00 - \$ 33.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$ 55,000
Asst. to the CFO [Part Time]	\$20,000 - \$48,000
Accts. Payable Manager	\$25,000 - \$66,000
Clerical [Part Time]	\$15.00 - \$27.00/hr.
Tax Collector [Full Time]	\$60,000-\$77,000
Tax Assessor [Part Time]	\$20,000 - \$44,000
Assistant Treasurer	\$45,000 - \$82,500
Qualified Purchasing Agent [Part Time]	\$5,000 - \$8,250
Executive Producer Long Hill TV	\$25.00 - \$38.50/hr.
Community Services Program Manager	\$25,000 - \$60,000
<b>Board of Health</b>	
Animal Control Officer [Part Time]	\$35.00 - \$66.00/hr.
<b>Court</b>	
Municipal Court Judge	\$19,000 - \$43,750
Court Administrator	\$40,000 - \$93,750
<b>Planning and Development</b>	
Construction Code Official [Part Time]	\$30,000 - \$49,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$44.00/hr.
Plumbing Sub Code Official [Part Time]	\$ 35.00 - \$54.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$54.00
Technical Assistant to the Construction Official	\$50,000 - \$66,000
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$93,500
Code/Zoning Enforcement Officer [Part Time]	\$ 25.00 - \$44.00/hr.
Engineer	\$115,000 - \$175,000
<b>Recreation</b>	
Recreation Director	\$30,000 - \$84,000

Assistant Recreation Director [Full Time] \$35,000 - \$66,000

**Seasonal/ [Part Time] Positions**

Summer Recreation Site Director \$ 22.00 - \$ 38.50/hr.  
 Summer Recreation Site Supervisor \$ 17.00 - \$ 29.70/hr.  
 Summer Recreation Assistant \$ 15.00 - \$ 27.50/hr.  
 Summer Recreation Counselor \$ 14.13 - \$ 18.50/hr.  
 Lake Director \$ 20.00 - \$ 38.50/hr.  
 Assistant Lake Director \$ 15.00 - \$ 27.50/hr.  
 Head Lifeguard \$ 14.13 - \$ 22.00/hr.  
 Life Guard \$ 14.13 - \$ 22.00/hr.  
 Score Keeper/Time Keeper/Referees \$ 14.13 - \$ 16.50/hr.  
 Basketball Director \$ 18.00 - \$ 33.00/hr.  
 Basketball Staff Supervisor \$ 14.30 - \$ 30.00/hr.

***Police Department***

Public Safety Director \$175,000 - \$235,000  
 Chief of Police \$125,000 - \$216,000  
 Police Officers per Collective Bargaining Contract  
 Special Law Enforcement Officer (SLEO) \$ 25.00-\$35.00  
 Executive Administrative Assistant \$ 95,000 - \$140,000  
 Police Department Secretary \$ 36,000 - \$72,000  
 Administrative Assistant to the Chief of Police \$ 52,500 - \$82,500  
 Police Officer Trainee \$ 35,000 - \$42,000  
 PD Administrative Assistant [Part Time] \$ 33,000 - \$ 57,200  
 School Crossing Guard [Part Time] \$ 14.13 - \$ 28.60/hr.  
 Police Matron \$ 14.13 - \$ 30.80/hr.  
 Court Security Officer [Part Time] \$ 20.00 - \$33.00/hr.

***Office of Emergency Management***

Emergency Management Coordinator [Part Time] \$10,000 – 12,000

***Department of Public Works/Roads***

Director of Public Works /Superintendent of Roads \$85,000 - \$150,000  
 DPW employees per Collective Bargaining Contract  
 Part Time Laborer \$ 14.13 – 27.50/hr.

***Senior Services***

Senior Citizens Bus Driver \$ 30.00 - \$ 45.00/hr.

*Mileage reimbursement based on current IRS Standard*

**Section 2.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

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**ORDINANCE 543-24  
 ESTABLISHING A CONSTRUCTION RECORDS CLEARANCE CERTIFICATE AND  
 SUPPLEMENTING AND AMENDING CHAPTER 29 OF THE TOWNSHIP CODE ENTITLED “UNIFORM  
 CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS”**

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that Chapter 29 of the Township Code entitled “Uniform Construction Code and Construction Requirements” is hereby supplemented and amended as follows:

**Section 1.** There is hereby created a new section 29-3 entitled “Construction Records Clearance Certificate” which reads as follows:

**29-3 CONSTRUCTION RECORDS CLEARANCE CERTIFICATE**

**29-3.1 When Required.**

- a) No building or structure shall be occupied in whole or in part prior to the issuance of a certificate of construction records clearance (CRC). A CRC shall be required prior to the sale of any residential or commercial structure and prior to the rental of any tenant space in a commercial structure within the Township.
- b) A CRC shall be issued if, but only if, there are no open construction permits on the premises. If there are any open construction permits, the CRC shall be issued only on completion of all final inspections and approvals and issuance of appropriate Uniform Construction Code certificates.
- c) Exceptions. The following transactions are exempt from obtaining a CRC as long as no change in physical occupancy occurs:
  1. Transfer of title to correct a previously recorded deed.
  2. Title eligible to be recorded as an ancient deed pursuant to *N.J.S.A. 46:16-7*.
  3. Transfer of title between husband and wife, whether or not relating to divorce, or between former spouses if the transfer is incident to an order or judgment from any court of competent jurisdiction.
  4. Transfer of title relating to new construction for which a certificate of occupancy is required.
  5. Transfer of title by or to an executor, administrator or court order which affects a distribution of a descendant’s estate in accordance with the provisions of the descendant’s will or the intestate laws of the state.
  6. Transfer of title due to refinancing, home equity loans, second mortgages.
  7. Transfer of title by or to a receiver, trustee in bankruptcy or liquidation, or assignee for the benefit of creditors.
  8. Residential rentals.

**29-3.2 Responsibility.**

No owner shall permit the sale of a residential or commercial premises or rental of commercial premises covered under this section unless the requisite CRC has been issued. No purchaser or tenant shall occupy any premises covered under this section until the requisite CRC has been issued. Owners, tenants and occupants shall be jointly and separately responsible for failure to obtain the requisite CRC required hereunder. The owner or his authorized agent shall submit a written application and payment of fees at least 10 business days prior to the change of ownership and/or occupancy on the form available from the Construction Office.

**29-3.4 Fees.**

The applicant fee shall be established by resolution of the Township Committee.

**29-3.5 Violations and Penalties.**

- a) Any person, firm or corporation violating any provisions of this section shall, upon conviction, be punishable by the penalties set forth in section 1-5 of the Township Code.
- b) The issuance of a CRC shall not preclude the imposition of penalties upon subsequent discovery of violations.

**Section 2.** Any or all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 3.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** This ordinance shall become effective immediately upon final passage and publication as required by law.

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**ORDINANCE 544-24**  
**AN ORDINANCE CONCERNING POLICE DEPARTMENT DISCIPLINE PROCEDURES AND**  
**AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"**

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Section 2-14 "Police Department" in Chapter 2 of the Township Code entitled "Administration" is hereby amended as follows:

**Section 1.** Subsection 2-14.6 entitled "Disciplinary Action" is hereby amended to read as follows:

§ 2-14.6 Disciplinary Action.

- a) Disciplinary action shall be taken against sworn members of the Police Department in accordance with the Rules and Regulations adopted by resolution pursuant to Subsection 2-14.5 above.
- b) Disciplinary action against a police officer may include counseling, oral reprimand, written reprimand, fine, suspension, demotion and/or removal from the police force.

~~a) No sworn officer shall be suspended, removed, fined or reduced in rank from or in office, employment, or position therein, except for just cause and then only upon a written complaint setting forth the charge or charges against such officer in accordance with N.J.S.A. 40A:14-147 et seq. and this subsection:~~

- ~~1. The complainant shall file the complaint with the Chief of Police and simultaneously serve a copy upon the respondent.~~
- ~~2. The complaint shall specify the disciplinary charge(s) and shall notify the respondent of the date, time and place of the hearing which shall be not less than 10 nor more than 30 days from the date of service of the complaint. Failure to comply with the provisions of this section as to the service of the complaint shall require dismissal of the complaint.~~
- ~~3. A complaint charging a violation of the rules and regulations adopted pursuant to Subsection 2-14.5 above shall be filed no later than the 45th day after the date on which~~

~~the person filing the complaint obtains sufficient information to prepare the complaint. The 45 day time limit shall not apply if an investigation of a respondent for a violation of the rules or regulations is included directly or indirectly within a concurrent investigation of that officer for violation of the criminal laws of this State, in which case the forty five day limit shall begin on the day after the disposition of the criminal investigation. A failure to file a complaint within the forty five day limit of this subsection shall require dismissal of the complaint, except that the forty five day limit shall not apply to complaints filed against respondents by private individuals. Upon the filing of a complaint by a private individual, the Chief of Police shall cause the Department to conduct an internal investigation. If the internal investigation finds probable cause to believe that there has been a violation of Department rules and regulations, the officer in charge of the investigation shall file departmental charges and the matter shall proceed as otherwise provided in this subsection. If the internal investigation does not find probable cause, departmental charges shall not be filed.~~

- 4. ~~The Appropriate Authority Chief of Police shall be the hearing officer relative to all disciplinary proceedings involving a permanent sworn member of the Police Department when the penalty is a suspension of five days or less. The Appropriate Authority Chief of Police shall review each and every disciplinary matter involving a sworn officer and shall determine whether on the face of the complaint, the penalty for the alleged charges would exceed the above limit. If the penalty will involve a suspension of more than five days, a demotion or dismissal from the Department, an independent hearing officer appointed by the Appropriate Authority Township Committee shall conduct the hearing and make recommended findings and conclusions to the Appropriate Authority who shall forward them along with his or her recommendations to the Township Committee which shall retain full authority to accept, reject or modify the hearing officer's and the Appropriate Authority's recommendations and to make a final determination.~~
- 5. All disciplinary hearings shall be held in accordance with the provisions of N.J.S.A. 40A:14-148.
- 6. Any sworn police officer who has been tried and convicted under this subsection may obtain a review thereof by the Superior Court of New Jersey pursuant to N.J.S.A. 40A:14-150. ~~All such appeals from decisions of the hearing officer, whether it was the Chief of Police or the Township Committee, shall be taken directly to the Superior Court.~~

**Section 2.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 3.** This ordinance shall take effect immediately upon final passage and publication as required by law.

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**ORDINANCE 545-24**  
**AN ORDINANCE VACATING PAPER STREETS KNOWN AS CAROL LANE AND MANUEL STREET**

**WHEREAS**, the paper streets described below were dedicated but were never accepted or opened by the Township; and

**WHEREAS**, it appears to the Township Committee that the public interest will be better served by releasing the public interest in the paper streets described below;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

**Section 1.** The public right in the following paper streets is hereby released and extinguished in accordance with the provisions of *N.J.S.A. 40:67-19*:

Name of Street	Location
Carol Lane	Entire length from southerly sideline of Long Hill Road to its southerly terminus.
Manuel Street	Entire length from Carol Lane to its easterly terminus.

**Section 2.** This ordinance expressly reserves and excepts from vacation all rights and privileges presently possessed by public utilities as defined in N.J.S.A. 48:2-1 and by any cable television company as defined in N.J.S.A. 48:5A-1, *et seq.* to maintain, repair and replace their existing facilities in, adjacent to, over or under the street to be vacated.

**Section 3.** In accordance with the requirements of N.J.S.A. 40:49-6, a copy of this Ordinance shall be published at least ten (10) days prior to the time fixed for further consideration for final passage and adoption.

**Section 4.** At least one (1) week prior to such time fixed for further consideration for final passage of this Ordinance, a copy of this Ordinance, together with a notice of the introduction thereof, and the time and place when and where this Ordinance will be further considered for final passage, shall be mailed to every person whose lands may be affected by the Ordinance, so far as the same may be ascertained, directed to his last known post office address.

**Section 5.** Within sixty (60) days after this Ordinance becomes effective, the Township Clerk shall file a copy of this Ordinance, certified by her under the seal of the Township to be a true copy of this Ordinance, together with a copy of the proof of publication thereof in the Morris County Clerk's office, to be recorded in a book entitled "Vacations."

**Section 6.** This Ordinance shall take effect immediately upon final passage and publication as required by law.

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**CAPITAL ORDINANCE 546-24  
 PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE  
 COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$2,570,000.00 THEREFOR FROM  
 VARIOUS FUNDS OF THE TOWNSHIP**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:**

**Section 1** The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, in the State

of New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of \$2,570,000.00, to the extent of \$2,117,037.00 from the Capital Improvement Fund, State of New Jersey Recreation Grant in the amount of \$70,000.00, Long Hill Township Parking Utility in the amount of \$96,000.00 and a Grant from NJDOT in the amount of \$286,963.00.

**Section 2** The improvement hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows: (a) the improvement of Various roads in and by the Township including. but not limited to Long Hill Road, Municipal Building parking lot, Kantor Park pathways, Delaware Avenue, Chestnut Street, Sussex Avenue, Hickory Tavern Road, Francine Place, Vickies Place, Hillside Drive, Western Blvd., Valley View. Said Improvement shall include reconstruction, surfacing or resurfacing the roadway to the extent of Class B construction, together with curbing, structures, storm water drainage, catch basins, milling, equipment, work and materials necessary therefor or incidental thereto: (b) Police equipment to include 2 administrative vehicles, body cameras, and emergency equipment: (c) Emergency equipment for the Millington and Stirling Fire Companies to include fire hose replacement, dryer/cleaner for turn out gear, and other emergency equipment: (d) Recreation Improvements and equipment to include Tennis/Basketball repairs, playground replacement, bocce court improvement, lounge chairs and picnic tables for Stirling Lake: (e) Municipal Building and Senior Building improvements: (f) Millington Train Station parking lot paving: (g) DPW equipment to include vehicle wash recycler, large dump truck with snowplow.

All work shall be performed according to plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

**Section 3** The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

**Section 4** This ordinance shall take effect after final adoption, as provided by law.

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#### **ORDINANCE 547-24**

#### **UPDATING THE POLICE DEPARTMENT ORGANIZATION CHART BY CLARIFYING THE DUTIES OF THE PUBLIC SAFETY DIRECTOR AND THE LAW ENFORCEMENT EXECUTIVE AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION."**

**WHEREAS**, the Township retained the services of Municipal Resources, Inc. ("MRI") to develop a high-level overview of the Long Hill Township Police Department for the purposes of assessing risk management and potential organizational enhancements; and

**WHEREAS**, MRI issued its report in October 2022, and the Township Committee has implemented a number of the recommendations contained therein; and

**WHEREAS**, the Township Committee thereafter saw the need for an experienced professional to review the study prepared by MRI and to develop an implementation plan; and

**WHEREAS**, retired Long Hill Chief of Police and current Harding Township Administrator Robert Falzarano was found to be a uniquely-qualified candidate to perform that function; and

**WHEREAS**, Long Hill Township thereafter entered into a shared services agreement with Harding Township to authorize Robert Falzarano to provide police assessment and consulting services for the

Long Hill Township Police Department; and

**WHEREAS**, Robert Falzarano issued a comprehensive report dated November 21, 2023, in which he made a number of findings and recommendations; and

**WHEREAS**, after reviewing Robert Falzarano's report and consulting with Mr. Falzarano, it was determined that the best way to implement the recommendations contained in the MRI and Falzarano reports was to hire a Public Safety Director with the requisite knowledge and experience to oversee the operations of the Police Department and to obtain new accreditation for the Long Hill Township Police Department;

**WHEREAS**, the Township Committee adopted Ordinance #531-24 on February 14, 2024, creating the position of Public Safety Director and adopted Resolution 24-082 on February 28, 2024, appointing former Long Hill Township Police Chief Michael Peoples as Public Safety Director; and

**WHEREAS** Ordinance 531-24 also designated the Township Public Safety Director as the "Appropriate Authority" pursuant to N.J.S.A. 40A:14-118; and

**WHEREAS**, the Appellate Division of the Superior Court of New Jersey held in *Policemen's Benev. Ass'n, North Brunswick, Local 160 v. Township of North Brunswick*, 318 N.J. Super. 544, 552 that, " It is abundantly clear that the Legislature recognized that if a municipality opted not to create the position of chief of police, a municipality's police department would require leadership in the daily operations of the department. N.J.S.A. 40A:14-118 does not prohibit the Director of Police from also being the "appropriate authority," and

**WHEREAS**, the court in that case upheld the North Brunswick ordinance, where:

"the Township . . . opted not to name a Chief of Police, the Public Safety Director [was]vested with such authority, without a Chief of Police, and all police officers [were] subordinate to the Director of Police in accordance with rank, and the Public Safety Director [was] entitled to assume duties ordinarily assigned to the Chief of Police, including directing daily operations of the Police Department."

**WHEREAS**, the Supreme Court's decision in *Fraternal Order of Police, Newark Lodge No. 12 v. City of Newark*, 244 N.J. 75, 109 (2020) was primarily concerned with the legality of a civilian complaint review board, the court did note that the Newark ordinance provided that:

The **Public Safety Director** is ultimately in charge of the imposition of discipline; is the official designated to be "the appropriate authority" to set procedures for the police department and, specifically, for the disciplining of officers; and can direct the initiation of formal disciplinary charges against an officer. Id. at 109/

**WHEREAS**, the Township needs to clarify the duties of the Public Safety Director to include the authority to direct the daily operations of the Police Department while the position of Police Chief remains vacant; and

**WHEREAS**, in the absence of a Chief, the Appropriate Authority shall appoint a law enforcement



executive to be responsible for the sworn law enforcement functions of the Police Department, including emergency scene management;

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter 2 of the Township Code entitled "Administration" is hereby amended as follows:

**Section 1.** Section 2-14 entitled "Police Department" is hereby amended by amending subsection 2-14.1 entitled "Establishment" to read as follows:

### **§ 2-14 POLICE DEPARTMENT**

#### **§ 2-14.1 Establishment.**

A Police Department is hereby established in the Township, under the name of "Police Department of the Township of Long Hill, Morris County, New Jersey."

The following positions and line of authority are hereby created:

- One Chief of Police (vacant)
- One Captain
- Two Lieutenants
- Eight Sergeants
- Sixteen Police Officers (plus additional officers equal to the vacancies in Superior Officer ranks set forth above).

The creation of these positions shall not require the Township Committee to fill each position and any position hereunder established may, in the sole discretion of the Township Committee, remain vacant.

In the event the position of Chief of Police is vacant, and during the time when the Township police department does not have an individual appointed to the position of Chief of Police, and until such time as the position is filled, the Appropriate Authority shall appoint a law enforcement executive to be responsible for the sworn law enforcement functions of the Police Department, only to the degree that such functions require the oversight of the sworn officers of the department, including emergency scene management, and does not extend to the full power and duties of Chief of Police, as enumerated in NJSA 40A-14-118.

#### **§ 2-14.2 Designation of Appropriate Authority.**

In accordance with N.J.S.A. 40A:14-118, the Township Public Safety Director is hereby designated as the "Appropriate Authority."

#### **§ 2-14.3 Chief of Police; Powers and Duties.**

The Township may appoint a Chief of Police who shall have all of the powers set forth in N.J.S.A. 40A:14-118 and who shall be directly responsible to the Public Safety Director as the appropriate authority for the efficiency and routine day-to-day operations of the Police Department. The Chief of Police shall, pursuant to policies established by the ~~Township Committee~~ Appropriate Authority:

- a. Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its officers and personnel.
- b. Have, exercise and discharge the functions, powers and duties of the force.
- c. Prescribe the duties and assignments of all subordinates and other personnel.

- d. Delegate authority as the Chief may deem necessary for the efficient operation of the force to be exercised under the Chief's direction and supervision.
- e. Report at least monthly to the Administrator in such form as shall be prescribed by the Township Committee on the operation of the force during the preceding month and make such other reports as may be requested by the Township Committee.

**Section 2.** Paragraph "d4" in Code section 2-26 entitled "Public Safety Director" is hereby supplemented and amended by adding a new subparagraph "(a)" to read as follows and by re-lettering the succeeding subparagraphs in that section:

"(a) Directing daily operations of the Police Department, setting procedures for the police department and for the disciplining of officers; and directing the initiation of formal disciplinary charges against an officer.

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

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**RESOLUTION 24-189  
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, That the Township Committee of the Township of Long Hill, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

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**RESOLUTION 24-190  
AUDIT CORRECTIVE ACTION PLAN**

**WHEREAS**, the Long Hill Township Committee is in receipt of the 2023 Report of Audit for the period ending December 31, 2023; and

**WHEREAS**, the Mayor and Township Committee formally accepted said audit document on July 10, 2024; and

**WHEREAS**, it is necessary to develop and obtain Mayor and Township Committee approval of an Audit Corrective Action Plan; and

**WHEREAS**, said plan must be approved and filed within sixty days of formal notice.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Long Hill that the required Audit Corrective Action Plan, having been prepared and submitted by the Chief Financial Officer, is hereby approved and further that said plan document be placed on file and made available for public inspection in the Office of the Township Clerk.

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**RESOLUTION 24-191  
2024 BUDGET TO BE READ BY TITLE ONLY AT PUBLIC HEARING**

**WHEREAS**, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been made available on Long Hill Township website, and copies have been made available by the Clerk to persons requesting them; and

**WHEREAS**, these conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill in the County of Morris and State of New Jersey that the budget shall be read by title only.

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**RESOLUTION 24-192  
ADOPTION OF 2024 BUDGET**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, County of Morris that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$17,012,321.71 for municipal purposes.

**BE IT RESOLVED** that the summary of revenues and appropriations are approved as attached.

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**RESOLUTION 24-193  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of June 26, 2024.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves June 26, 2024, Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 24-194  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 24-195  
APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE CHESTNUT STREET  
RESURFACING PROJECT**

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Long Hill formally approves the grant application for the above stated project; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2025-Chestnut Street Resurfacing-00631 to the New Jersey Department of Transportation on behalf of Long Hill Township; and

**BE IT FURTHER RESOLVED**, that Mayor and Clerk are hereby authorized to sign the grant application agreement on behalf of Long Hill Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

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**RESOLUTION 24-196  
AUTHORIZING AN APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE BODY-WORN  
CAMERA GRANT PROGRAM**

**WHEREAS**, the Bureau of Justice Assistance (BJA) of the U.S. Department of Justice (DOJ) has solicited applications for a federal micro-grant program that funds the implementation or expansion of body-worn camera(BWC) programs for small, rural and tribal law enforcement agencies(SRT);

**WHEREAS**, the Township of Long Hill desires financial assistance to expand the BWC program as well as replace existing BWC hardware and software at the Long Hill Township Police Department;

**NOW, THEREFORE**, be it resolved by the Committee of the Township of Long Hill;

**SECTION 1.** That Committee hereby authorizes the application to the BJA for the financial assistance, provision of all information and documentation required to become eligible for possible funding assistance, and execution of any grant agreements necessary to receive any awarded funds.

**SECTION 2.** That Committee hereby agrees to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the BJA program.

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**RESOLUTION 24-197  
CERTIFYING ACTIVE MEMBERSHIP WITH MILLINGTON VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – MICHAEL RODRIGUEZ**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that **Michael Rodriguez** is an active member of the Millington Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen's Association.

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**RESOLUTION 24-198  
AUTHORIZING RELEASE OF ESCROWS**

**WHEREAS**, the Planning & Zoning Coordinator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY**, that appropriate municipal officials be and are hereby authorized to release the following escrows plus any applicable interest as per N.J.S.A. 40:55D-53.1.

<b><u>DEVELOPER'S ESCROW</u></b>	
New Cingular Wireless PCS, LLC – Acct# 21098	\$2,186.65
AT&T Mobility/NY/NJ Markets	
Attn: Joseph D'Alto	
400 Hamilton Avenue	
White Plains, NY 10601	

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**RESOLUTION 24-199  
SOCIAL AFFAIR PERMIT [ELKTOBERFEST - BPO ELKS NO 2392]**

**WHEREAS**, BPO ELKS NO 2392 has submitted an Alcoholic Beverage Control Application to the State of New Jersey for a Elktoberfest event to be held on September 21, 2024, at 1138 Valley Road, with a rain date of September 22, 2024; and

**WHEREAS**, Officer in Charge approval is subject to the review of the application and that there is no objection to the granting of a social affair permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.
2. No person under the age of 21 shall be served alcoholic beverages. BPO ELKS NO 2392 members shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages and monitor the area to prevent "hand off's."
3. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from 1138 Valley Road, or the designated area.
4. Alcoholic beverages shall only be served and/or consumed between the hours of 2:00pm and 11:00pm on September 21, 2024, rain date 11:00am to 6:00pm on September 22, 2024

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit subject to the approval of the Officer in Charge as well.
2. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

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**RESOLUTION 24-200  
SOCIAL AFFAIR PERMIT [FAMILY FUN DAY- BPO ELKS NO 2392]**

**WHEREAS**, BPO ELKS NO 2392 has submitted an Alcoholic Beverage Control Application to the State of New Jersey for a Family Fun Day and Cornhole Tournament event to be held on September 28, 2024, at 1138 Valley Road; and

**WHEREAS**, Officer in Charge approval is subject to the review of the application and that there is no objection to the granting of a social affair permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

5. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.
6. No person under the age of 21 shall be served alcoholic beverages. BPO ELKS NO 2392 members shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages and monitor the area to prevent "hand off's."
7. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from 1138 Valley Road, or the designated area.
8. Alcoholic beverages shall only be served and/or consumed between the hours of 11:00am and 7:00pm on September 28, 2024; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

3. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit subject to the approval of the Officer in Charge as well.
4. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

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**RESOLUTION 24-201**  
**AUTHORIZING AN APPLICATION TO THE STATE OF NEW JERSEY BODY ARMOR REPLACEMENT GRANT PROGRAM**

**WHEREAS**, the New Jersey Department of Criminal Justice has opened applications for the 2024 State Body Armor Replacement Fund Grant, and;

**WHEREAS**, the Township of Long Hill desires financial assistance to replace outdated Body Armor for its Officers of the Long Hill Township Police Department;

**NOW, THEREFORE**, be it resolved by the Committee of the Township of Long Hill;

1. That the Chief Law Enforcement Officer along with the Chief Finance Officer are hereby granted the authority to apply for the New Jersey State 2024 State Body Armor Replacement Fund Grant.

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**RESOLUTION 24-202**  
**AUTHORIZING DISPOSAL OF SURPLUS PROPERTY OF LONG HILL TOWNSHIP**

**WHEREAS**, the Long Hill Township is the owner of certain surplus property which it no longer needs for public use: and

**WHEREAS**, the Long Hill Township is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW THEREFORE BE IT RESOLVED** by the Long Hill Township as follows:

1. The sale of the surplus property shall be conducted through MUNICIBID pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services’ Local Finance Notice 2019-15, The terms and conditions of the agreement entered into with Municibid is available online at [www.municibid.com](http://www.municibid.com).
2. The sale will be conducted online July 19, 2024, through August 9, 2024, and the address of the auction site is [www.municibid.com](http://www.municibid.com)
3. A list of the surplus property to be sold is as follows:
  - Snowblower- Ariens 1332 Pro 32”
  - 2 Submersible fountain pumps 36”
  - 2 Backpack Leaf Blowers
  - 2 Portable Heaters
  - Ford F-350 SD non-operational 69,080 miles
  - Assorted block/brick
  - Antique Glenwood Woodstove
  - Landscape Trailer

- Generac SG060 Industrial Generator
- All Traffic Digital Message Board
- 2007 Ford Interceptor White VIN# 2FAFP71W57X113882, Mileage 113,151
- 2005 Ford F-250 Super Duty VIN # 1FTSF21R68EC74849, Mileage 108,578
- 3 Bicycles; Peugeot, Tony Hawk and Huffy Nel Lusso
- Drone
- Wheelchair
- Hockey Equipment
- 3 Motorola Charging Racks
- 2 Gamber-Johnson Vehicle docks for Toughbook
- Vertex Bank Charging Rack with 3 radios
- Box of Miscellaneous radio speaker microphones
- 3 Havis Vehicle Docks for Toughbook
- 20 Motorola Portable Radios and Batteries
- Lot of Radios, Chargers, Batteries and Speaker Microphones
- 4 Motorola Mobile Radios
- Box of Miscellaneous Police Vehicle Siren Control and Light Boxes
- Ford E-350 Ambulance working condition 86,877 miles VIN# 1FDWE30F5WHB29391

4. The surplus property shall be sold in an "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

5. Long Hill Township reserves the right to accept or reject any bid submitted.

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