



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, June 12, 2024
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The June 12, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

https://us02web.zoom.us/j/83778043505?pwd=aKemReB6Awhsod4PXOBV9lIteu2E9w.ewAK00ow7cvbmA_k

Or Telephone: +1 929 436 2866

Webinar ID: 837 7804 3505 Passcode: 594565

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

24-157 EXECUTIVE SESSION.

- Personnel
- Contract Negotiation - PBA Contract, DPW Contract, NJAW sewer easement

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-157 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- Accreditation Update
- LHTBOE Budget

5. ORDINANCE(S):

ORDINANCE 541-24 (FIRST READING / INTRODUCTION)

CALENDAR YEAR 2024 - MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 12, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 17, 2024, by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To

obtain details of the meeting please refer to Wednesday, July 17, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 541-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 542-24 (FIRST READING / INTRODUCTION)
SALARIES AND WAGES ORDINANCE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 12, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 17, 2024, by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, July 17, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 542-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 543-24 (FIRST READING / INTRODUCTION)
ESTABLISHING A CONSTRUCTION RECORDS CLEARANCE CERTIFICATE AND SUPPLEMENTING AND AMENDING CHAPTER 29 OF THE TOWNSHIP CODE ENTITLED “UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS”

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 12, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 17, 2024, by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, July 17, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 543-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 544-24 (FIRST READING / INTRODUCTION)
AN ORDINANCE CONCERNING POLICE DEPARTMENT DISCIPLINE PROCEDURES AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 12, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 17, 2024, by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, July 17, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 544-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

6. RESOLUTION

2024 BUDGET PRESENTATION

7. CONSENT AGENDA RESOLUTIONS:

Resolution No. 24-159 – 24- are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 24-159 APPROVAL AND RELEASE OF MINUTES
- 24-160 APPROVING PAYMENT OF BILLS
- 24-161 IN GRADE ADVANCEMENT – NAPOLITANO
- 24-162 IN GRADE ADVANCEMENT – ROTHMAN
- 24-163 2024 SUMMER RECREATION LAKE PERSONNEL
- 24-164 AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR 2024-2025
- 24-165 AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES
- 24-166 RESOLUTION AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM COMMUNITY ENERGY PLANNING GRANT PROGRAM
- 24-167 AUTHORIZING THE CANCELLATION OF CAPITAL BALANCES
- 24-168 2024 SUMMER RECREATION CAMP PERSONNEL
- 24-169 APPROVING 2024 SENIOR LEADERSHIP SEMINAR CONFERENCE REQUEST
- 24-170 AUTHORIZATION TO HIRE PART TIME DPW WORKER
- 24-171 CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – ZAKARIAH WOJTECH
- 24-172 CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – PATRICK CANO
- 24-173 AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE - #20-0002
- 24-174 APPROVING 2024 NJ LEAGUE OF MUNICIPALITIES CONFERENCE REQUEST
- 24-175 ACCEPTING RESIGNATION – JOE HUBERT
- 24-176 MAYORAL APPOINTMENT OF MICHAEL PEOPLES AS EMERGENCY MANAGEMENT COORDINATOR

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24- through 24- are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

8. COMMITTEE REPORTS:

9. ADMINISTRATOR'S REPORT:

10. DISCUSSION:

- Vacating Paper Street – possible Ordinance introduction

11. **OLD/NEW BUSINESS:**

12. **ANNOUNCEMENTS:**

13. **MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter -
Comments and remarks will be limited to 3 Minutes

14. **ADJOURNMENT**

**RESOLUTION 24-157
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel
- Contract Negotiation - PBA Contract, DPW Contract, NJAW sewer easement

**ORDINANCE 541-24
CALENDAR YEAR 2024
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 425,823.09 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Long Hill, in the County of *Morris*, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 425,823.09, and that the CY 2024 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction: and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**ORDINANCE 542-24
SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$180,000
Executive Administrative Assistant	\$52,500 - \$82,500
Municipal Clerk/Registrar	\$45,000 - \$93,500
Deputy Registrar	\$2,500 - \$10,000
Administrative Assistant	\$33,000 - \$57,750
Administrative Assistant [Part Time]	\$ 20.00 - \$ 33.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$ 55,000
Asst. to the CFO [Part Time]	\$20,000 - \$48,000
Accts. Payable Manager	\$25,000 - \$66,000
Clerical [Part Time]	\$15.00 - \$27.00/hr.
Tax Collector [Full Time]	\$60,000-\$77,000
Tax Assessor [Part Time]	\$20,000 - \$44,000
Assistant Treasurer	\$45,000 - \$82,500
Qualified Purchasing Agent [Part Time]	\$5,000 - \$8,250
Executive Producer Long Hill TV	\$25.00 – \$38.50/hr.
Community Services Program Manager	\$25,000 - \$60,000
Board of Health	
Animal Control Officer [Part Time]	\$35.00 - \$66.00/hr.
Court	
Municipal Court Judge	\$19,000 - \$43,750
Court Administrator	\$40,000 - \$93,750
Planning and Development	
Construction Code Official [Part Time]	\$30,000 - \$49,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$44.00/hr.
Plumbing Sub Code Official [Part Time]	\$ 35.00 - \$54.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$54.00
Technical Assistant to the Construction Official	\$50,000 - \$66,000
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$93,500
Code/Zoning Enforcement Officer [Part Time]	\$ 25.00 - \$44.00/hr.
Engineer	\$115,000 - \$175,000
Recreation	
Recreation Director	\$30,000 - \$84,000
Assistant Recreation Director [Full Time]	\$35,000 - \$66,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 38.50/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 29.70/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 27.50/hr.
Summer Recreation Counselor	\$ 14.13 - \$ 18.50/hr.
Lake Director	\$ 20.00 - \$ 38.50/hr.
Assistant Lake Director	\$ 15.00 - \$ 27.50/hr.
Head Lifeguard	\$ 14.13 - \$ 22.00/hr.
Life Guard	\$ 14.13 - \$ 22.00/hr.
Score Keeper/Time Keeper/Referees	\$ 14.13 - \$ 16.50/hr.
Basketball Director	\$ 18.00 - \$ 33.00/hr.
Basketball Staff Supervisor	\$ 14.30 - \$ 30.00/hr.

Police Department

Public Safety Director	\$175,000 - \$235,000
Chief of Police	\$125,000 - \$216,000
Police Officers	per Collective Bargaining Contract
Special Law Enforcement Officer (SLEO)	\$ 25.00-\$35.00
Executive Administrative Assistant	\$ 95,000 - \$140,000
Police Department Secretary	\$ 36,000 - \$72,000
Administrative Assistant to the Chief of Police	\$ 52,500 - \$82,500
Police Officer Trainee	\$ 35,000 - \$42,000
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 57,200
School Crossing Guard [Part Time]	\$ 14.13 - \$ 28.60/hr.
Police Matron	\$ 14.13 - \$ 30.80/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$33.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$10,000 – 12,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$150,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 14.13 – 27.50/hr.

Senior Services

Senior Citizens Bus Driver	\$ 30.00 - \$ 45.00/hr.
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Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

ORDINANCE 543-24

ESTABLISHING A CONSTRUCTION RECORDS CLEARANCE CERTIFICATE AND SUPPLEMENTING AND AMENDING CHAPTER 29 OF THE TOWNSHIP CODE ENTITLED “UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS”

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that Chapter 29 of the Township Code entitled “Uniform Construction Code and Construction Requirements” is hereby supplemented and amended as follows:

Section 1. There is hereby created a new section 29-3 entitled "Construction Records Clearance Certificate" which reads as follows:

29-3 CONSTRUCTION RECORDS CLEARANCE CERTIFICATE
29-3.1 When Required.

- a. No building or structure shall be occupied in whole or in part prior to the issuance of a certificate of construction records clearance (CRC). A CRC shall be required prior to the sale of any residential or commercial structure and prior to the rental of any tenant space in a commercial structure within the Township.
- b. A CRC shall be issued if, but only if, there are no open construction permits on the premises. If there are any open construction permits, the CRC shall be issued only on completion of all final inspections and approvals and issuance of appropriate Uniform Construction Code certificates.
- c. Exceptions. The following transactions are exempt from obtaining a CRC as long as no change in physical occupancy occurs:
 1. Transfer of title to correct a previously recorded deed.
 2. Title eligible to be recorded as an ancient deed pursuant to *N.J.S.A. 46:16-7*.
 3. Transfer of title between husband and wife, whether or not relating to divorce, or between former spouses if the transfer is incident to an order or judgment from any court of competent jurisdiction.
 4. Transfer of title relating to new construction for which a certificate of occupancy is required.
 5. Transfer of title by or to an executor, administrator or court order which affects a distribution of a descendant's estate in accordance with the provisions of the descendant's will or the intestate laws of the state.
 6. Transfer of title due to refinancing, home equity loans, second mortgages.
 7. Transfer of title by or to a receiver, trustee in bankruptcy or liquidation, or assignee for the benefit of creditors.
 8. Residential rentals.

29-3.2 Responsibility.

No owner shall permit the sale of a residential or commercial premises or rental of commercial premises covered under this section unless the requisite CRC has been issued. No purchaser or tenant shall occupy any premises covered under this section until the requisite CRC has been issued. Owners, tenants and occupants shall be jointly and separately responsible for failure to obtain the requisite CRC required hereunder. The owner or his authorized agent shall submit a written application and payment of fees at least 10 business days prior to the change of ownership and/or occupancy on the form available from the Construction Office.

29-3.4 Fees.

The applicant fee shall be established by resolution of the Township Committee.

29-3.5 Violations and Penalties.

- a. Any person, firm or corporation violating any provisions of this section shall, upon conviction, be punishable by the penalties set forth in section 1-5 of the Township Code.
- b. The issuance of a CRC shall not preclude the imposition of penalties upon subsequent discovery of violations.

Section 2. Any or all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall become effective immediately upon final passage and publication as required by law.

ORDINANCE 544-24
AN ORDINANCE CONCERNING POLICE DEPARTMENT DISCIPLINE PROCEDURES AND
AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Section 2-14 "Police Department" in Chapter 2 of the Township Code entitled "Administration" is hereby amended as follows:

Section 1. Subsection 2-14.6 entitled "Disciplinary Action" is hereby amended to read as follows:

§ 2-14.6 Disciplinary Action.

- a) Disciplinary action shall be taken against sworn members of the Police Department in accordance with the Rules and Regulations adopted by resolution pursuant to Subsection 2-14.5 above.
 - b) Disciplinary action against a police officer may include counseling, oral reprimand, written reprimand, fine, suspension, demotion and/or removal from the police force.
- ~~a) No sworn officer shall be suspended, removed, fined or reduced in rank from or in office, employment, or position therein, except for just cause and then only upon a written complaint setting forth the charge or charges against such officer in accordance with N.J.S.A. 40A:14-147 et seq. and this subsection:~~
- ~~1. The complainant shall file the complaint with the Chief of Police and simultaneously serve a copy upon the respondent.~~
 - ~~2. The complaint shall specify the disciplinary charge(s) and shall notify the respondent of the date, time and place of the hearing which shall be not less than 10 nor more than 30 days from the date of service of the complaint. Failure to comply with the provisions of this section as to the service of the complaint shall require dismissal of the complaint.~~
 - ~~3. A complaint charging a violation of the rules and regulations adopted pursuant to Subsection 2-14.5 above shall be filed no later than the 45th day after the date on which the person filing the complaint obtains sufficient information to prepare the complaint. The 45 day time limit shall not apply if an investigation of a respondent for a violation of the rules or regulations is included directly or indirectly within a concurrent investigation of that officer for violation of the criminal laws of this State, in which case the forty five day limit shall begin on the day after the disposition of the criminal investigation. A failure to file a complaint within the forty five day limit of this subsection shall require dismissal of the complaint, except that the forty five day limit shall not apply to complaints filed~~

~~against respondents by private individuals. Upon the filing of a complaint by a private individual, the Chief of Police shall cause the Department to conduct an internal investigation. If the internal investigation finds probable cause to believe that there has been a violation of Department rules and regulations, the officer in charge of the investigation shall file departmental charges and the matter shall proceed as otherwise provided in this subsection. If the internal investigation does not find probable cause, departmental charges shall not be filed.~~

- 4. ~~The Appropriate Authority Chief of Police shall be the hearing officer relative to all disciplinary proceedings involving a permanent sworn member of the Police Department when the penalty is a suspension of five days or less. The Appropriate Authority Chief of Police shall review each and every disciplinary matter involving a sworn officer and shall determine whether on the face of the complaint, the penalty for the alleged charges would exceed the above limit. If the penalty will involve a suspension of more than five days, a demotion or dismissal from the Department, an independent hearing officer appointed by the Appropriate Authority Township Committee shall conduct the hearing and make recommended findings and conclusions to the Appropriate Authority who shall forward them along with his or her recommendations to the Township Committee which shall retain full authority to accept, reject or modify the hearing officer's and the Appropriate Authority's recommendations and to make a final determination.~~
- 5. All disciplinary hearings shall be held in accordance with the provisions of N.J.S.A. 40A:14-148.
- 6. Any sworn police officer who has been tried and convicted under this subsection may obtain a review thereof by the Superior Court of New Jersey pursuant to N.J.S.A. 40A:14-150. All such appeals from decisions of the hearing officer, whether it was the Chief of Police or the Township Committee, shall be taken directly to the Superior Court.

Section 2. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law.

**RESOLUTION 24-158
INTRODUCTION OF 2024 MUNICIPAL BUDGET**

BE IT RESOLVED that the attached statements of revenues and appropriations shall constitute the Municipal Budget for the year 2024; and

BE IT RESOLVED that said Budget be published in the Echoes Sentinel in the issue for June 20, 2024, and

BE IT FINALLY RESOLVED that the Governing Body of the Township of Long Hill does hereby approve the Budget for the year 2024.

2024 MUNICIPAL BUDGET

Summary of Revenues		Anticipated	
		2024	2023
1. Surplus		2,219,000.00	1,986,637.00
2. Total Miscellaneous Revenues		3,269,767.52	3,362,759.06
3. Receipts from Delinquent Taxes		200,000.00	180,000.00
4. a) Local Tax for Municipal Purposes		10,646,654.19	10,468,513.03
b) Addition to Local School District Tax			
c) Minimum Library Tax		676,900.00	646,830.00
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd		11,323,554.19	11,115,343.03
Total General Revenues		17,012,321.71	16,644,739.09

Summary of Appropriations		2024 Budget	Final 2023 Budget
1. Operating Expenses:	Salaries & Wages	5,561,500.00	5,171,750.00
	Other Expenses	6,528,955.71	6,336,837.01
2. Deferred Charges & Other Appropriations		2,096,866.00	2,125,152.08
3. Capital Improvements		1,610,000.00	1,822,000.00
4. Debt Service (Include for School Purposes)			
5. Reserve for Uncollected Taxes		1,215,000.00	1,189,000.00
Total General Appropriations		17,012,321.71	16,644,739.09
Total Number of Employees		70	68

2024 Dedicated		PARKING	Utility Budget
Summary of Revenues		Anticipated	
		2024	2023
1. Surplus		80,000.00	42,120.00
2. Miscellaneous Revenues		60,000.00	60,000.00
3. Deficit (General Budget)			
Total Revenues		140,000.00	102,120.00
Summary of Appropriations		2024 Budget	Final 2023 Budget
1. Operating Expenses:	Salaries & Wages	10,000.00	10,000.00
	Other Expenses	30,000.00	30,000.00
2. Capital Improvements		100,000.00	20,000.00
3. Debt Service			
4. Deferred Charges & Other Appropriations			42,120.00
5. Surplus (General Budget)			
Total Appropriations		140,000.00	102,120.00
Total Number of Employees		2	2

Balance of Outstanding Debt			
	General	PARKING	
Interest			
Principal			
Outstanding Balance			

A hearing on the budget and tax resolution will be held by a meeting, on July 17, 2024, at 7:30 PM at which time and place objections to the Budget and Tax Resolution may be presented by taxpayers or other interested persons. Please refer to July 17, 2024, agenda for meeting details or email municipalclerk@longhillnj.gov. If you would like to obtain a detailed copy of the budget please email Megan Phillips, municipalclerk@longhillnj.gov.

**RESOLUTION 24-159
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of May 22, 2024.

BE IT FURTHER RESOLVED that the Township Committee hereby approves May 22, 2024, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 24-160
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 24-161
IN GRADE ADVANCEMENT – NAPOLITANO**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, does hereby approve the grade advancement of Officer Joseph Napolitano to Officer Grade XI, effective June 8, 2024, at an annual salary of \$55,632.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 24-162
IN GRADE ADVANCEMENT – ROTHMAN**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, does hereby approve the grade advancement of Officer Jake Rothman to Officer Grade X, effective June 22, 2024, at an annual salary of \$61,593.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 24-163
2024 SUMMER RECREATION LAKE PERSONNEL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director, that the following be appointed to the 2024 Summer Recreation Camp Personnel effective May 25, 2024:

Last Name	First Name	Position	Hourly Rate
Apuzzo	Caleb	Lifeguard	\$15.50
Apuzzo	Chloe	Lifeguard	\$15.50
Apuzzo	Tessa	Lifeguard	\$15.50
Gianakis	Demetrios	Lifeguard	\$17.50

**RESOLUTION 24-164
AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR 2024-2025**

BE IT RESOLVED that all applications being in good order and the required **\$2,500.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Consumption Licenses for the year beginning July 1, 2024, and ending June 30, 2025:

NA&J Associates, Inc. 12 Islands Greek Taverna 1255 Valley Road Stirling, NJ 07980 License # 1430-33-012-005	Bar Cilento, LLC 37 Plainfield Road Stirling, NJ 07980 License # 1430-33-005-009	Stirling Hotel, Inc. d/b/a Stirling Hotel Inc. Stirling, NJ 07980 License No. 1430-33-001-003
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CRI Long Hill, Inc. Chimney Rock Inn 342-346 Valley Road Gillette, NJ 07933 License No. 1430-33-008-005	The Primavera, Inc. Primavera Regency 1080 Valley Road Stirling, NJ 07980 License No. 1430-33-002-007	Black Bull Steakhouse 632 Meyersville Road Gilette, NJ 07933 License No. 1430-33-007-011
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BE IT FURTHER RESOLVED that all applicants being in good order and the required **\$2,088.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Distribution Licenses for the year beginning July 1, 2024, and ending June 30, 2025:

The Bottle Depot L.L.C. t/a Wine World 1001 Valley Road Gillette, NJ 07933 License No. 1430-44-003-007	Ansoni, Inc. t/a Gillette Liquors 399 Valley Road Gillette, NJ 07933 License No. 1430-44-014-010	Richard McAdam, Inc. Stirling Fine Wines/Stirling World of Liquor 1168 Valley Road Stirling, NJ 07980 License No. 1430-44-015-005
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BE IT RESOLVED that all applicants being in good order and the required **\$63.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Limited Retail Distribution Licenses for the year beginning July 1, 2024, and ending June 30, 2025:

Revati Baldevji Inc
87 Division Avenue
Millington, NJ 07946
License No. 1430-43-013-006

Dorsi's Deli & Pharmacy, Inc.
184 Central Ave.
Stirling, NJ 07980
License No. 1430-43-006-003

BE IT FURTHER RESOLVED that all applicants being in good order and the required **\$188.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Club Licenses for the year beginning July 1, 2024, and ending June 30, 2025:

BPO Elks No. 2392
t/a Stirling Elks #2392
1138 Valley Road
Stirling, NJ 07980
License No. 1430-31-018-001

BE IT FURTHER RESOLVED that the applicant is in good order and the required **\$250.00 (10% of \$2,500.00)** fee having been paid, tax clearance has been obtained and a 12.39 ruling by Division of ABC, the Township Committee of the Township of Long Hill does hereby grant the following Pocket License (Plenary Retail Consumption Licenses) for the year beginning July 1, 2024, and ending June 30, 2025

Truheaven LLC
664 Valley Road
Gillette, NJ 07933
License No. 1430-33-011-007

**RESOLUTION 24-165
AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill appoints the following:

Digital Engagement Technology Advisory Committee

Dan Eline - Term Expiration - December 31, 2024
Scott Lavender – Term Expiration – December 31, 2024

Audio / Visual Technology Advisory Committee

Larry Fast – Term Expiration - December 31, 2024
Guy Roshto – Term Expiration - December 31, 2024
Scott Lavender - Term Expiration - December 31, 2024

**RESOLUTION 24-166
RESOLUTION AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM
COMMUNITY ENERGY PLANNING GRANT PROGRAM**

WHEREAS, a sustainable community seeks to ensure that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Township of Long Hill strives to assure clean land, air and water for current and future generations; and

WHEREAS, New Jersey’s Energy Master Plan: Pathway to 2050 (“EMP”) established that community-level action is necessary to achieve the state’s goal of 100% clean energy by 2050; and

WHEREAS, the New Jersey Board of Public Utilities has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state’s Energy Master Plan; and

WHEREAS, the Township of Long Hill is invested in developing a community energy plan to help the state achieve the goal of 100% clean energy by 2050; and

WHEREAS, the Community Energy Plan Grant program will help the Township of Long Hill to plan for and invest in renewable energy and to work towards a better environment for all residents by using the state’s Energy Master Plan (EMP) as a guide to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions.

THEREFORE, the Township Committee of the Township of Long Hill has determined that the Township of Long Hill should apply for the aforementioned Community Energy Planning Grant program; and

THEREFORE, the Township of Long Hill will commit to providing staff support for the duration of the Community Energy Planning process, including for gathering relevant data and for convening at least one public meeting.

THEREFORE, BE IT RESOLVED, that Township Committee of the Township of Long Hill, State of New Jersey, authorizes the submission of the aforementioned application to the NJBPU Community Energy Planning Grant program.

**RESOLUTION 24-167
AUTHORIZING THE CANCELLATION OF CAPITAL BALANCES**

WHEREAS, certain General Capital Improvement balances remain dedicated to projects which have been completed; and

WHEREAS, the balances are no longer necessary for the purposes originally authorized;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs that the following balances of unexpended General Capital Improvement Authorizations be cancelled to the Funds listed:

<u>Ordinance</u>	<u>Improvement Authorization</u>	<u>Balance</u>	<u>Canceled To:</u>
#491-22	Various Improvements	\$ 50,000.00	Open Space
#439-19	Various Improvements	\$ 1,000.00	CIF
#474-21	Various Improvements	\$ 164.18	CIF
#483-21	Remediation of Police Building	\$ 54,108.79	Def. Charges To Future Taxation
#491-22	Various Improvements	\$ 62,511.95	CIF
#522-23	Various Improvements	\$ 1,976.11	CIF
#520-23	Various Improvements	\$ 78,199.58	CIF
Total General Capital		\$247,960.61	

**RESOLUTION 24-168
2024 SUMMER RECREATION CAMP PERSONNEL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director, that the following be appointed to the 2024 Summer Recreation Camp Personnel effective June 21, 2024:

Summer Rec Camp Staff		Position	Hourly Rate
Aroneo	Emily	Counselor	\$ 16.50
Aroneo	Norah	Counselor	\$ 15.13

Bennett	Lindsey	Counselor	\$ 15.50
Bennett	Matthew	Counselor	\$ 16.00
Blanchard	Sophia	Ass't--Art Room	\$ 20.00
Corrales	Jimena	Counselor	\$ 16.00
Coslet	Adele	Counselor	\$ 15.13
Coslet	Grace	Counselor	\$ 16.50
DiSarno	Madison	Counselor	\$ 16.00
Dowd	Lauren	Counselor	\$ 16.00
D'Urso	Joseph	CIT	VOLUNTEER
Elsaesser	Aspen	Counselor	\$ 15.13
Ferreira	Claudia	Counselor	\$ 16.00
Ferreira	Lucas	Counselor	\$ 15.13
Fullman	Riley	Counselor	\$ 16.50
Gaydos	Jillian	Counselor	\$ 16.00
Gaydos	Tyler	Counselor	\$ 15.13
Goudie	Philip	Camp Director	\$ 28.00
Gupta	Asher	CIT	VOLUNTEER
Hall	Abigail	Counselor	\$ 15.50
Hayes	Emma	Counselor	\$ 15.13
Hubert	Katelyn	Counselor--Little Exp.	\$ 16.50
Johnstone	Katelyn	Counselor	VOLUNTEER
Johnstone	Nicole	Counselor	VOLUNTEER
Keegan	Breslyn	Counselor	\$ 15.50
Krug	Ryan	Ass't--Gym Supervisor	\$ 20.00
Lange	Nora	Ass't--Health Officer	\$ 20.00
Langell	Kyra	Counselor	\$ 16.00
Lapetina	Olivia	Counselor	\$ 16.00
Lattarulo	Ava	Counselor	\$ 16.00
Lavender	Catherine	Counselor	\$ 16.00
Lavender	Ray	Counselor	\$ 16.50
Lopes	Sam	Counselor	\$ 16.00
Moakley	Alex	Counselor	\$ 15.50
Moakley	Julia	Counselor	\$ 15.50
Mejia	Sophia	Counselor	\$ 15.13
Orabi	Dania	Counselor	\$ 16.00
Petricioli	Maria	Counselor	\$ 15.50
Pinto	Celia	Counselor	\$ 15.50
Rizzo	Alyssa	Site Supervisor	\$ 26.00
Roberts	Claire	Counselor	\$ 15.13
Shatz	Samantha	Counselor	\$ 15.50
Singer	Amanda	Counselor	\$ 16.50

Singer	Emily	Counselor	\$ 15.13
Stine	Julia	Counselor--Art Room	\$ 15.50
Thievon	Madison	Counselor	\$ 16.50
Torpey	Delia	Counselor	\$ 16.00
Unchester	Bailey	Counselor	\$ 16.75
Unchester	Kelsey	Counselor	\$ 16.00
Wilson	Adrianna	Counselor	\$ 15.13
Wizeman	Ian	Counselor	\$ 16.50
Wood	Emily	Counselor--Art Room	\$ 15.50
Yao	Andrew	Counselor--Health Office	\$ 16.50

**RESOLUTION 24-169
APPROVING 2024 SENIOR LEADERSHIP SEMINAR CONFERENCE REQUEST**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee will allow Lt. Marczewski to attend the 2024 Senior Leadership Seminar sponsored by the New Jersey State Association of Chiefs of Police from July 5, 2024, to July 13, 2024; and

NOW, THEREFORE, BE IT RESOLVED by, the Long Hill Township Committee hereby approves their requests to attend the 2024 Senior Leadership Seminar.

**RESOLUTION 24-170
AUTHORIZATION TO HIRE PART TIME DPW WORKER**

WHEREAS, there is a need to hire a part time person for the Department of Public works with primary focus of stormwater compliance;

WHEREAS, per the recommendation of Public Works Director Al Gallo, the Township would like hire John Arpaia for this position;

WHEREAS, Arpaia’s employment would start June 3, 2024, and would consist of three days a week for a total not to exceed 24 hours per week at an hourly rate of \$23.00.

BE IT FURTHER RESOLVED that the certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 24-171
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN’S ASSOCIATION ELIGIBILITY – ZAKARIAH WOJTECH**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **Zakariah Wojtech** is an active member of the Stirling Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen’s Association.

**RESOLUTION 24-172
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN’S ASSOCIATION ELIGIBILITY – PATRICK CANO**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **Patrick Cano** is an active member of the Stirling Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen’s Association.

**RESOLUTION 24-173
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE - #20-0002**

WHEREAS, funds have been remitted by Sharon Armenti-Cerchiaro to redeem tax sale certificate #20-0002 for 277 Essex St., Block 11512 Lot 5, held by PARK FINANCE II.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$31,204.13 plus a premium of \$28,100.00 for a total of \$59,304.13 to the lienholder:

Make Redemption checks payable to:

PARK FINANCE II
PO BOX 109
CEDAR KNOLLS, NJ 07927

**RESOLUTION 24-174
APPROVING 2024 NJ LEAGUE OF MUNICIPALITIES CONFERENCE REQUEST**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee will allow the Mayor, Township Clerk, Director of Department of Public Works, Planning & Zoning Coordinator, Officer in Charge, Public Safety Director and the Tax Collector to attend the 2024 NJLM Conference November 19-21, 2024; and

NOW, THEREFORE, BE IT RESOLVED by, the Long Hill Township Committee hereby approves their requests to attend the 2024 NJLM Conference.

**RESOLUTION 24-175
ACCEPTING RESIGNATION - HUBERT**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill accepts the resignation of Joe Hubert as OEM Coordinator, effective July 10, 2024.

**RESOLUTION 24-176
MAYORAL APPOINTMENT OF MICHAEL PEOPLES AS EMERGENCY MANAGEMENT
COORDINATOR**

I, GUY PISERCHIA, Mayor of the Township of Long Hill in the County of Morris, State of New Jersey, pursuant to *N.J.S.A. App.A:9-40.1*, hereby appoint Michael Peoples as Long Hill Township Emergency Management Coordinator, as follows:

1. The appointment is for a three-year term, effective July 11, 2024, and ending July 11, 2027.
2. The Emergency Management Coordinator shall perform the duties set forth in *N.J.S.A.App.A:9-4* and section 2-36.2 of the Township Code.

3. The other terms and conditions of employment of the Emergency Management Coordinator are set forth in the Township Personnel and Procedures Manual.
