

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
SPECIAL MEETING MINUTES
Friday, March 17, 2023 9:30 AM**

CALL MEETING TO ORDER:

Mayor Lavender opened the public session of the meeting at 9:31am.

The Township Committee then motioned to go into executive session.

EXECUTIVE SESSION:

23-090 EXECUTIVE SESSION

- Personnel

MOVED by: Deputy Mayor Piserchia of the Township Committee of Long Hill Township, that Resolution 23-090 is hereby approved. **SECONDED** by: Committeeman Rae. **ROLL CALL VOTE: ROLL CALL: ALL IN FAVOR: AYE:** Committeeman Dorsi, Committeeman Rae, Deputy Mayor Piserchia, Mayor Lavender. **ABSENT:** Committeeman Verlezza

The Township Committee meeting reconvened in public session at 9:53am.

Clerk Phillips read the following statement:

STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

All present recited the **Pledge of Allegiance**.

ROLL CALL: Committeeman Lavender, Committeeman Rae, Deputy Mayor Piserchia, and Mayor Lavender. Also present were Administrator Malool, Attorney Pidgeon and Clerk Phillips. Committeeman Verlezza was absent.

RESOLUTIONS:

23-091 ACCEPTING RESIGNATION OF TOWNSHIP ADMINISTRATOR NANCY MALOOL

- The Township Committee, Attorney Pidgeon and Clerk Phillips all thanked Administrator Malool for her time as Administrator for Long Hill Township.

MOVED by: Deputy Mayor Piserchia of the Township Committee of Long Hill Township, that Resolution 23-091 is hereby approved. **SECONDED** by: Committeeman Dorsi. **ROLL CALL: ALL IN FAVOR: AYE:** Committeeman Dorsi, Committeeman Rae, Deputy Mayor Piserchia, Mayor Lavender. **ABSENT:** Committeeman Verlezza.

23-092 APPOINTING INTERIM ADMINISTRATOR

MOVED by: Committeeman Dorsi of the Township Committee of Long Hill Township, that Resolution 23-092 is hereby approved. **SECONDED** by: Deputy Mayor Piserchia. **ROLL CALL VOTE:** Committeeman

Dorsi; yes, Committeeman Rae; yes, Committeeman Verlezza; absent, Deputy Mayor Piserchia; yes, Mayor Lavender; yes.

23-093 AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH SUPLEE, CLOONEY & COMPANY FOR INTERIM TOWNSHIP ADMINISTRATOR SERVICES

MOVED by: Committeeman Dorsi of the Township Committee of Long Hill Township, that Resolution 23-093 is hereby approved. **SECONDED** by: Committeeman Rae. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Rae; yes, Committeeman Verlezza; absent, Deputy Mayor Piserchia; yes, Mayor Lavender; yes.

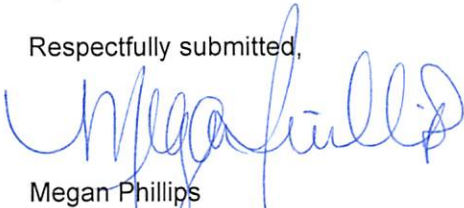
MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -Comments and remarks will be limited to 3 Minutes

- **Maryann Noonan** spoke about various topics including Administrator position, HR position, SELO and Police Director clarification.
- **Frank Liberato** spoke about Administrator, Chief of Police and Police Director position.
- **Charles Arentowicz** spoke about previous comments he made and said the effective date for Administrator Malools' resignation should be March 17th.
- **Joe Ferrandino** received clarification about the Suplee Clooney professional service contract and wished Administrator Malool the best of luck.
- **Gary Pratt** voiced concern about the time of the special meeting

ADJOURNMENT

On motion by Deputy Mayor Piserchia and seconded by Committeeman Dorsi and carried unanimously to adjourn at 10:21am.

Respectfully submitted,



Megan Phillips

Approved: March 22, 2023

**RESOLUTION 23-090
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel

**RESOLUTION 23-091
ACCEPTING RESIGNATION OF TOWNSHIP ADMINISTRATOR NANCY MALOOL**

WHEREAS, Nancy Malool has submitted a letter of resignation as Township Administrator, dated March 16, 2023, and effective April 14, 2023;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, that it does hereby accept the resignation of Nancy Malool as Township Administrator, effective April 15, 2023. We wish Mrs. Malool the best of luck in her new position.

**RESOLUTION 23-092
APPOINTING INTERIM TOWNSHIP ADMINISTRATOR**

BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Randy Bahr is hereby appointed as the Interim Township Administrator, effective April 17, 2023, under the following terms and conditions:

1. Bahr shall serve as the Township Administrator pursuant to Article II of the Township Code, as authorized by *N.J.S.A. 40A:9-136*.
2. As Township Administrator, Bahr shall have the powers and duties set forth in subsection 2-5.6 of the Township Code.
3. Bahr shall serve at the pleasure of the Township Committee.

RESOLUTION 23-093

**AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH SUPLEE, CLOONEY & COMPANY
FOR INTERIM TOWNSHIP ADMINISTRATOR SERVICES**

WHEREAS, the Township of Long Hill has a need to acquire the services of an interim Township Administrator; and

WHEREAS, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, contracts for professional services may be awarded without public bidding pursuant to *N.J.S.A. 40A:11-5(1)(a)(i)*; and

WHEREAS, the Chief Financial Officer has certified in writing the availability of adequate funds to pay the maximum amount of this contract; and

WHEREAS, the contractor has submitted a proposal dated March 16, 2023; and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Long Hill, in the County of

Morris, State of New Jersey, as follows:

1. A professional services contract is hereby awarded to Suplee, Clooney & Company, a New Jersey partnership, having offices at 308 East Broad Street, Westfield, New Jersey, to provide interim township administrator services, in accordance with its proposal, for the following consideration: \$240,000, which is to be prorated for the balance of 2023, and which shall be payable in monthly installments of \$20,000.
2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution, and that notice of these awards be advertised once in the *Echoes Sentinel*.
3. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen's Compensation	Statutory

The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

4. The Township Clerk in accordance with the provisions of *N.J.S.A. 40A:11-5(1)(a)(l)*, is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of this contract.
5. These contracts shall be charged to budget line item(s)3-01-0020-00100-2-00211 and 3-010020-00130-2-00211. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.
