



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, June 21, 2023
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The June 7, 2023, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

To participate through Zoom webinar: <https://us02web.zoom.us/j/82185046765>

Or Telephone: +1 929 436 2866

Webinar ID: 821 8504 6765 Passcode: 262772

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and Morris Daily Record and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

23-178 EXECUTIVE SESSION

- Personnel - Police Staff
- Contract Negotiations – Redevelopment, Shared Service
- Attorney Client Privilege - Millington Station Café

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 23-178 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- Presentation – Officer Sidney McAvoy, Officer Joseph Napolitano
- WHRHS Softball Team

5. ORDINANCE(S):

CAPITAL ORDINANCE 520-23 (FIRST READING / INTRODUCTION)

PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$1,300,424.00 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP.

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 21, 2023 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 12, 2023 by a meeting when and where or at such time and place to which said

meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to July 12, 2023, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 520-23 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 519-23 (SECOND READING / ADOPTION)
AMENDING THE ADMINISTRATIVE CODE AS SET FORTH IN CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

PUBLIC HEARING

MOVED by: _____, that Ordinance 519-23 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

6. CONSENT AGENDA RESOLUTIONS:

Resolution No. 23-179 – 23-196 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 23-179 APPROVAL AND RELEASE OF MINUTES
- 22-180 APPROVING PAYMENT OF BILLS
- 23-181 APPROVING WAIVER REQUEST FOR A ROAD OPENING PERMIT SUBMITTED BY PSEG FOR 93 MORRISTOWN ROAD
- 23-182 2023 SUMMER RECREATION CAMP PERSONNEL
- 23-183 2023 STIRLING LAKE STAFF
- 23-184 IN GRADE ADVANCEMENT – ROTHMAN
- 23-185 APPROVING SPECIAL EVENT LICENSE - CELEBRATE THE END OF SUMMER WITH COUSINS MAINE LOBSTER & STIRLING FINE WINE
- 23-186 RESOLUTION TERMINATING 2006 INTERLOCAL SERVICES AGREEMENT WITH CHATHAM BOROUGH FOR 2006 FORD E250 CARGO VAN
- 23-187 APPROVAL TO APPLICATION TO NJDA FOR 2023 SPOTTED LANTERNFLY CONTROL TREATMENT REIMBURSEMENT PROGRAM
- 23-188 APPROVAL TO EXECUTE GRANT APPLICATION AND CONTRACTS REGARDING AUTOMATED LICENSE PLATE READER INITIATIVE
- 23-189 AUTHORIZATION FOR ROAD CLOSURE
- 23-190 REAPPOINTMENT OF PART-TIME CONSTRUCTION CODE OFFICIAL/BUILDING SUBCODE – JEFF HEISS
- 23-191 REAPPOINTING ELECTRICAL SUBCODE OFFICIAL – ERIC DELIZIO
- 23-192 A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR DONATION FOR LEAD INSPECTION FEES REQUIRED BY N.J.S.A. 52:27D-437.16 et seq.*

- 23-193 INCREASING HOURLY RATE OF SEVERAL EMPLOYEES
- 23-194 APPOINTING TRUCK DRIVER/LABORER CLASS 4- FLORIO, FOX
- 23-195 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0003
- 23-196 RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT WITH JERSEY PROFESSIONAL MANAGEMENT

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 23-179 through 23-196 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

- 23-197 COOPERATIVE AGREEMENT WITH MORRIS COUNTY AUTHORIZING PARTICIPATION IN THE MORRIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

7. LIAISON REPORTS:

8. ADMINISTRATOR'S REPORT:

9. DISCUSSION:

- Herbicide Application on PSE&G Right of Way

10. OLD/NEW BUSINESS:

11. ANNOUNCEMENTS:

12. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

13. ADJOURNMENT

**RESOLUTION 23-178
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel - Police Staff
- Contract Negotiations – Redevelopment, Shared Service
- Attorney Client Privilege - Millington Station Café

**CAPITAL ORDINANCE 520-23
PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE
COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$1,300,424.00 THEREFOR FROM
VARIOUS FUNDS OF THE TOWNSHIP.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE
COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:**

Section 1 The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, in the State of New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of \$1,300,424.00, to the extent of \$761,276.40.00 from the Capital Improvement Fund, Morris County Parks Trail Grant in the amount of \$74,897.60, NJAW Northfield Road contribution in the amount of \$89,600.00 and a Grant from NJDOT in the amount of \$374,650.00.

Section 2 The improvement hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows: (a) the improvement of Various roads in and by the Township including. but not limited to Northfield Ave., Tanglewood Ter., Elliot Rd., Knollander Rd., Cottage Pl., Dunbridge Ln., Fawnridge Dr. and Sussex Ave. Said Improvement shall include reconstruction, surfacing or resurfacing the roadway to the extent of Class B construction, together with curbing, structures, storm water drainage, catch basins, milling, equipment, work and materials necessary therefor or incidental thereto: (b) Municipal Building improvements: (c) Central Park trails.

All work shall be performed according to plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3 The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 4 This ordinance shall take effect after final adoption, as provided by law.

**ORDINANCE 519-23
AMENDING THE ADMINISTRATIVE CODE AS SET FORTH IN CHAPTER 2 OF THE TOWNSHIP
CODE ENTITLED “ADMINISTRATION”**

WHEREAS, the Township Administrative Code has not been updated since 1996 and needs to be updated;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill

in the County of Morris, State of New Jersey, that Chapter 2 of the Township Code entitled "Administration" is hereby amended as follows:

Section 1. Article I, entitled "Administrative Code" is hereby amended to read as follows:

"Article I
Administrative Code

§ 2-1 RESTATEMENT OF TOWNSHIP CHARTER.

- a. The inhabitants of Long Hill Township are hereby continued as a body politic and corporate in law as heretofore constituted and established and shall be known by the name of "the Township of Long Hill, in the County of Morris" and the boundaries of the Township shall be and remain as heretofore established by law.
- b. The Township shall have full power to sue and be sued and have a corporate seal.

§ 2-2 TOWNSHIP COMMITTEE.

§ 2-2.1 Organization.

- a. The Township Committee shall hold an annual meeting ~~on the first day of January at 12:00 noon, or~~ during the first seven days of January in any year.
- b. At their annual meeting, the Committee shall have the power and authority to elect one of their number as Chair of the Committee, who shall preside at all meetings of the Township Committee and who shall be known as the Mayor of the Township. The Mayor shall have no additional authority by virtue of such designation, except as otherwise provided by law.
- c. A majority of the Committee shall constitute a quorum for the transaction of business. A majority of all the members of the Committee shall be required to vote in the affirmative to pass any ordinance.
- d. The Committee may, at its annual meeting, establish for their members such subordinate committees as will assist them for the ensuing year.

§ 2-2.2 Powers of Mayor.

- a. The Mayor shall be the Chair of the Township Committee and head of the municipal government.
- b. The Mayor shall have all those powers placed in the Mayor by general law.
- c. The Mayor shall preside at meetings of the Committee and shall have the right to debate and vote on all questions before the Committee.
- d. ~~The Mayor or his or her designee shall serve as the Class I member of the Planning Board~~ and may appoint a designee to act in his or her absence.
- e. The Mayor shall serve as a member of the Library Board of Trustees, however, the Mayor may appoint an alternate to act in his or her place and stead with authority to attend all meetings of the board and, in his or her absence, to vote on all questions before the board.

§ 2-2.3 Powers of the Township Committee.

- a. The Committee shall be the legislative body of the municipality.
- b. The Committee may subject to general law and provisions of this act:
 1. Pass, adopt, amend and repeal any ordinance or, where permitted, any resolution for any purpose required for the government of the municipality or for the accomplishment of any public purpose for which the municipality is authorized to act under general law;

2. Control and regulate the finances of the municipality and raise money by borrowing and taxation;
 3. Create such offices and positions as they deem necessary. The officers appointed thereto shall perform the duties required by law and the ordinances of the Committee. Other than the Township Attorney, Engineer, Construction Official ~~Building Inspector~~, the Clerk, the Chief Financial Officer, Auditor, Tax Collector and Tax Assessor who shall serve for terms as provided in Chapter 9 of Title 40A of the New Jersey Statutes, these officers shall serve at the pleasure of the Committee;
 4. Investigate any activity of the municipality; and
 5. Remove any officer of the municipality, other than those officers excepted by law, for cause.
- c. The Committee shall have all the executive responsibilities of the municipality not placed, by general law or this act, in the office of the Mayor.

§ 2-2.4 Township Committee Liaisons.

- a. Appointments. ~~At its annual reorganization meeting or as soon thereafter as practicable, The Mayor, with the consent of the Township Committee, shall appoint members as liaisons, as it deems appropriate, to Township~~ the following boards, commissions, committees, and departments.

~~Administrative and Executive
 Fire
 Ordinances
 Rescue Squad
 Civil Defense & Disaster Control
 Senior Citizen
 Finance & Investments
 Police
 Department of Public Works
 Board of Education
 Planning Board
 Affordable Housing
 Long Range Planning
 Recreation
 Public Assistance
 Environmental Commission
 Shade Tree Committee
 Board of Health~~

- b. Responsibilities and Duties. Each liaison will communicate on a frequent basis with the board, commission, committee, or department to which he or she is assigned and will actively participate in the activities of such boards, committees and commissions, to the extent appropriate. Each liaison will report to the Township Committee monthly. Monthly reports shall include the status of current projects or activities, significant accomplishments or achievements, concerns, problems and recommendations. Communication from the Township Committee shall be through the liaison or the Township Administrator, as appropriate.

§ 2-2.5 Relationships and Dealings.

- a. Department Heads and Employees. Except in connection with their duties as liaisons or in the case of an emergency, members of the Township Committee shall communicate with department heads and employees through the Township Administrator or the appropriate Township Committee liaison.
- b. Public. When a member of the Township Committee receives a communication from a member of

the public, he or she shall direct that communication to the Township Administrator. The Administrator shall forward the matter to the appropriate department head for action. The Administrator shall advise the Township Committee person of the action taken. Matters involving significant issues shall be placed on an agenda for discussion by the entire Township Committee. In addition, any member of the Township Committee may request that a matter be placed on a meeting agenda for discussion.

§ 2-3 MEETINGS.

The Township Committee shall hold at least one regular meeting a month. The schedule of meetings for the year shall be adopted by the Township Committee by resolution at the reorganization meeting. The Clerk shall post the schedule of meetings and send copies to the official Township newspapers, in accordance with the Open Public Meetings Act.

~~No matter shall be commenced or continued after 11:00 p.m. at any meeting, unless a motion is passed by the members then present to extend the meeting to a later specified cutoff time. Notice of this procedure shall be included in every agenda and announced at the opening of every meeting.~~

§ 2-3.1 Organizational Meeting.

The Township Committee shall hold its annual organizational meeting within the first seven days of each calendar year. At the organization meeting, the Township Committee shall select a Mayor and Deputy Mayor, appoint Township officers, appoint members of boards, commissions and committees, designate dates and times of meetings for the year, designate the official newspaper, designate official bank depositories, adopt a temporary budget and take all other steps necessary to organize the Township government for the year. The Clerk shall chair the meeting until the election of a Mayor, which shall be the first act of business, after the invocation, flag salute, swearing in of new members and roll call have been completed.

a. Nomination and Election of Mayor and Deputy Mayor.

1. Mayor.

- (a) The Clerk will call for the nomination of a Township Committee member to be Chair of the Township Committee and Mayor for the year. Nominations require a second. After a reasonable time, any member may move to close nominations. The Clerk shall then inquire whether there are any additional nominations and if there are none, conduct a voice vote on the motion to close nominations.
- (b) Once nominations are closed, the Clerk will conduct the election by ~~ballet~~ roll call vote. Three votes shall be required for election. If no candidate garners the required three votes, a runoff will be conducted between the top two vote getters.
- (c) The newly elected Mayor will then be presented by the Clerk and shall be given the opportunity to speak to the assembly.
- (d) The Mayor then assumes the Chair.

2. The next order of business shall be the election of a Deputy Mayor, which shall be conducted in the same manner as the election for Mayor.

b. Mayoral Appointments. The Mayor shall make the following appointments:

Class I, II, and IV Planning Board members
 Environmental Commission (and chair)
 Recreation Advisory Committee
Historic Preservation Advisory Committee

~~Shade Tree Committee Commission
Emergency Management Coordinator and Council
Local Assistance Board~~

Other appointments as provided by law.

- c. Mayoral Appointments with Consent of Township Committee. The Mayor shall make the following appointments with the consent of the Township Committee:

Township Administrator
Board of Health
Library Board of Trustees
Other appointments as provided by law.

- d. Township Committee Appointments. The Township Committee shall make the following appointments:

Class III Planning Board member
Board of Adjustment
Communications Advisory Committee
Township Clerk
Township Attorney
Chief Financial Officer
Tax Collector
Tax Assessor
Township Engineer
Municipal Court Judge
Board of Health
All of the officers and employees of the Township whose appointments are not vested by general law in the Mayor.

To the extent practicable, all appointments shall be made at the organizational meeting.

- e. Educational Requirements for Planning Board and Zoning Board of Adjustment. ~~No person shall be appointed or reappointed to the Planning Board or the Zoning Board of Adjustment unless that person shall have successfully completed a land use or zoning course offered by the Department of Government Services at Rutgers University or some other organization or person approved in advance in writing by the then current Mayor. This requirement may be waived or relaxed by the appointing authority in the case of an initial appointment to either Board.~~ A person shall not be seated as a first-term member or alternate member of the planning board or the zoning board of adjustment, unless the person agrees to take the basic course required to be offered under N.J.S.A. 40:55D-23, which the person shall successfully complete within 18 months of assuming board membership in order to retain board membership. The mayor or person designated to serve on the planning board in the absence of the mayor who serves as a Class I member and the member of the township committee serving as a Class III member shall be exempt from these educational requirements.

§ 2-3.2 Regular Meetings.

Regular meetings for the conduct of Township business shall be held at least monthly. Agendas for the regular meetings shall ordinarily be prepared by the Clerk and distributed to members of the Township Committee, the Administrator and the Township Attorney on the Friday preceding each meeting. Copies of the agenda shall also be posted and sent to the official newspapers in accordance with the Open Public Meetings Act. Any member of the Township Committee or the Administrator may submit an item to the Clerk to be included in the agenda. Except in extraordinary situations, items to be included in the agenda must be submitted to the Clerk by noon of the preceding Thursday. The Mayor shall make the

final determination as to what items will be included in the agenda. Where practicable, no item shall be included in the agenda until it has first been discussed at an agenda meeting by the Township Committee. Items may be added to the agenda at the meeting only by motion. Discussion items will be drafted so as to focus discussion on the issue or question to be considered.

If it is determined that a regular meeting will have to be cancelled because of a lack of an in-person quorum, or if the Mayor determines that a meeting should be held remotely, members of the Governing Body may attend that meeting ~~by teleconference~~ remotely under the following conditions:

- a. All requirements of the Open Public Meetings Act N.J.S.A. 4:10-8 et seq. are met.
- b. The member or members of the Governing Body attending the meeting ~~by teleconference~~ remotely can be heard by all other members of the Governing Body whether they are attending the meeting in person or ~~electronically~~ remotely as well as members of the public ~~attendance~~ attending the meeting either in-person or remotely.
- c. The member ~~or members~~ of the Governing Body attending the meeting ~~by speaker phone~~ remotely is able to hear comments by other members of the Governing Body as well as members of the public.

If technological problems prevent participation by any members of the Governing Body who are not physically present at the meeting, the meeting shall be held without them as long as there is still a quorum present to conduct the meeting, or unless a majority of those present in person and ~~by teleconference~~ remotely vote to adjourn the meeting.

The Township Clerk will make every effort to broadcast Township Committee meetings and to allow members of the public to attend meetings remotely. Failure of the Clerk to provide a live broadcast of a meeting or technological problems encountered during the course of the meeting that affect remote viewing and/or public participation will not invalidate the meeting or any action taken at that meeting including, but not limited to, the adoption of any ordinance, resolution or motion.

§ 2-3.3 Special Meetings.

The Mayor or any two members of the Township Committee may call special meetings, upon proper notice to all members of the Committee and the public in accordance with the Open Public Meetings Act. No item may be considered at a special meeting unless it was included in the agenda. No vote or action of the Committee shall be rescinded at any special meeting unless there be present at such meeting as many Committee members as were present at the meeting when such vote or action was taken.

In the case of special meetings which have been scheduled with less than 10 days' notice or special meetings that are held entirely remotely, members of the Governing Body may attend that special meeting ~~by teleconference~~ remotely under the following conditions:

- a. All requirements of the Open Public Meetings Act N.J.S.A. 4:10-8 et seq. are met.
- b. The member or members of the Governing Body attending the meeting ~~by speaker phone~~ remotely can be heard by all other members of the Governing Body whether they are attending the meeting in person or ~~electronically~~ remotely as well as members of the public ~~attendance at~~ attending the meeting.
- c. The member or members of the Governing Body attending the meeting ~~by speaker phone~~ remotely are able to hear comments by other members of the Governing Body as well as members of the public.

If technological problems prevent participation by those members of the Governing Body who are not

physically present at the meeting, the meeting shall be held without them as long as there is a quorum present in person to conduct the meeting, or unless a majority of those present in person and ~~by teleconference~~ remotely vote to adjourn the meeting.

§ 2-3.4 Minutes.

The Clerk shall keep reasonably comprehensible minutes of all Township Committee meetings showing the time and place, the members present, the subjects considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matter public shall not be inconsistent with the Open Public Meetings Act at N.J.S.A. 10:4-14. Minutes shall be adopted by resolution of the Township Committee and shall not be released to the public until so approved. Draft executive session minutes shall be marked "confidential" and distributed to the Township Committee for approval and determination as to when and the extent to which those minutes should be released to the public in compliance with the Open Public Meetings Act.

§ 2-3.5 General Procedures.

a. Ordinances. The term "ordinance" when used in this Code means and includes any act or regulation of the governing body required to be reduced to writing and read at more than one meeting and published.

1. Introduction. Ordinances shall be introduced by motion of a member of the Township Committee. Introduction of an ordinance shall require a second. No public hearing will be held at the time of introduction. An ordinance shall be passed upon first reading by a majority of those present. A roll call vote shall be conducted. Every ordinance after being introduced and having passed a first reading, which first reading may be by title, shall be published in its entirety or by title at least once in a newspaper published and circulated in the municipality, if there be one, and if not, in a newspaper printed in the County and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage, a clear and concise statement prepared by the Clerk setting forth the purpose of the ordinance, and the time and place when and where a copy of the ordinance can be obtained without cost by any member of the general public who wants a copy of the ordinance. If there be only one such publication the same shall be at least one week prior to the time fixed for further consideration for final passage. If there be more than one publication, the first shall be at least one week prior to the time fixed for further consideration for final passage.
2. Public Hearing and Adoption. At the time and place so stated in such publication, or at any time and place to which the meeting for the further consideration of the ordinance shall from time to time be adjourned, all persons interested shall be given an opportunity to be heard concerning the ordinance. The opportunity to be heard shall include the right to ask pertinent questions concerning the ordinance by any resident of the municipality or any other person affected by the ordinance.

Final passage thereof shall be at least 10 days after the first reading. Upon the opening of the hearing, the ordinance shall be given a second reading, which reading may be by title, and thereafter, it may be passed with or without amendments, or rejected. Three affirmative votes are required for passage of any ordinance, except for bond ordinances other ordinances which require a 2/3 vote by law. Prior to the said second reading, a copy of the ordinance shall be posted on the bulletin board or other place upon which public notices are customarily posted in the principal municipal building of the municipality, and copies of the ordinance shall be made available to members of the general public of the municipality who shall request such copies. If any amendment be adopted, substantially altering the substance of the ordinance, the ordinance as so amended shall not be finally adopted until at least one week thereafter, and the ordinance as amended shall be read at a meeting of the governing body, which reading may be by title, and shall be published in its entirety or by title, together with a notice of the introduction, the time and

place when and where a copy of the amended ordinance can be obtained without cost by any member of the general public who desires a copy, a clear and concise statement prepared by the Clerk setting forth the purpose of the ordinance, and the time and place when and where the amended ordinance will be further considered for final passage, at least two days prior to the time so fixed. At the time and place so fixed, or at any other meeting to which the further consideration of the amended ordinance may be adjourned, the governing body may proceed to pass the ordinance, as amended, or again amend it in the same manner.

Upon passage, every ordinance, or the title, together with a notice of the date of passage or approval, or both, shall be published at least once in a newspaper circulating in the municipality, if there be one, and if not, in a newspaper printed in the County and circulating in the municipality. No other notice or procedure with respect to the introduction or passage of any ordinance shall be required.

Nothing herein shall be construed to affect the provisions of N.J.S.A. 40:49-7 to 40:49-12 or 40:49-27.

- b. Resolutions. The term "resolution" when used in this Code means and includes any act or regulation of the governing body of any municipality required to be reduced to writing, but which may be finally passed at the meeting at which it is introduced.
 - 1. Consent Agenda. Routine resolutions may be included in the consent agenda which may be adopted only by unanimous consent of the Township Committee. When any item in the consent agenda requires a roll call vote, the consent agenda vote shall be taken by roll call. Any item shall be removed from the consent agenda at the request of any member of the Committee. An item on the consent agenda may be discussed by the Committee prior to the vote.
 - 2. Other Resolutions. Resolutions not included in the consent agenda shall be voted on separately by roll call or voice vote as appropriate.
- c. Motions. Motions are similar to resolutions except that they are not in writing. Ordinarily, only procedural matters and minor substantive actions should be handled by motion.
 - 1. Procedural Motions. A member of the Township Committee may make a procedural motion in accordance with this Code as follows:

Motion	Needs Second	Debate Allowed	Amendments	Vote Required
Introduce item for action	Yes	Yes	Yes	Majority
Modify Motion (1)	Yes	Yes	Once	Majority
Modify Motion (2)	Yes	No	Yes	Majority
Modify the Motion (3)	Yes	Yes	Yes	Majority
Defer Action	Yes	Yes	Yes	Majority

	Motion	Needs Second	Debate Allowed	Amendments	Vote Required
(1)					
Defer Action (2)	Table	Yes	No	No	Majority
Defer Action (3)	Refer to Committee	Yes	Yes	Yes	Majority
Prevent Action (1)	B/F Debate: Object to Consideration	No	No	No	2/3 Majority
Prevent Action (2)	After Debate: Postpone Indefinitely	Yes	Yes	No	Majority
Reject the Question (1)	B/F Debate: Object to Consideration	No	No	No	2/3 Majority
Reject the Question (2)	Move Previous Question or Close Debate	Yes	No	No	2/3 Majority
Reject the Question (3)	After Debate: Postpone Indefinitely	Yes	Yes	No	Majority
Consider Question a 2nd Time (1)	Take from the Table	Yes	No	No	Majority
Consider Question a 2nd Time (2)	Reconsider	Yes	Yes	No	Majority
Consider Question a 2nd Time (3)	Rescind Previous Action (w/notice)	Yes	Yes	No	2/3 Majority
Consider Question a 2nd Time (4)	Rescind Previous Action (w/notice)	Yes	Yes	No	Majority
Vote on the Question (1)	Call for a Vote	No	No	No	Majority
Vote on the	Move Previous Question or	Yes	No	No	2/3 Majority

	Motion	Needs Second	Debate Allowed	Amendments	Vote Required
Question (2)	Close Debate				
Reopen Main Question to Debate	Reconsider	Yes	Yes	No	Majority
Correct Mistake in Proceedings	Point of Order	No	No	No	None
Propose Action Which Violates Procedural Rule	Suspend the Rules	Yes	No	No	2/3 Majority
Challenge Decision of Chair	Appeal	Yes	No	No	Majority

- d. **Public Participation.** All meetings of the Township Committee shall be open to the public in accordance with the provisions of the Open Public Meetings Act. Audience participation in Township Committee discussions shall ordinarily be limited to the "meeting open to public" portion of the agenda and to public hearings on ordinances, budget resolutions and similar items.
1. **Public Session.** Every regular meeting of the Township Committee shall have at least one "public session" for public comment. ~~The Mayor may also include a public session at agenda meetings when appropriate.~~ During the public session, a member of the public may discuss any item not on the agenda or any item on the agenda which does not have its own public hearing (e.g., second readings of ordinances). The Chair shall give members of the public a reasonable opportunity to be heard during the public session. The Chair in his or her discretion may limit the length of discussion on any particular issue or may limit the time allotted to individual members of the public to speak.
 2. **Other Items of Business.** The public shall be given the opportunity to be heard during the public hearings on second readings of ordinances and other matters such as the budget which require formal public hearings. Ordinarily public comment on other matters should be heard only during the public sessions held in accordance with Subsection 2-3.5d1 above. The Mayor in his or her discretion may permit public participation in the discussion of any matter.
- e. **Executive Sessions.** Executive or closed sessions may be held in accordance with the Open Public Meetings Act at N.J.S.A. 10:4-12. Minutes shall be kept and released to the public in accordance with the Act and Subsection **2-3.5** above.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this

ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**RESOLUTION 23-179
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of June 7, 2023.

BE IT FURTHER RESOLVED that the Township Committee hereby approves June 7, 2023, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 23-180
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 23-181
APPROVING WAIVER REQUEST FOR A ROAD OPENING PERMIT SUBMITTED BY NJAW FOR 136
OAKS ROAD**

WHEREAS, the Township of Long Hill, County of Morris, State of New Jersey, has received a request from New Jersey American Water for a road opening permit for 136 Oaks Road, Millington, New Jersey (the "property"); and

WHEREAS, the Township Committee has reviewed the application request from the applicant; and

WHEREAS, the Township finds that the request of the applicant under these circumstances is reasonable and appropriate; and

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, approves the road opening permit subject to the terms and conditions of Ordinance #470-21.

**RESOLUTION 23-182
2023 SUMMER RECREATION CAMP PERSONNEL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director, that the following be appointed to the 2023 Summer Recreation Camp Personnel effective June 16, 2023:

Summer Rec Camp Staff			
Last Name	First Name	Position	Hourly Rate
Frankel	Tyler	Counselor	\$ 15.00
Goudie	Philip	Camp Director	\$ 27.00
Petricioli	Maria	Counselor	\$ 14.25

Moakley	Julia	Counselor	\$ 14.25
Moakley	Alex	Counselor	\$ 14.25
Howell	Ashlee	Counselor	\$ 14.25
Breslyn	Keegan	Counselor	\$ 14.25
Pinto	Celia	Counselor	\$ 14.25
Shatz	Samantha	Counselor	\$ 14.25
Dorsi	Luke	Counselor	\$ 14.25
Hausman	Alexis	Counselor	\$ 14.25
Bennett	Lindsay	Counselor	\$ 14.25
O'Connor	Thomas	Counselor	\$ 14.25

**RESOLUTION 23-183
2023 STIRLING LAKE STAFF**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2023 Stirling Lake Personnel effective June 16, 2023:

2023 Stirling Lake Employees			
Last Name	First Name	Position	Hourly Rate
Hudkins	Lucas	Lifeguard	\$15.00

**RESOLUTION 23-184
IN GRADE ADVANCEMENT - ROTHMAN**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, does hereby approve the grade advancement of Officer Jake Rothman to Officer Grade XI, effective June 22, 2023, at an annual salary of \$55,632.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 23-185
APPROVING SPECIAL EVENT LICENSE - CELEBRATE THE END OF SUMMER WITH COUSINS
MAINE LOBSTER & STIRLING FINE WINE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Office in Charge and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-23-15 for the "Sponsor" Cousins Maine Lobster & Stirling Fine Wines for their Special Event to be held on August 25, 2023 from 11:30 AM – 7:00 PM

**RESOLUTION 23-186
RESOLUTION TERMINATING 2006 INTERLOCAL SERVICES AGREEMENT WITH CHATHAM
BOROUGH FOR 2006 FORD E250 CARGO VAN**

WHEREAS, as authorized by Resolution 06-213 adopted July 26, 2006, the Township entered into an interlocal services agreement with Chatham Borough to purchase and maintain a 2006 Ford E250 cargo van for the use of a sewer camera; and

WHEREAS, Long Hill Township terminated the shared service agreement with Chatham Borough as authorized in Resolution 19-062, adopted on January 23, 2019 for the use of the sewer camera as the camera no longer worked and a new camera needed to be purchased; and

WHEREAS, the Township of Long Hill is no longer in a shared service with Chatham Borough for the sewer camera and therefore, wishes to terminate the interlocal services agreement with Chatham Borough for the 2006 Ford E250 Cargo Van;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The 2006 interlocal services agreement with Chatham Borough for the joint use of a 2006 Ford E250 cargo van is hereby terminated effective immediately.
2. Neither party to that agreement shall have any further obligations or liabilities to the other party.

**RESOLUTION 23-187
APPROVAL TO APPLICATION TO NJDA FOR 2023 SPOTTED LANTERNFLY CONTROL
TREATMENT REIMBURSEMENT PROGRAM**

NOW, THEREFORE, BE IT RESOLVED that Township Committee of Township of Long Hill formally approves the application form to participate in NJDA 2023 spotted lanternfly control treatment reimbursement program.

BE IT FURTHER RESOLVED that Mayor is hereby authorized to sign the application on behalf of the Township of Long Hill and that signature constitutes acceptance of the terms and conditions of the agreement.

**RESOLUTION 23-188
APPROVAL TO EXECUTE GRANT APPLICATION AND CONTRACTS REGARDING AUTOMATED
LICENSE PLATE READER INIATIVE**

WHEREAS, Long Hill Township Police Department applied for ALPR cameras for six locations at the borders of our township at a cost of \$12,000 per camera with installation for a total of \$72,000 based on a quote from Packetalk; and

NOW, THEREFORE, BE IT RESOLVED that Governing Body of the Township of Long Hill formally approves the grant application and contract for the above stated program; and

BE IT FURTHER RESOLVED that the Officer in Charge submitted a grant application on behalf of Township of Long Hill and is hereby authorized to execute a grant agreement.

**RESOLUTION 23-189
AUTHORIZATION FOR ROAD CLOSURE**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request of Our Lady of Mt. Carmel Society to close Valley Road (CR 512), Long Hill from Mountain Avenue to the bridge at the Berkeley Heights border from 6:00 p.m. to 11:00 p.m. on July 15, 2023, for the Mt. Carmel Feast as noted in an email received on June 13, 2023.

RESOLUTION 23-190

REAPPOINTMENT OF PART-TIME CONSTRUCTION CODE OFFICIAL/BUILDING SUBCODE – JEFF HEISS

WHEREAS, Jeffrey Heiss was appointed part-time construction code official/building subcode by Resolution 17-215; and

WHEREAS, the original appointment was from July 27, 2017, and ending July 26, 2021; and

WHEREAS, this appointment is made in accordance with N.J.S.A. 52:27D-126; and

NOW THEREFORE BE IT RESOLVED, the Township Committee of the Township of Long Hill would like to reappoint Jeff Heiss as part-time construction code official/building subcode for another 4-year term from July 27, 2021, to July 26, 2025.

**RESOLUTION 23-191
REAPPOINTING ELECTRICAL SUBCODE OFFICIAL – ERIC DELIZIO**

WHEREAS, Eric DeLizio was appointed electrical subcode official by Resolution 14-115 for a four year term beginning March 21, 2014 and ending March 20, 2018; and

WHEREAS, Eric DeLizio was reappointed electrical subcode official by Resolution 18-096 for a four year term beginning March 21, 2018 and ending March 20, 2022; and

WHEREAS, this appointment is made in accordance with § 29-1.1 of the Township Code.

NOW THEREFORE BE IT RESOLVED, the Township Committee of the Township of Long Hill would like to reappoint Eric DeLizio as electrical subcode official for another 4-year term from March 21, 2022 and ending March 20, 2026.

**RESOLUTION 23-192
A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR DONATION
FOR LEAD INSPECTION FEES REQUIRED BY N.J.S.A. 52:27D-437.16 et seq.***

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 52:27D-437.16 et seq. provides for receipt of lead inspection fees by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the lead inspection fees are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Long Hill, County of Morris, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the lead inspection fees.
2. The Clerk of the Township of Long Hill, County of Morris is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

RESOLUTION 23-193
INCREASING HOURLY RATE OF SEVERAL EMPLOYEES

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of DPW Director Al Gallo, does hereby approve the hourly rate increase for the employees mentioned below effective July 19, 2023 in accordance with the Collective Bargaining Agreement:

- James Anderson at an hourly rate of \$31.25.
- John Buckley at an hourly rate of \$23.31.
- James Miller at an hourly rate of \$23.31.

RESOLUTION 23-194
APPOINTING TRUCK DRIVER/LABORER CLASS 4- FLORIO, FOX

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of DPW Director Al Gallo, does hereby approve the Job Class advancement of Gino Florio and Faron Fox to Truck Driver/ Laborer class 4, effective July 19, 2023, at an hourly rate of \$24.00 in accordance with the Collective Bargaining Agreement.

RESOLUTION 23-195
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0003

WHEREAS, funds have been remitted by Law Offices of STEPHANIE A. TENGI to redeem tax sale certificate #19-0003 for Block 10701 Lot 2103, 106 SUNRISE DR purchased by CHRISTIANA TRUST AS CUSTODIAN GSRAN-Z, LLC, assessed in the name DIANE J RHODES and the Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$41,470.75 plus a premium of \$20,300.00 for a total of \$61,770.75 to the lienholder:

Make Redemption check payable to:

GSRAN-Z, LLC DEPOSIT ACCT FOR CHRISTIANA TRUST
 PO BOX 71276
 PHILADELPHIA, PA 19176-6276

RESOLUTION 23-196
RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT WITH JERSEY PROFESSIONAL MANAGEMENT

WHEREAS, the Township of Long Hill has would like to hire Jersey Professional Management for human resources and management consulting services.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract to provide human resources & management to the Township is hereby awarded to Jersey Professional Management
2. The award of contract shall be from June 21, 2023, until December 31, 2023

- 3. JPM Management shall be compensated \$23,400 as per proposal, monthly billing of \$3,900.
- 4. This contract shall be charged to budget line item(s) 3-01-0020-00110-2-00201. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.
- 5. The Mayor and Township Clerk are authorized to sign a contract with JPM Management, in a form approved by the Township Attorney.

RESOLUTION 23-197
COOPERATIVE AGREEMENT WITH MORRIS COUNTY AUTHORIZING PARTICIPATION IN THE MORRIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, Morris County is eligible to receive Federal funds available through the Department of Housing and Urban Development; and

WHEREAS, in order to receive certain Federal funds which are potentially available to the County of Morris under the Community Development Block Grant Program, and the HOME Investment Partnerships Program authorized by Title II of the Cranston-Gonzalez National Affordable Housing Act, Federal Register, Vol. 56, No. 143, dated July 2, 1991; and

WHEREAS, an agreement has been proposed under which the Township of Long Hill and the County of Morris will form a consortium by establishing a cooperation agreement for Federal Fiscal Years 2024, 2025 and 2026; and direct its activities to the elimination of housing problems within New Jersey in accordance with the housing goals and strategies outlined in the Morris County Consolidated Plan.

NOW THEREFORE, BE IT RESOLVED, by the Township of Long Hill in the County of Morris, in the State of New Jersey, being the governing body thereof, as follows:

- 1. The agreement entitled, "AGREEMENT BETWEEN THE COUNTY OF MORRIS AND CERTAIN MUNICIPALITIES LOCATED THEREIN ESTABLISHING A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT AND HOME ACTIVITIES" PROGRAM" pursuant to the National Affordable Housing Act of 1990, a copy of which is on file in the County of Morris, Department of Human Services, Division of Community & Behavioral Health Services, Office of Community Development, shall be executed by the Township of Long Hill as well as the County Commissioner Director of the County of Morris and Clerk of the County Commissioners in accordance with the provisions of the law.
- 2. This resolution shall take effect in accordance with the law.
