



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
Wednesday, June 7, 2023  
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.gov](http://www.longhillnj.gov) on the Monday preceding the meeting.

The June 7, 2023, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

To participate through Zoom webinar: <https://us02web.zoom.us/j/87613373782>

Or Telephone: +1 929 436 2866

Webinar ID: 876 1337 3782 Passcode: 147913

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

**1. STATEMENT OF PRESIDING OFFICER**

*"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and Morris Daily Record and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at [www.longhillnj.gov](http://www.longhillnj.gov). A public comment period will be held in the order it is listed on the meeting agenda.*

**2. EXECUTIVE SESSION:**

23-166 EXECUTIVE SESSION

- Personnel – Salaries, DPW Staffing
- Contract Negotiations – HR Consultant
- Attorney Client Privilege- Redevelopment

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 23-166 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**3. CALL MEETING TO ORDER:**

**4. PROCLAMATION / PRESENTATIONS**

- Central Middle School Girls Softball Team

**5. ORDINANCE(S):**

**ORDINANCE 518-23 (SECOND READING / ADOPTION)**

**CALENDAR YEAR 2023 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance 518-23 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

**6. RESOLUTION**

22-167 2023 BUDGET TO BE READ BY TITLE ONLY AT PUBLIC HEARING

22-168 ADOPTION OF 2023 BUDGET

**OPEN PUBLIC HEARING**

**CLOSE PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 22-167 & 22-168 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**7. CONSENT AGENDA RESOLUTIONS:**

Resolution No. 23-169 – 23-177 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

23-169 APPROVAL AND RELEASE OF MINUTES

23-170 APPROVING PAYMENT OF BILLS

23-171 APPROVING 2023 NJ LEAGUE OF MUNICIPALITIES CONFERENCE REQUEST

23-172 AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR 2023-2024

23-173 WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT – PREVENTION OF ALCOHOLISM AND DRUG ABUSE

23-174 APPOINTING PROBATIONARY POLICE OFFICER - NAPOLITANO

23-175 APPOINTING PROBATIONARY POLICE OFFICER - MCAVOY

23-176 AUTHORIZING CO-OPERATIVE PURCHASING CONTRACT WITH ATON COMPUTING SERVICES FOR COMPUTER CONSULTING SERVICES

23-177 APPROVING SPECIAL EVENT LICENSE [PICNIC IN THE PARK]

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 23-169 through 23-177 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**8. LIAISON REPORTS:**

**9. ADMINISTRATOR'S REPORT:**

**10. DISCUSSION:**

**11. OLD/NEW BUSINESS:**

**12. ANNOUNCEMENTS:**

**13. MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

**14. ADJOURNMENT**

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**RESOLUTION 23-166  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel – Salaries, DPW Staffing
- Contract Negotiations – HR Consultant
- Attorney Client Privilege- Redevelopment

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**ORDINANCE 518-23  
CALENDAR YEAR 2023  
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 118,050.42 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Long Hill, in the County of *Morris*, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 413,176.47, and that the CY 2023 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction: and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

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**RESOLUTION 23-167  
2023 BUDGET TO BE READ BY TITLE ONLY AT PUBLIC HEARING**

**WHEREAS**, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been made available on Long Hill Township website, and copies have been made available by the Clerk to persons requesting them; and

**WHEREAS**, these conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill in the County of Morris and State of New Jersey that the budget shall be read by title only.

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**RESOLUTION 23-168  
ADOPTION OF 2023 BUDGET**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, County of Morris that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$16,537,669.08 for municipal purposes.

**BE IT RESOLVED** that the summary of revenues and appropriations are approved as attached.

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**RESOLUTION 23-169  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of May 24, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves May 24, 2023, Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 23-170  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 23-171  
APPROVING 2023 NJ LEAGUE OF MUNICIPALITIES CONFERENCE REQUEST**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee will allow the Deputy Mayor, Township Clerk, Director of Department of Public Works, Planning & Zoning Coordinator, Officer in Charge, and the Tax Collector to attend the 2023 NJLM Conference November 14-16, 2023; and

**NOW, THEREFORE, BE IT RESOLVED** by, the Long Hill Township Committee hereby approves their requests to attend the 2023 NJLM Conference.

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**RESOLUTION 23-172  
AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR 2023-2024**

**BE IT RESOLVED** that all applications being in good order and the required **\$2,500.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Consumption Licenses for the year beginning July 1, 2023, and ending June 30, 2024:

NA&J Associates, Inc.  
12 Islands Greek Taverna  
1255 Valley Road  
Stirling, NJ 07980  
License # 1430-33-012-005

Bar Cilento, LLC  
37 Plainfield Road  
Stirling, NJ 07980  
License # 1430-33-005-009

Stirling Hotel, Inc.  
d/b/a Stirling Hotel Inc.  
Stirling, NJ 07980  
License No. 1430-33-001-003

CRI Long Hill, Inc.  
Chimney Rock Inn  
342-346 Valley Road  
Gillette, NJ 07933  
License No. 1430-33-008-005

The Primavera, Inc.  
Primavera Regency  
1080 Valley Road  
Stirling, NJ 07980  
License No. 1430-33-002-007

**BE IT FURTHER RESOLVED** that all applicants being in good order and the required **\$2,088.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Distribution Licenses for the year beginning July 1, 2023, and ending June 30, 2024:

The Bottle Depot L.L.C.  
t/a Wine World  
1001 Valley Road  
Gillette, NJ 07933  
License No. 1430-44-003-007

Ansoni, Inc.  
t/a Gillette Liquors  
399 Valley Road  
Gillette, NJ 07933  
License No. 1430-44-014-010

Richard McAdam, Inc.  
Stirling Fine Wines/Stirling World of Liquor  
1168 Valley Road  
Stirling, NJ 07980  
License No. 1430-44-015-005

**BE IT RESOLVED** that all applicants being in good order and the required **\$63.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Limited Retail Distribution Licenses for the year beginning July 1, 2023, and ending June 30, 2024:

Revati Baldevji Inc  
87 Division Avenue  
Millington, NJ 07946  
License No. 1430-43-013-006

Dorsi's Deli & Pharmacy, Inc.  
184 Central Ave.  
Stirling, NJ 07980  
License No. 1430-43-006-003

**BE IT FURTHER RESOLVED** that all applicants being in good order and the required **\$188.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Club Licenses for the year beginning July 1, 2023, and ending June 30, 2024:

BPO Elks No. 2392  
t/a Stirling Elks #2392  
1138 Valley Road  
Stirling, NJ 07980  
License No. 1430-31-018-001

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**RESOLUTION 23-173  
WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT – PREVENTION OF ALCOHOLISM  
AND DRUG ABUSE**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Long Hill, County of Morris, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Watchung Hills Regional Municipal Alliance (Warren, Watchung, Green Brook, Long Hill) grant for fiscal year 2024 in the amount of:

DEDR	\$ 4,176.00
Cash Match	\$ 1,044.00
In-Kind	\$ 3,132.00

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

3. Township of Long Hill accepts subsequent award of this grant.

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**RESOLUTION 23-174  
 APPOINTING PROBATIONARY POLICE OFFICER - NAPOLITANO**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill upon the advice and recommendation of Lt. Ciambriello, that Joseph Napolitano is hereby appointed as a Probationary Police Officer at an annual salary of \$49,672.00, effective June 8, 2023;

**BE IT FURTHER RESOLVED**, Mr. Napolitano’s job offer of employment shall be contingent upon successful completion of a background investigation, medical evaluation, psychological evaluation, applicant drug test and PTC certification following the completion of his current alternate route program through Morris County Public Safety Academy;

**BE IT FURTHER RESOLVED**, that this appointment is consistent with the P.B.A. Association Collective Bargaining Agreement.

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**RESOLUTION 23-175  
 APPOINTING PROBATIONARY POLICE OFFICER - MCAVOY**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill upon the advice and recommendation of Lt. Ciambriello, that Sidney McAvoy is hereby appointed as a Probationary Police Officer at an annual salary of \$49,672.00, effective June 8, 2023;

**BE IT FURTHER RESOLVED**, Ms. McAvoy’s job offer of employment shall be contingent upon successful completion of a background investigation, medical evaluation, psychological evaluation, applicant drug test and PTC certification following the completion of her current alternate route program through Morris County Public Safety Academy;

**BE IT FURTHER RESOLVED**, that this appointment is consistent with the P.B.A. Association Collective Bargaining Agreement.

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**RESOLUTION 23-176  
 AUTHORIZING CO-OPERATIVE PURCHASING CONTRACT WITH ATON COMPUTING SERVICES  
 FOR COMPUTER CONSULTING SERVICES**

**WHEREAS**, N.J.S.A. 40A:11-110 provides that, “The governing bodies of two or more contracting units may provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions”; and

**WHEREAS**, the Passaic County Co-operative Contracting Purchasing System has entered into a contract with Aton Computing Services (“Aton”) in accordance with the provisions of the Local Public Contracts Law for computer consulting services; and

**WHEREAS**, Aton is currently providing computer consulting services to the Township pursuant to a contract which expires on June 30, 2023 which was awarded as an extension after a public bidding process; and

**WHEREAS**, the Township wishes to have Aton continue providing computer consulting services;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A contract is hereby awarded to Aton under the Passaic County Co-operative Contract Purchasing System for a term of one year beginning July 1, 2023, and ending June 30, 2024.
2. The consideration for the contract shall be at the following hourly rates: \$122.04; not to exceed \$50,000, per year.
3. Aton shall provide Certificates of Insurance in amounts and form satisfactory to the Township Risk Manager.
4. This contract shall be charged to budge line item 01-2023-0020-0105-2-00311 and 01-2023-0020-0105-2-00315. The certification of available funds by the Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

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**RESOLUTION 23-177  
APPROVING SPECIAL EVENT LICENSE [PICNIC IN THE PARK]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S23-14 for the event to the “Sponsor” Neighborhood Beacon for their Special Event Picnic in the Park to be held 12:00PM – 2:00PM on June 7, 2023.

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