



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, April 26, 2023
7:30PM OPEN SESSION, 6:30PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The April 26, 2023, Township Committee Meeting will be conducted VIRTUALLY.

To participate through Zoom webinar: <https://us02web.zoom.us/j/89748350860>

Or Telephone: +1 929 436 2866

Webinar ID: 897 4835 0860 Passcode: 763181

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and Morris Daily Record and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

23-115 EXECUTIVE SESSION

- Contract Negotiation – HR Consultant
- Personnel - Judge reappointment, Police Staff

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 23-115 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- Arbor Day Proclamation
- 12 Baskets Food Pantry – Shayne Daly

5. ORDINANCE(S):

ORDINANCE 516-23 (FIRST READING / INTRODUCTION)

SALARIES AND WAGES ORDINANCE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, April 26, 2023 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, May 24, 2023 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to May 24, 2023, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 516-23 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

ORDINANCE 517-23 (FIRST READING / INTRODUCTION)

CREATING A NEW CHAPTER 19 IN THE TOWNSHIP CODE ENTITLED, “ADMINISTRATIVE FEES FOR REGISTRATION OF CERTIFICATE OF INSURANCE REQUIRED FOR OWNERS OF BUSINESSES AND RENTAL UNITS”

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, April 26, 2023 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, May 24, 2023 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to May 24, 2023, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 517-23 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

6. CONSENT AGENDA RESOLUTIONS:

Resolution No. 23-116 – 23-133 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 23-116 APPROVAL AND RELEASE OF MINUTES
- 23-117 APPROVING PAYMENT OF BILLS
- 23-118 ACCEPTING RESIGNATION – FERRANTE
- 23-119 ACCEPTING RETIREMENT - ARPAIA
- 23-120 AMENDING APPOINTMENTS OF 2023 OFFICIALS AND EMPLOYEES
- 23-121 AMENDING 2023 LOCAL EMERGENCY PLANNING COMMITTEE
- 23-122 AMENDING 2023 EMERGENCY MANAGEMENT OPERATIONS CENTER STAFF
- 23-123 AUTHORIZING RELEASE OF MAINTENANCE BOND
- 23-124 APPROVING SPECIAL EVENT LICENSE KICK OFF SUMMER WITH COUSINS MAINE LOBSTER & STIRLING FINE WINE
- 23-125 APPROVING SPECIAL LICENSE LONG HILL TOWNSHIP MEMORIAL DAY PARADE
- 23-126 CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN’S ASSOCIATION ELIGIBILITY – FRANK LIBERATO
- 23-127 AUTHORIZATION TO CONDUCT BLOCK PARTY- HOMESTEAD AND COTTAGE PLACE
- 23-128 WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT – LONG HILL TOWNSHIP NNO & SUMMER CONCERT SERIES
- 23-129 AUTHORIZING RELEASE OF ESCROWS
- 23-130 RESOLUTION MAKING COMMUNITY SERVICES PROGRAM MANAGER FULL TIME – DALY
- 23-131 AUTHORIZING REFUND OF CHALLENGE GRANT
- 23-132 PARTIAL TAX REFUND DUE TO VETERAN EXEMPTION 338 MERCER ST. STIRLING

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 23-116 through 23-133 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

7. LIAISON REPORTS:

8. ADMINISTRATOR’S REPORT:

9. DISCUSSION:

- White Bridge Road Tree Replacement
- Special Event Permits

10. OLD/NEW BUSINESS:

ACCEPT RESIGNATION

William Menard – Library Board

MOTION: _____ **SECOND:** _____ **ALL IN FAVOR:**

MAYORAL APPOINTMENTS WITH TOWNSHIP COMMITTEE APPROVAL

Library Trustees (Mayors Representative) – Emily Chen

TERM EXPIRES: 12/31/2023

MOTION: _____ **SECOND:** _____ **ALL IN FAVOR**

TOWNSHIP COMMITTEE APPOINTMENTS

Beautification – Meredith Crawford Collins

TERM EXPIRES: 12/31/2023

MOTION: _____ **SECOND:** _____ **ALL IN FAVOR**

11. ANNOUNCEMENTS:

Memorial Day Parade – May 29th – 9:00am – 12:00pm

PBA Kick off to Summer Event – June 24th 1:00-6:00pm

12. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -
Comments and remarks will be limited to 3 Minutes

13. ADJOURNMENT

RESOLUTION 23-115
EXECUTIVE SESSION

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiation – HR Consultant
- Personnel - Judge reappointment, Police Staff

ORDINANCE 516-23
SALARIES AND WAGES ORDINANCE

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$180,000
Executive Administrative Assistant	\$52,500 - \$82,500
Municipal Clerk/Registrar	\$45,000 - \$93,500
Deputy Registrar	\$2,500 - \$10,000
Administrative Assistant	\$33,000 - \$57,750
Administrative Assistant [Part Time]	\$ 20.00 - \$ 33.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$ 55,000
Asst. to the CFO [Part Time]	\$20,000 - \$48,000
Accts. Payable Manager	\$25,000 - \$66,000
Clerical [Part Time]	\$15.00 - \$27.00/hr.
Tax Collector [Full Time]	\$60,000-\$77,000
Tax Assessor [Part Time]	\$20,000 - \$44,000
Assistant Treasurer	\$45,000 - \$82,500
Qualified Purchasing Agent [Part Time]	\$5,000 - \$8,250
Executive Producer Long Hill TV	\$25.00 – \$38.50/hr.
Community Services Program Manager	\$25,000 - \$60,000
 <i>Board of Health</i>	
Animal Control Officer [Part Time]	\$35.00 - \$66.00/hr.
 <i>Court</i>	
Municipal Court Judge	\$19,000 - \$43,750
Court Administrator	\$40,000 - \$93,750
 <i>Planning and Development</i>	
Construction Code Official [Part Time]	\$30,000 - \$49,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$44.00/hr.
Plumbing Sub Code Official [Part Time]	\$35.00 - \$54.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$54.00

Technical Assistant to the Construction Official	\$50,000 - \$66,000
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$93,500
Code/Zoning Enforcement Officer [Part Time]	\$25.00 - \$44.00/hr.

Recreation

Recreation Director	\$30,000 - \$84,000
Assistant Recreation Director [Full Time]	\$35,000 - \$66,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 38.50/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 29.70/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 27.50/hr.
Summer Recreation Counselor	\$ 14.13 - \$ 18.50/hr.
Lake Director	\$ 20.00 - \$ 38.50/hr.
Assistant Lake Director	\$ 15.00 - \$ 27.50/hr.
Head Lifeguard	\$ 14.13 - \$ 22.00/hr.
Life Guard	\$ 14.13 - \$ 22.00/hr.
Score Keeper/Time Keeper/Referees	\$ 13.00 - \$ 16.50/hr.
Basketball Director	\$ 18.00 - \$ 33.00/hr.
Basketball Staff Supervisor	\$ 14.30 - \$ 30.00/hr.

Police Department

Chief of Police	\$125,000 - \$216,000
Police Officers	per Collective Bargaining Contract
Special Law Enforcement Officer (SELO)	\$25.00-\$35.00/hr.
Police Department Secretary	\$ 36,000 - \$72,000
Administrative Assistant to the Chief of Police	\$ 52,500 - \$82,500
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 57,200
School Crossing Guard [Part Time]	\$ 13.00 - \$ 28.60/hr.
Police Matron	\$ 13.00 - \$ 30.80/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$33.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$10,000 – 12,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$150,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 13.00 – 27.50/hr.

Senior Services

Senior Citizens Bus Driver	\$ 30.00 - \$ 45.00/hr.
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Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

CREATING A NEW CHAPTER 19 IN THE TOWNSHIP CODE ENTITLED, “ADMINISTRATIVE FEES FOR REGISTRATION OF CERTIFICATE OF INSURANCE REQUIRED FOR OWNERS OF BUSINESSES AND RENTAL UNITS”

WHEREAS, N.J.S.A. 40A:10A-1 provides that:

“a. Except as provided in subsection b. of this section, the owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

b. The owner of a multifamily home which is four or fewer units, one of which is owner-occupied, shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$300,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence”; and

WHEREAS, paragraph a. of N.J.S.A. 40A:10A-2 provides that:

“a. The owner of a business, owner of a rental unit or units and the owner of a multi-family home of four or fewer units, one of which is owner occupied, shall annually register the certificate of insurance demonstrating compliance with [N.J.S.A. 40A:10A-1] with the municipality in which the business, rental units, or multi-family home is located.”; and

WHEREAS, paragraph b. of N.J.S.A. 40A:10A-2 provides that:

“b. The governing body of a municipality may, by ordinance, establish a reasonable administrative fee for the certificate of registration required pursuant to subsection A. of this section for properties located in that municipality. The governing body of a municipality may collect, through a summary proceeding pursuant to the “Penalty Enforcement Law of 1999,” P.L.1999, C. 194 (C.2A: 58-10 et seq.), a fine of not less than \$500 but no more than \$5,000 against an owner who failed to comply with the provisions of this act”; and

WHEREAS, the governing body wishes to establish a reasonable administrative fee for the certificates of registration required pursuant to N.J.S.A. 40A:10A-2;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

Section 1. There is hereby created a new Chapter 19 in the Township Code entitled “Administrative Fees for Registration of Certificate of Insurance Required for Owners of Businesses and Rental Units,” which reads as follows:

“Chapter 19 Administrative Fees for Registration of Certificate of Insurance Required for Owners of Businesses and Rental Units

§ 19-1. All owners of businesses, a rental unit or units, and multi-family homes of four or fewer units, one of which is owner-occupied, shall by January 30 of each calendar year, register a certificate of insurance demonstrating compliance with N.J.S.A. 40A:10A-1.

§ 19-2. An administrative fee of \$50.00 shall be charged for each registration required pursuant to this Chapter.

§ 19-3. Enforcement. In accordance with the provisions of N.J.S.A. 40A:10A-2, the Township may collect through a summary proceeding pursuant to the 'Penalty Enforcement Law of 1999' (N.J.S.A. 2A:58-10 et seq.) a fine of not less than \$500 but no more than \$5,000 against an owner who fails to comply with the provisions of this chapter."

Section 2. Any or all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall become effective immediately upon final passage and publication as required by law.

**RESOLUTION 23-116
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of April 12, 2023.

BE IT FURTHER RESOLVED that the Township Committee hereby approves April 12, 2023, Executive Session Meeting Minutes as redacted by the Township Attorney

**RESOLUTION 23-117
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 23-118
ACCEPTING RESIGNATION - FERRANTE**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill accepts the resignation of Danielle Ferrante as Assistant Director of Parks & Recreation effective April 21, 2023.

**RESOLUTION 23-119
ACCEPTING RETIREMENT - ARPAIA**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill accepts the resignation of Giovanni Arpaia as Truck Driver/Laborer effective May 1, 2023.

**RESOLUTION 23-120
AMENDING APPOINTMENTS OF 2023 OFFICIALS AND EMPLOYEES**

WHEREAS, the Township Committee of the Township of Long Hill adopted Resolution 23-024

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Officers and Employees for the year 2023 are hereby amended by said Committee and that they be and are the same as follows:

Public Agency Compliance Officer [1 year term—N.J.A.C. 17:27-3.3]	Randy Bahr
Joint Insurance Fund Commissioner [1 year term-JIF Bylaws Article III]	Randy Bahr
Joint Insurance Fund Commissioner Alt.	Colette Armenti
Assessment Search Officer [Indeterminate term-N.J.S.A. 54:5-18.1]	Colette Armenti
Township Attorney [1 year term-N.J.S.A. 40A:9-139]	John R. Pidgeon, Esq.
Township Engineer Term (1/1/22 - 12/31/24) [3 year term -NJSA 40A:9-140]	Paul Ferriero, PE
Certifying Agent – Pension Funds [Indeterminate term-N.J.S.A. 43:3C-15]	Laurie Spinelli
Safety Delegate	James Anderson
Domestic Violence Human Resources Officer	Randy Bahr
Domestic Violence Human Resource Officer Assistant	Colette Armenti

RESOLUTION 23-121

AMENDING 2023 LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2023 as the Local Emergency Planning Committee (LEPC):

Local Emergency Planning Committee (LEPC)

Chairperson:

Joseph Hubert Emergency Management Coordinator (EMC)

OEM Department Deputies:

Larry Fast EMC Deputy - Communications
 Unassigned EMC Deputy - Administration
 Unassigned EMC Deputy - Operational Response
 Unassigned EMC Deputy - Citizen Corps (CERT/MRC)

Emergency Support Function Leads

Lt. James Marczewski Police Svcs Asst Coordinator
 Pat White Technical Svcs Asst Coordinator (Millington FC, Chief)
 Al Gallo Special Svcs Asst Coordinator (Director Public Works)
 Randy Bahr Public Svcs Asst Coordinator (Township Administrator)
 Unassigned Social Svcs Asst Coordinator

Additional Members:

Mayor Long Hill Township Mayor
 TC Liaison Emergency Mgmt. Township Committee Liaison
 Officer in Charge Long Hill Township Police Department
 Robert English Long Hill First Aid Squad, Inc.
 Chief Al Gallo Long Hill Fire Department (Stirling FC, Chief)

Lucy Forgione Public Health/Bernards Health Department
Peggy Lunsmann Clergy Representative(Asst. Dir. Shrine of St. Joseph)
Rev. Vicki McGrath Clergy Representative (All Saints' Episcopal Church)
Superintendent Superintendent of Public Schools

RESOLUTION 23-122
AMENDING 2023 EMERGENCY MANAGEMENT OPERATIONS CENTER STAFF

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2023 as the Emergency Management Operations Center Staff:

Emergency Management Operations Center Staff

Joseph Hubert Emergency Management Coordinator (EMC)
Unassigned EMC Deputy - Operational Response
Larry Fast EMC Deputy - Communications
Unassigned EMC Deputy - Citizen Corps (CERT/MRC)

Emergency Support Function Leads

Lt. James Marczewski Police Svcs Asst Coordinator
Pat White Technical Svcs Asst Coordinator (Millington FC, Chief)
Al Gallo Special Svcs Asst Coordinator (Director Public Works)
Randy Bahr Public Svcs Asst Coordinator (Township Administrator)
Unassigned Social Svcs Asst Coordinator

Other Key Functional Leads:

Officer in Charge Long Hill Township Police Department
Robert English Emergency Medical Annex Owner (LH First Aid Rescue Squad, Captain)
Mayor Long Hill Township Mayor
Superintendent Public Schools Annex Owner
Bernards Health Officer Public Health Officer

RESOLUTION 23-123
AUTHORIZING RELEASE OF MAINTENANCE BOND

WHEREAS, Fischer Contracting submitted a maintenance bond on April 26th, 2021, for the improvements from River Road; and

WHEREAS, the expiration of the bond is two years, making the expiration April 26th, 2023; and

NOW, THEREFORE, BE IT RESOLVED those appropriate municipal officials be and are hereby authorized to release the following bond as per N.J.S.A. 40:55D-53.1.

RESOLUTION 23-124
APPROVING SPECIAL EVENT LICENSE
KICK OFF TO SUMMER WITH COUSINS MAINE LOBSTER & STIRLING FINE WINE

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Office in Charge and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-23-11 for the "Sponsor" Cousins Maine Lobster & Stirling Fine Wines for their Special Event to be held on June 2nd 2023 from 11:30 AM – 7:00 PM

RESOLUTION 23-125
APPROVING SPECIAL LICENSE

LONG HILL TOWNSHIP MEMORIAL DAY PARADE

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-22-13 for the "Sponsor" Long Hill Township, for their Special Event, "Memorial Day Parade," to be held on May 29th on Main Ave & Mercer Street northbound to Central School from 9:00am-12:00pm.

**RESOLUTION 23-126
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – FRANK LIBERATO**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **Frank Liberato** is an active member of the Stirling Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen's Association.

**RESOLUTION 23-127
AUTHORIZATION TO CONDUCT BLOCK PARTY- HOMESTEAD AND COTTAGE PLACE**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a block party at the intersection of Homestead and Cottage Place on Friday, June 16th, 2023, from 4:00 p.m. until 10:00 p.m., as noted in an email received on April 11, 2023.

BE IT FURTHER RESOLVED that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

**RESOLUTION 23-128
WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT – LONG HILL TOWNSHIP NNO & SUMMER CONCERT SERIES**

WHEREAS, the purpose of the activity is to provide substance use prevention PSA's and information at Long Hill's Summer Concert series and National Night Out.

NOW, THEREFORE, BE IT RESOLVED by the Township of Long Hill, County of Morris, State of New Jersey hereby recognizes the following:

- 1. The Township Committee does hereby authorize submission of a strategic plan for the Watchung Hills Regional Municipal Alliance (Warren, Watchung, Green Brook, Long Hill) grant for fiscal year 2023 in the amount of:

Total Supplement Funding Request	\$2,000
Cash Match	\$1,000

- 2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

- 3. Township of Long Hill accepts subsequent award of this grant.

**RESOLUTION 23-129
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning Coordinator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows plus any applicable interest as per N.J.S.A. 40:55D-53.1.

Developer's Escrow

James Cupoli / Acct. 21039 \$1,024.50
633 Valley Road
Gillette, NJ 07933

Beck Design/Kenwood Grand / Acct. 21074 \$824.25
Attn: Bill Beck
345 Pleasant Grove Road
Long Valley, NJ 07853

Beck Design/Kenwood Grand / Acct. 21057 \$715.02
Attn: Bill Beck
345 Pleasant Grove Road
Long Valley, NJ 07853

Fritz Kielblock / Acct. 21085 \$1,525.90
183 Meyersville Road
Gillette, NJ 07933

Benjamin Allman / Acct. 21095 \$485.43
743 White Bridge Road
Millington, NJ 07946

**RESOLUTION 23-130
RESOLUTION MAKING COMMUNITY SERVICES PROGRAM MANAGER FULL TIME - DALY**

WHEREAS, Shayne Daly was appointed Community Services Program Manager by Resolution 21-198; and

WHEREAS, the position was created with twenty-five hours a week; and

WHEREAS, the Township Committee would like to make the position full time; and

BE IT RESOLVED that the Township Committee of the Township of Long Hill does as follows:

1. Hereby appoint Shayne Daly as Full-time Community Services Program Manager effective March 22, 2023.
2. Compensation for this position shall be \$55,000 per year.
3. The terms and conditions set forth in the Township Personnel Manual shall apply.

**RESOLUTION 23-131
AUTHORIZING REFUND OF CHALLENGE GRANT**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Municipal Clerk, does hereby authorize the following refunds:

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>REASON</u>
Matthew Schwartz	752 Long Hill Road Gillette, NJ 07933	\$225.00	No longer wants second tree

**RESOLUTION 23-132
PARTIAL TAX REFUND DUE TO VETERAN EXEMPTION 338 MERCER ST. STIRLING**

WHEREAS, Rafael A. Hernandez made a tax payment of \$1,989.86 on BL11602 L27 for first quarter on Feb 1st, 2023.

WHEREAS, Rafael Hernandez had applied for and received an exemption from taxes under N.J.S.A. 54:04-03.30 as a "100% permanently and totally disabled veteran", effective March 8, 2023 and is due a prorated refund for taxes paid

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize the following refund due to a veteran exemption of \$530.40 on Block 11602 Lot 27.

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$530.40.

Make check payable to:
Rafael A. Hernandez
338 Mercer St.
Stirling, NJ 07980

**RESOLUTION 23-133
2023 DUPLICATE TAX PAYMENT REFUND 766 VALLEY RD. GILLETTE**

WHEREAS, NGK Investments LLC made a tax payment of \$550.32 on BL11102 L13 for first quarter on Feb 1st, 2023.

WHEREAS, Corelogic made a wire payment of \$550.32 on Feb 1st 2023 on BL11102 L13 creating a duplicate payment

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize the following refund due to a duplicate payment of \$550.32 on Block 11102 Lot 13.

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$550.32 for the duplicate payment.

Make check payable to:
Corelogic Centralized Refunds
PO Box 9202
Coppell, TX 75019-9760
