



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, June 8, 2022
7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The June 8, 2022, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

To participate through Zoom webinar: <https://us02web.zoom.us/j/81132842765>

Or Telephone: +1 929 436 2866

Webinar ID: 811 3284 2765 Passcode: 743864

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

22-145 EXECUTIVE SESSION

- Personnel – Administrative Assistant, Assistant Recreation Director, DPW Workers
- Contract Negotiations – Consultant
- Attorney-Client Privilege – Policy

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-145 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. ORDINANCE(S):

ORDINANCE 494-22 (FIRST READING / INTRODUCTION)

CONCERNING MEETING DECORUM AND SUPPLEMENTING AND AMENDING CHAPTER 3 OF THE TOWNSHIP CODE ENTITLED "POLICE REGULATIONS"

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 8, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 13, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to July 13, 2022, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 494-22 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

ORDINANCE 495-22 (FIRST READING / INTRODUCTION)
SUPPLEMENTING AND AMENDING CHAPTER 23 OF THE TOWNSHIP CODE ENTITLED “SHADE TREES”

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 8, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 13, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to July 13, 2022, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 495-22 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

ORDINANCE 488-22 (SECOND READING / ADOPTION)
AMENDING SALARIES AND WAGES ORDINANCE

OPEN PUBLIC HEARING

MOVED by: _____, that Ordinance 488-22 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

CAPITAL ORDINANCE 491-22 (SECOND READING / ADOPTION)
PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$2,550,816.00 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP

OPEN PUBLIC HEARING

MOVED by: _____, that Ordinance 491-22 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

5. CONSENT AGENDA RESOLUTIONS:

Resolution No. 22-146 – 22-157 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 22-146 APPROVAL AND RELEASE OF MINUTES
- 22-147 APPROVING PAYMENT OF BILLS
- 22-148 2022 STIRLING LAKE LIFEGUARD
- 22-149 APPOINTMENT OF FULL-TIME ADMINISTRATIVE ASSISTANT - ZANGARI
- 22-150 APPOINTING CROSSING GUARD - DALY
- 22-151 AMENDING COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2022
- 22-152 AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR 2022-2023

- 22-153 RETROACTIVELY AWARDING CONTRACT FOR WEBSITE HOSTING SERVICES
- 22-154 TAX ABATEMENT RESOLUTION: LOUNSBERRY MEADOW
- 22-155 APPROVING SPECIAL EVENT LICENSE – LONG HILL TWP PBA 322 – PRO WRESTLING EVENT
- 22-156 APPOINTING DEPUTY REGISTRAR OF VITAL STATISTICS – CENTURION
- 22-157 APPROVING 2022 NJ LEAGUE OF MUNICIPALITIES CONFERENCE REQUEST

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-146 through 22-157 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

- 22-158 AWARDING CONTRACT FOR MAIN AVENUE STREETScape AND MAIN/CENTRAL AVENUE RESURFACING PROJECT

6. LIAISON REPORTS:

7. ADMINISTRATOR'S REPORT:

8. DISCUSSION:

- Property Maintenance Code

9. OLD/NEW BUSINESS:

10. ANNOUNCEMENTS:

11. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

12. ADJOURNMENT

RESOLUTION 22-145
EXECUTIVE SESSION

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel – Administrative Assistant, Assistant Recreation Director, DPW Workers
- Contract Negotiations – Consultant
- Attorney-Client Privilege – Policy

ORDINANCE 494-22
CONCERNING MEETING DECORUM AND SUPPLEMENTING AND AMENDING CHAPTER 3 OF THE TOWNSHIP CODE ENTITLED “POLICE REGULATIONS”

WHEREAS, a member of the audience’s right to speak at public meetings is established by the Open Public Meetings Act, N.J.S.A. 10:4-12; and

WHEREAS, in *Besler v West Windsor-Plainsboro Regional School District*, 201 N.J. 544 (2010), the New Jersey Supreme Court ruled that:

“A public body may control its proceedings in a content-neutral manor by stopping a speaker who is disruptive or who fails to keep to the subject matter on the agenda (citations omitted), or whose ‘speech becomes irrelevant or repetitious’ (citations omitted).”; and

WHEREAS, the Township Committee wishes to establish rules of decorum at public meetings which allow the public to participate in those meetings in accordance with the Open Public Meetings Act and the State and Federal Constitutions, while prohibiting disruptive behavior;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 3 of the Township Code entitled “Police Regulations” is hereby supplemented and amended as follows:

Section 1. There is hereby created a new Section 3-17 entitled “Meeting Decorum” which reads as follows:

“3-17 MEETING DECORUM

3-17.1 Definitions. As used in this section:

‘Public Meeting’ shall mean any regular or special meeting of the Township Committee or any Township board, commission or advisory committee.

3-17.2 Rules of Decorum.

The following rules of order and decorum shall be observed at all public meetings:

1. **Persons Addressing the Meeting:** Each person who addresses the meeting shall do so in an orderly and respectful manner. Any person who utters threatening, offensive or abusive language, or engages in any other conduct which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting shall, at the discretion of the Mayor or presiding officer, be asked to refrain from such conduct. If such conduct persists, the Mayor or presiding officer shall ask the person to leave the meeting. If the person refuses to comply with that request, the Mayor or presiding officer may request the Long Hill Township Police to remove such person from the public meeting.

2. **Audience:** No person at a public meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, or other acts which disturb, disrupt or otherwise impede the orderly conduct of the public meeting and the ability of the public to hear or participate. Any person who conducts himself or herself in a disruptive manner shall, at the discretion of the Mayor or presiding officer, be asked to refrain from such conduct. If such conduct persists, the Mayor or presiding officer may ask such person to leave the meeting. If the person refuses to voluntarily comply with the Mayor or presiding officer's request, the Mayor or presiding officer may ask the Township Police to remove such person from the meeting.
3. **Public Comments:** All statements made by anyone present at a public meeting shall be part of the record and cannot be redacted.

3-17.3 Public Participation. The public is encouraged to address the members of the Township Committee or to ask questions during the following portions of Township Committee meetings¹:

1. **Hearings:** Township Committee meetings shall be opened for public comment at the appropriate point in the agenda for any hearing with respect to an ordinance or other specific matter required by law. The maximum that any individual speaker shall be allotted is three (3) minutes.
2. **Open Public Session:** During this portion of the agenda, the public is encouraged to comment on any matter of concern. The maximum that any individual speaker shall be allotted is three (3) minutes.

3-17.4 Addressing the Meeting. No person shall address the meeting without first being recognized by the Mayor or presiding officer. The following procedures shall be observed by persons addressing the Township Committee:

1. Each person shall step to the podium provided for the use of the public and shall state his or her name and address; the organization, if any, which he or she represents; and, if during the open public session of the meeting, the subject he or she wishes to discuss.
2. During any public hearing on an ordinance or other specific matter required by law, speakers shall limit comments to the specific ordinance or matter on the agenda. Speakers may be requested not to be repetitious.
3. All remarks shall be addressed to the Township Committee and not other members of the audience.
4. All persons addressing the meeting shall remain in the immediate vicinity of the speaker's podium and shall not approach the dais or the Clerk or secretary's desk without being invited to do so by the Mayor or other presiding officer.

3-17.5 Enforcement of Decorum. The rules of decorum set forth above shall be enforced in the following manner:

1. The Mayor or other presiding officer shall ask any person who is breaching the rules of decorum set forth above to desist from such behavior.
2. If, after receiving a warning from the Mayor or other presiding officer, the person continues to engage in disruptive or threatening behavior, the Mayor or presiding officer may order a temporary recess.
3. If the person continues to engage in disruptive or threatening behavior, the Mayor or other presiding officer may ask that person to leave the meeting.
4. If such person does not voluntarily leave the meeting, the Mayor or other presiding officer may ask the Long Hill Township Police to remove that person from the meeting.

¹ Boards, Commissions and Committees may set their own rules for public participation within the parameters set by the Open Public Meetings Act and the Municipal Land Use Law, if applicable.

3-17-6 Penalty. Any person violating any provision of this section shall be liable to the penalties set forth in § 1-5 of this Code.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 495-22
SUPPLEMENTING AND AMENDING CHAPTER 23 OF THE TOWNSHIP CODE ENTITLED "SHADE TREES"**

WHEREAS, the Code Enforcement Officer has learned that some tree contractors are removing trees on private property without filing a registration form with the Township Clerk as required by section 23-7 of the Township Code; and

WHEREAS, only property owners and not their contractors are currently liable for the penalties set forth in section 23-12 of the Township Code; and

WHEREAS, the Township Committee wants to give the Code Enforcement Officer the tools necessary to enforce the Township Shade Tree Ordinance;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 23 of the Township Code entitled "Shade Trees" is hereby supplemented and amended as follows:

Section 1. Section 23-12 entitled "Violations and Penalties" is hereby renumbered as subsection 23-13 and that section as renumbered is amended to read as follows:

"Any person violating or causing to be violated any of the provisions of this chapter shall be subject to the penalties set forth in § 1-5 of the Township Code. Any person removing or destroying a Township tree in violation of this chapter shall replace each tree destroyed or removed with another tree of the same species or a species approved by the Shade Tree Commission, at least two inches in diameter measured at a point four feet above the ground. Each tree destroyed or removed in violation of this chapter shall be considered a separate offense. Failure to secure a registration prior to removal or destruction of a tree on private property as required by § 23-7 shall be a violation of this and both the homeowners and their contractor, if any, shall be subject to this penalty."

Section 2. There is hereby created a new section 23-12 entitled "Contractor Registration" which reads as follows:

"Section 23-12. CONTRACTOR REGISTRATION.
All contractors must register with the Township Clerk before removing any trees on public or private property in Long Hill Township, A new registration shall be required every year and the registration fee shall be \$25 per calendar year. The registration form shall require the contractor to certify that he or she has read and understands the Township Shade Tree Ordinance. Contractors who fail to register shall be subject to the penalties and fines set forth in section 25-

13 below.”

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 488-22
AMENDING SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$180,000
Executive Administrative Assistant	\$52,500 - \$82,500
Municipal Clerk/Registrar	\$45,000 - \$93,500
Deputy Registrar	\$2,500 - \$10,000
Administrative Assistant	\$33,000 - \$57,750
Administrative Assistant [Part Time]	\$ 20.00 - \$ 33.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$ 55,000
Asst. to the CFO [Part Time]	\$20,000 - \$48,000
Accts. Payable Manager	\$25,000 - \$66,000
Clerical [Part Time]	\$15.00 - \$27.00/hr.
Tax Collector [Full Time]	\$60,000-\$77,000
Tax Assessor [Part Time]	\$20,000 - \$44,000
Assistant Treasurer	\$45,000 - \$82,500
Qualified Purchasing Agent [Part Time]	\$5,000 - \$8,250
Executive Producer Long Hill TV	\$25.00 – \$38.50/hr.
Community Services Program Manager	\$25,000 - \$44,000
Board of Health	
Animal Control Officer [Part Time]	\$35.00 - \$66.00/hr.
Court	
Municipal Court Judge	\$19,000 - \$43,750
Court Administrator	\$40,000 - \$93,750
Planning and Development	
Construction Code Official [Part Time]	\$30,000 - \$49,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$49.50/hr.
Fire Sub Code Official [Part Time]	\$ 35.00 - \$49.50/hr.
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$44.00/hr.
Plumbing Sub Code Official [Part Time]	\$35.00 - \$54.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$49.50/hr.
Technical Assistant to the Construction Official	\$50,000 - \$66,000

Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$33.00/hr.
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$93,500
Planning & Zoning Secretary [Part Time]	\$ 20.00 - \$33.00/hr.
Code/Zoning Enforcement Officer [Part Time]	\$25.00 - \$44.00/hr.

Recreation

Recreation Director	\$30,000 - \$84,000
Administrative Assistant [Part Time]	\$ 20.00 - \$33.00/hr.
Recreation Assistant Assistant Recreation Director [Full Time]	\$35,000 - \$66,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 38.50/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 29.70/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 27.50/hr.
Summer Recreation Counselor	\$ 13.00 - \$ 16.50/hr.
Lake Director	\$ 20.00 - \$ 38.50/hr.
Assistant Lake Director	\$ 15.00 - \$ 27.50/hr.
Head Lifeguard	\$ 13.00 - \$ 19.80/hr.
Life Guard	\$ 13.00 - \$ 16.50/hr.
Score Keeper/Time Keeper/Referees	\$ 13.00 - \$ 16.50/hr.
Basketball Director	\$ 18.00 - \$ 30.80/hr.
Basketball Staff Supervisor	\$ 13.00 - \$ 27.50/hr.

Police Department

Chief of Police	\$125,000 - \$216,000
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 36,000 - \$72,000
Administrative Assistant to the Chief of Police	\$ 52,500 - \$82,500
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 57,200
School Crossing Guard [Part Time]	\$ 13.00 - \$ 28.60/hr.
Police Matron	\$ 13.00 - \$ 30.80/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$33.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$10,000 – 12,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$150,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 13.00 – 27.50/hr.

Senior Services

Senior Citizens Bus Driver	\$ 30.00 - \$ 45.00/hr.
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Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

CAPITAL ORDINANCE 491-22

PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$2,550,816.00 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1 The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, in the State of New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of \$2,550,816.00, to the extent of \$2,403,437.00 from the Capital Improvement Fund and a Grant from NJDOT in the amount of \$147,379.00.

Section 2 The improvement hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows: (a) the improvement of Various roads in and by the Township including. but not limited to Main/Central, Poplar, King Drive, Essex Street, Norwood Road, Morris Street, Lackawanna Ave, Northfield Road, Waverly Ave and Old Mill Road. Said Improvement shall include reconstruction, surfacing or resurfacing the roadway to the extent of Class B construction, together with curbing, structures, storm water drainage, catch basins, milling, equipment, work and materials necessary therefor or incidental thereto: (b) Police Equipment to include Handgun replacements, Facility Improvements, Traffic calming devices, Ballistic Patrol Shields and E-Ticket system: (c) Equipment and apparatus for the Stirling and Millington Fire Companies and Long Hill EMS to include turn out gear, hose replacement, Communications equipment and replacement Ambulance: (d) Recreation equipment and improvements to Investigation for repairs at Spill gate at Stirling Lake, Improvements to Meyersville Playground and Kantor Park Cameras: (e) Public Works equipment and Improvements to include a Zero Turn Riding Mower, Backhoe with Hydraulic Thumb attachment, snow plow replacements, Tools for Mechanic, Open Trailer, Street Sweeper and Styrofoam Recycling Machine: (f) Improvements and repairs to Town Hall Complex: (g) Document Digitalization of Records.

All work shall be performed according to plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3 The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 4 This ordinance shall take effect after final adoption, as provided by law

**RESOLUTION 22-146
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Meeting Minutes of May 25, 2022;

BE IT FURTHER RESOLVED that the Township Committee hereby approves May 25, 2022, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 22-147
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 22-148
2022 STIRLING LAKE LIFEGUARD**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2022 Stirling Lake Personnel effective June 4, 2022:

2022 Stirling Lake Employees		Position	Hourly Rate
Kinney	Madelyn	Lifeguard	\$ 16.00

**RESOLUTION 22-149
APPOINTMENT OF FULL-TIME ADMINISTRATIVE ASSISTANT - ZANGARI**

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Long Hill as follows:

1. Hereby appoints April Zangari as Full-time Administrative Assistant for the DPW department effective June 9, 2022.
2. Compensation for this position shall be \$42,000 per year.
3. The terms and conditions set forth in the Township Personnel Manual shall apply.

**RESOLUTION 22-150
APPOINTING CROSSING GUARD - DALY**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby appoint Shayne Daly as Crossing Guard effective June 9, 2022

**RESOLUTION 22-151
AMENDING COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2022**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the compensation effective January 1, 2022 of the officials and employees of the Township be as follows:

<u>Position Title</u>	<u>Salary</u>
Township Administrator	\$150,000
Executive Administrative Assistant	\$ 61,651
Municipal Clerk/Registrar	\$ 80,600
Deputy Registrar	\$ 5,000
Administrative Assistant	\$ 47,092
Administrative Assistant	\$ 42,000
Chief Financial Officer (Part Time)	\$ 1,030
Asst. to the CFO [Part Time]	\$ 35.65/hr.
Tax Collector	\$ 66,300
Tax Assessor [Part Time]	\$ 31,518
Assistant Treasurer	\$ 70,279
Environmental Comm. Clerical (Part Time)	\$ 21.10/hr.
Qualified Purchasing Agent (Part Time)	\$ 7,500
	Court
Municipal Court Judge	\$ 39,724

Court Administrator \$ 89,862

Planning and Development

Planning & Zoning Coordinator/Zoning Officer \$ 73,750
 Construction Code Official/Building Sub Code Official [Part Time] \$ 37,514
 Fire Sub Code Official [Part Time] \$ 36.77/hr.
 Fire Prevention/Fire Official [Part Time] \$ 35.72/hr.
 Plumbing Sub Code Official [Part Time] \$ 22,650
 Electrical Sub-code Official [Part Time] \$ 39.80/hr.
 Technical Assistant to the Construction Official \$ 55,000

Recreation

Recreation Director \$ 71,338
 Recreation Assistant \$ 53,000

Police Department

Chief of Police \$175,100
 Police Officers per Collective Bargaining Contract
 Police Department Secretary \$ 61,365
 Administrative Asst. to Chief of Police \$ 70,825
 School Crossing Guard [Part Time] \$ 25.04/hr.
 Court Security Officer [Part Time] \$ 25.50/hr.

Office of Emergency Management

Emergency Management Coordinator (Part Time) \$ 10,000

Department of Public Works/Roads

Director of Public Works /Superintendent of Roads \$118,450
 DPW employees per Collective Bargaining Contract
 Administrative Assistant to DPW Department \$42,000
 Part Time Laborer \$15.00/hr.
 Part Time Laborer (Seasonal) \$14.00/hr.
 Part Time Clean Communities Laborer (Seasonal) \$18.00/hr.

Community Services

Community Services Program Manager (Part time) \$ 34,827
 Senior Citizens Bus Driver (Part time) \$ 35.00/hr.

RESOLUTION 22-152

AUTHORIZING THE RENEWAL OF LIQUOR LICENSES FOR 2022-2023

BE IT RESOLVED that all applications being in good order and the required \$2,500.00 fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Consumption Licenses for the year beginning July 1, 2022 and ending June 30, 2023:

NA&J Associates, Inc.
 12 Islands Greek Taverna
 1255 Valley Road
 Stirling, NJ 07980
 License # 1430-33-012-005

Bar Cilento, LLC
 37 Plainfield Road
 Stirling, NJ 07980
 License # 1430-33-005-009

Stirling Hotel, Inc.
 d/b/a Stirling Hotel Inc.
 Stirling, NJ 07980
 License No. 1430-33-001-003

CRI Long Hill, Inc.
 Chimney Rock Inn
 342-346 Valley Road
 Gillette, NJ 07933
 License No. 1430-33-008-006

The Primavera, Inc.
 Primavera Regency
 1080 Valley Road
 Stirling, NJ 07980
 License No. 1430-33-002-007

BE IT FURTHER RESOLVED that all applicants being in good order and the required **\$2,088.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Plenary Retail Distribution Licenses for the year beginning July 1, 2022 and ending June 30, 2023:

The Bottle Depot L.L.C.
t/a Wine World
1001 Valley Road
Gillette, NJ 07933
License No. 1430-44-003-007

Ansoni, Inc.
t/a Gillette Liquors
399 Valley Road
Gillette, NJ 07933
License No. 1430-44-014-010

Richard McAdam, Inc.
Stirling Fine Wines/Stirling World of Liquor
1168 Valley Road
Stirling, NJ 07980
License No. 1430-44-015-006

BE IT RESOLVED that all applicants being in good order and the required **\$63.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Limited Retail Distribution Licenses for the year beginning July 1, 2022 and ending June 30, 2023:

Revati Baldevji Inc
87 Division Avenue
Millington, NJ 07946
License No. 1430-43-013-006

Dorsi's Deli & Pharmacy, Inc.
184 Central Ave.
Stirling, NJ 07980
License No. 1430-43-006-003

BE IT FURTHER RESOLVED that all applicants being in good order and the required **\$188.00** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Club Licenses for the year beginning July 1, 2022 and ending June 30, 2023:

BPO Elks No. 2392
t/a Stirling Elks #2392
1138 Valley Road
Stirling, NJ 07980
License No. 1430-31-018-001

BE IT FURTHER RESOLVED that all applicants being in good order and the required **\$250.00 (10% of \$2,500.00)** fee having been paid, the Township Committee of the Township of Long Hill does hereby grant the following Pocket License (Plenary Retail Consumption Licenses) for the year beginning July 1, 2022 and ending June 30, 2023:

Truheaven, LLC
664 Valley Road
Gillette, NJ 07933
License No. 1430-33-011-007

**RESOLUTION 22-153
RETROACTIVELY AWARDING CONTRACT FOR WEBSITE HOSTING SERVICES**

WHEREAS, City Connections LLC, of Hazlet, New Jersey, has been hosting the Township's website since 2014; and

WHEREAS, City Connections submitted an invoice dated May 31, 2022, to the Township Administrator to continue providing these services for the period from January 1, 2022 through December 31, 2022, for the lump sum of \$8,000.00; and

WHEREAS, the amount of the contract is far below the bid threshold, but slightly higher than the quotation threshold; and

WHEREAS, even if it were above the bid threshold, this contract would be exempt from public bidding requirements as an extraordinary unspicifiable service; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for hosting the Township's website is hereby retroactively awarded to City

Connections LLC, 22 Barrier Drive, Hazlet, NJ 07730, for the period from January 1, 2022 through December 31, 2022, for the lump sum total of \$8,000.

2. The Mayor and Clerk are hereby authorized and directed to execute the contract with City Connections and the CFO is authorized to pay its invoice.
3. This contract will be properly charged to the following line item appropriation of the official Township budget 2-01-0020-00105-2-00300.

**RESOLUTION 22-154
TAX ABATEMENT RESOLUTION: LOUNSBERRY MEADOW**

WHEREAS, 1449 Valley Road, LLC, (hereinafter referred to as the "Sponsor") proposes to acquire and rehabilitate a housing project known as Lounsberry Meadow, a fifty-two (52) unit affordable housing project for seniors and persons with disabilities with low and moderate incomes, (hereinafter referred to as the "Project") pursuant to the provisions of the New Jersey Housing and Mortgage Finance Agency Law of 1983, as amended (N.J.S.A. 55:14K-1 et seq.), the rules promulgated thereunder at N.J.A.C. 5:80-1 et seq., and all applicable guidelines (the foregoing hereinafter referred to as the "HMFA Requirements") within the municipality of the Township of Long Hill (hereinafter referred to as the "Municipality") on a site described as Lot 16.04, Block 10301 as shown on the Official Assessment Map of the Township of Long Hill, Morris County, and commonly known as 1449 Valley Road, Stirling, New Jersey; and

WHEREAS, the Project will be subject to the HMFA Requirements and the mortgage and other loan documents executed between the Sponsor and the New Jersey Housing and Mortgage Finance Agency (hereinafter referred to as the "Agency"); and

WHEREAS, pursuant to the HMFA Requirements, the governing body of the Municipality hereby determines that there is a need for this housing project in the Municipality; and

WHEREAS, the Sponsor has presented to the Municipal Township Committee a revenue projection for the Project which sets forth the anticipated revenue to be received by the Sponsor from the operation of the Project as estimated by the Sponsor and the Agency, a copy of which is attached hereto and made a part hereof as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill (the "Township Committee") that:

- (1) The Township Committee finds and determines that the proposed Project will meet or meets and existing housing need;
- (2) The Township Committee does hereby adopt the within Resolution and makes the determination and findings herein contained by virtue of, pursuant to, and in the conformity with the provisions of the HMFA Requirements with the intent and purpose that the Agency shall rely thereon in making a mortgage loan to the Sponsor, which shall construct, own and operate the Project; and
- (3) The Township Committee does hereby adopt the within Resolution with the further intent and purpose that from the date of execution of the Agency mortgage, the proposed Project, including both the land and improvements thereon, will be exempt from real property taxation as provided in the HMFA Requirements, provided that payments in lieu of taxes for municipal services supplied to the Project are made to the municipality in such amounts and manner set forth in the Agreement for Payments in Lieu of Taxes attached hereto as Exhibit "B"; and
- (4) The Township Committee hereby authorizes and directs the Mayor of the Township of Long Hill to execute, on behalf of the municipality, the Agreement for Payments in Lieu of Taxes in substantially the form annexed hereto as Exhibit "B"; and

- (5) The Township Committee understands and agrees that the revenue projections set forth in Exhibit "A" are estimates and that the actual payments in lieu of taxes to be paid by the Sponsor to the municipality shall be determined pursuant to the Agreement for Payments in Lieu of Taxes executed between the Sponsor and municipality.

RESOLUTION 22-155
APPROVING SPECIAL EVENT LICENSE – LONG HILL TWP PBA 322 – PRO WRESTLING EVENT

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Chief of Police and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-22-12 for the “Sponsor” Long Hill Twp PBA 322, for their Special Event Pro Wrestling Event to be held June 18, 2022 from 6:00pm – 12:00am.

BE IT FURTHER RESOLVED that based on the recommendation of the Police Department that alcoholic beverages be allowed at the event in accordance with Long Hill Township Code 11-2.5, et.sec.

RESOLUTION 22-156
APPOINTING DEPUTY REGISTRAR OF VITAL STATISTICS - CENTURION

BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey , upon the advice and recommendation of Megan Phillips, Municipal Clerk / Registrar of Vital Statistics, does hereby appoint Delia Centurion as an Deputy Registrar of Vital Statistics.

RESOLUTION 22-157
APPROVING 2022 NJ LEAGUE OF MUNICIPALITIES CONFERENCE REQUEST

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee will allow the Deputy Mayor, Township Administrator, Township Clerk, Director of Department of Public Works, Planning & Zoning Coordinator, and the Tax Collector to attend the 2022 NJLM Conference November 15-17, 2022; and

NOW, THEREFORE, BE IT RESOLVED by, the Long Hill Township Committee hereby approves their requests to attend the 2022 NJLM Conference.

RESOLUTION 22-158
AWARDING CONTRACT FOR MAIN AVENUE STREETScape AND MAIN/CENTRAL AVENUE RESURFACING PROJECT

WHEREAS, two bids were received by the Township Engineer on May 18, 2022 for the Main Avenue Streetscape and Main/Central Avenue Resurfacing Project; and

WHEREAS, the low bid was received from Top Line Construction Corp. in the amount of \$1,126,435.58; and

WHEREAS, Township Engineer Mark Kataryniak has recommended that the contract be awarded to Top Line Construction Corp. in accordance with its low bid; and

WHEREAS, the governing body has reviewed the recommendation made by the Township Engineer; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has

certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for the Main Avenue Streetscape and Main/Central Avenue Resurfacing Project is hereby awarded to Top Line Construction Corp., 22 Fifth Street, Somerville, New Jersey 08876 in accordance with the specifications and its bid dated May 18, 2022.

2. The Successful Bidder shall comply with all of the requirements set forth in the bid specifications and the Local Public Contracts Law.

3. This contract award is subject to the concurrence of the NJDOT for grant funding.

4. The Mayor and Clerk are hereby authorized and directed to execute the contract for the Main Avenue Streetscape and Main/Central Avenue Resurfacing Project.

5. The Township Clerk is authorized and directed to return the bid bonds of the unsuccessful bidder.

6. This contract will be properly charged to the following line item appropriation of the official Township budget C-04-2021-47421-2-02234, C-04-2022-49122-2-02234, C-04-6120-00000-2-02189.
