



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION MEETING MINUTES  
December 31, 2020**

Clerk Phillips read the following statement:

**STATEMENT OF PRESIDING OFFICER**

*"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at [www.longhillnj.gov](http://www.longhillnj.gov). A public comment period will be held in the order it is listed on the meeting agenda.*

**CALL MEETING TO ORDER:**

Mayor Rae **opened the public session** of the meeting at 8:40 am

All present recited the **Pledge of Allegiance**.

**ROLL CALL:** Committeeman Dorsi, Committeeman Schuler, Committeeman Verlezza, Deputy Mayor Piserchia, and Mayor Rae were present via teleconference. Also present via teleconference were Attorney Pidgeon, Administrator Malool, and Clerk Phillips.

**CONSENT AGENDA RESOLUTIONS:**

Resolution No. 20-333 – 20-343 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 20-333            APPROVAL AND RELEASE OF MINUTES
- 20-334            APPROVING PAYMENT OF BILLS
- 20-335            APPOINTING PROBATIONARY LABORER – FLOREZ
- 20-336            APPOINTING CROSSING GUARD – POTTS
- 20-337            ACCEPT DONATION TO RECREATION DEPT.
- 20-338            AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0019
- 20-339            AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0025
- 20-340            AUTHORIZING THE CANCELLATION OF SEWER UTILITY FUND APPROPRIATION BALANCES
- 20-341            AUTHORIZING THE CANCELLATION OF SEWER CAPITAL BALANCES
- 20-342            AUTHORIZING TRANSFER OF FUNDS
- 20-343            APPOINTMENT OF PART-TIME ZONING/CODE ENFORCEMENT OFFICER [IORIO]

**MOVED** by: Committeeman Schuler of the Township Committee of Long Hill Township, that Resolution 20-333 through 20-343 are hereby approved. **SECONDED** by: Deputy Mayor Piserchia. **ROLL CALL**

**VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

#### **LIAISON REPORTS:**

- Deputy Mayor Piserchia wished everyone a Happy New Year.
- Committeeman Schuler wished everyone a Happy New Year.
- Committeeman Verlezza wished everyone a Happy New Year.
- Committeeman Dorsi thanked firefighters for the Santa program. Committeeman Dorsi also thanked DPW for the quick and safe snow clean up.
- Mayor Rae shared the year's police statistics and warned residents of the COVID 19 vaccine scams. Mayor Rae then wished everyone a happy and healthy New Year.

#### **ADMINISTRATOR'S REPORT:**

- Administrator Malool spoke about the new purchasing manual and spoke about the new garbage and recycling pickups.

#### **DISCUSSION:**

- Parking Passes – one day passes for Gillette and Stirling – The Township Committee decided to proceed with allowing one day parking passes for Gillette and Stirling.

#### **OLD/NEW BUSINESS:**

#### **RESIGNATION FROM BOARDS/COMMISSIONS**

Shade Tree Commission – Don Farnell (effective December 16, 2020)

Central Park Vision Committee – Don Farnell (effective December 16, 2020)

#### **ANNOUNCEMENTS:**

- Committeeman Verlezza spoke about the home and business decorating contest on the website.
- Mayor Rae and Deputy Mayor Piserchia thanked Don Farnell for his many contributions and wished him well.

#### **MEETING OPEN TO THE PUBLIC:**

- **Mayor Rae** asked **Clerk Phillips** if there was any written letter or electronic mail sent for public comment. Clerk Phillips reported that none were submitted.
- **Charles Arentowicz – Heritage Road** – spoke about not receiving stickers for recycling, received clarification from Clerk Phillips and Attorney Pidgeon on policy for written comment and clarification on how to give input on employee evaluations.
- **Dennis Sandow – Windsor Way** – spoke about doing virtual Stirling Street Fair.

#### **EXECUTIVE SESSION:**

20-344 EXECUTIVE SESSION

- Personnel
  - Employee Evaluation

**MOVED** by: Committeeman Verlezza of the Township Committee of Long Hill Township, that Resolution 20-344 is hereby approved. **SECONDED** by: Deputy Mayor Piserchia. **VOICE VOTE: ALL IN FAVOR.**

#### **ADJOURNMENT**

On motion by Committeeman Verlezza and seconded by Deputy Mayor Piserchia, and carried unanimously to adjourn to executive session with no further action at 9:08am.

Respectfully submitted,

*Megan Phillips*

Megan Phillips

Approved: January 20, 2021

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**RESOLUTION 20-333  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the December 9, 2020.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves December 9, 2020 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 20-334  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 20-335  
APPOINTING PROBATIONARY LABORER - FLOREZ**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Public Works Director Al Gallo, that Juan Florez be appointed as Truck Driver/Laborer Class 4.
2. This appointment shall be effective on December 14, 2020 at an hourly probationary rate of \$16.50. Following the probationary period (not to exceed more than six months) the new rate shall be \$19.50 per hour.
3. Mr. Florez will be a member of the Long Hill Public Works Association and a copy of the Agreement shall be provided.

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**RESOLUTION 20-336  
APPOINTING CROSSING GUARD – POTTS**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby appoint Susan Potts as Crossing Guard effective December 15, 2020.

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**RESOLUTION 20-337  
ACCEPT DONATION TO RECREATION DEPT.**

**WHEREAS**, a row boat has been offered to the Long Hill Township Recreation Department to be used in Stirling Lake; and

**WHEREAS**, N.J.S.A. 40A:5-29 provides that any local unit is authorized and empowered to accept gifts made to it;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey authorizes the acceptance of the row boat from Grace Pearce to the Long Hill Township Recreation Department.

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**RESOLUTION 20-338  
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0019**

**WHEREAS**, funds have been remitted by ALEXANDER CHEN to redeem tax sale certificate #19-0019 held by CC1 HOLDINGS LLC., on Block 13403 Lot 2, 259 GATES AVE., assessed in the name ALEXANDER CHEN & EMILY FRANKLIN, and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$1,229.95 plus a premium of \$3,500 for a total of \$4,729.95 to the lienholder:

**Make Redemption check payable to:**

CC1 HOLDINGS, LLC – DEPT 3800  
PO BOX 123800  
DALLAS, TX 75312

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**RESOLUTION 20-339**

**AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0025**

**WHEREAS**, funds have been remitted by JEFFREY MICHELSON to redeem tax sale certificate #19-0025 held by SHIREA CARROLL., on Block 13908 Lot 18, 21 HICKORY TAVERN RD., assessed in the name MICHELSON, JEFFREY & FABARA, MONICA and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$3,781.27 plus a premium of \$1,400 for a total of \$5,181.27 to the lienholder:

**Make Redemption check payable to:**

SHIREA CARROLL  
41 PEPPERMINT LANE  
WILLINGBORO, NJ 08046

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**RESOLUTION 20-340**

**AUTHORIZING THE CANCELLATION OF SEWER UTILITY FUND APPROPRIATION BALANCES**

**WHEREAS**, certain Sewer Utility Fund Appropriations balances remain that are not needed due to the sale of the Sanitary Sewer System; and

**WHEREAS**, the balances must be canceled by resolution to put the amounts in the Sewer Utility Fund Balance;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs that the following balances of Sewer Utility Fund Appropriations are hereby canceled:

Appropriation	Amount Canceled
Other Expenses	\$1,375,000.00
Debt Service	\$ 295,250.00
PERS	\$ 7,250.00
Social Security	\$ 500.00

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**RESOLUTION 20-341  
AUTHORIZING THE CANCELLATION OF SEWER CAPITAL BALANCES**

**WHEREAS**, certain Sewer Capital Improvement balances remain dedicated to projects which have been completed or not needed; and

**WHEREAS**, the balances are no longer necessary for the purposes originally authorized;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs that the following balances of unexpended Sewer Capital Improvement Authorizations be cancelled from Debt Service in the Sewer Capital Fund:

<u>Ordinance</u>	<u>Improvement Authorization</u>	<u>Balance</u>
#416-18	Improvements to Sanitary Sewer System	\$6,723,596.75
<b>Total General Capital</b>		<b>\$6,723,596.75</b>

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**RESOLUTION 20-342  
AUTHORIZING TRANSFER OF FUNDS**

**WHEREAS**, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Current Year; and

**WHEREAS**, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

<b>Transfer From:</b>	
Health Benefits (OE)	\$1,300.00
	<u>\$1,300.00</u>

<b>Transfer To:</b>	
Aid to Fire (OE)	\$1,200.00
Fire Hydrant Service (OE)	\$100.00
	<u>\$1,300.00</u>

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**RESOLUTION 20-343  
APPOINTMENT OF PART-TIME ZONING/CODE ENFORCEMENT OFFICER [IORIO]**

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Long Hill as follows:

1. It does hereby appoint Jeff Iorio Part-time Zoning/Code Enforcement officer, without benefits effective January 11, 2021.
2. The Zoning/Code Enforcement officer shall be compensated \$30.00 per hour for a maximum of 20 hours per week with hours outlined with Township Administrator.

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**RESOLUTION 20-344  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel
  - Employee Evaluations

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