



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
December 31, 2020  
8:30 AM OPEN SESSION, CLOSED SESSION TO FOLLOW**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

*If you would like to submit a public comment to the Township Committee via written letter or electronic mail please send to Clerk Megan Phillips [municipalclerk@longhillnj.gov](mailto:municipalclerk@longhillnj.gov) no later than 12:00pm on Wednesday, December 30, 2020.*

The Long Hill Township Committee regularly scheduled meeting on December 31, 2020 at 8:30m will now be held through teleconference.

<https://us02web.zoom.us/j/81542129804>

Passcode: 332906

Or iPhone one-tap:

US: +13126266799,, 81542129804#,,,,\*332906# or +19294362866,,81542129804#,,,,\*332906#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 436 2866 or +1 301 715 8592 or +1 346 248 7799  
or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 815 4212 9804

Passcode: 332906

**STATEMENT OF PRESIDING OFFICER**

*"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at [www.longhillnj.gov](http://www.longhillnj.gov). A public comment period will be held in the order it is listed on the meeting agenda.*

**1. CALL MEETING TO ORDER:**

**2. CONSENT AGENDA RESOLUTIONS:**

Resolution No. 20-333 – 20-343 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- |        |  |
|--------|--|
| 20-333 | APPROVAL AND RELEASE OF MINUTES          |
| 20-334 | APPROVING PAYMENT OF BILLS               |
| 20-335 | APPOINTING PROBATIONARY LABORER – FLOREZ |
| 20-336 | APPOINTING CROSSING GUARD – POTTS        |
| 20-337 | ACCEPT DONATION TO RECREATION DEPT.      |

- 20-338 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0019
- 20-339 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0025
- 20-340 AUTHORIZING THE CANCELLATION OF SEWER UTILITY FUND APPROPRIATION BALANCES
- 20-341 AUTHORIZING THE CANCELLATION OF SEWER CAPITAL BALANCES
- 20-342 AUTHORIZING TRANSFER OF FUNDS
- 20-343 APPOINTMENT OF PART-TIME ZONING/CODE ENFORCEMENT OFFICER [IORIO]

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 20-333 through 20-343 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**3. LIAISON REPORTS:**

**4. ADMINISTRATOR'S REPORT:**

**5. DISCUSSION:**

- Parking Passes – one day passes for Gillette and Stirling

**6. OLD/NEW BUSINESS:**

**RESIGNATION FROM BOARDS/COMMISSIONS**

Shade Tree Commission – Don Farnell (effective December 16, 2020)

Central Park Vision Committee – Don Farnell (effective December 16, 2020)

**7. ANNOUNCEMENTS:**

- 8. MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

**9. EXECUTIVE SESSION:**

20-344 EXECUTIVE SESSION

- Personnel
  - Employee Evaluation

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 20-344 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**10. ADJOURNMENT**

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**RESOLUTION 20-333  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the December 9, 2020.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves December 9, 2020 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 20-334  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 20-335  
APPOINTING PROBATIONARY LABORER - FLOREZ**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Public Works Director Al Gallo, that Juan Florez be appointed as Truck Driver/Laborer Class 4.
2. This appointment shall be effective on December 14, 2020 at an hourly probationary rate of \$16.50. Following the probationary period (not to exceed more than six months) the new rate shall be \$19.50 per hour.
3. Mr. Florez will be a member of the Long Hill Public Works Association and a copy of the Agreement shall be provided.

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**RESOLUTION 20-336  
APPOINTING CROSSING GUARD – POTTS**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby appoint Susan Potts as Crossing Guard effective December 15, 2020.

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**RESOLUTION 20-337  
ACCEPT DONATION TO RECREATION DEPT.**

**WHEREAS**, a row boat has been offered to the Long Hill Township Recreation Department to be used in Stirling Lake; and

**WHEREAS**, N.J.S.A. 40A:5-29 provides that any local unit is authorized and empowered to accept gifts made to it;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey authorizes the acceptance of the row boat from Grace Pearce to the Long Hill Township Recreation Department.

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**RESOLUTION 20-338  
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0019**

**WHEREAS**, funds have been remitted by ALEXANDER CHEN to redeem tax sale certificate #19-0019 held by CC1 HOLDINGS LLC., on Block 13403 Lot 2, 259 GATES AVE., assessed in the name ALEXANDER CHEN & EMILY FRANKLIN, and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$1,229.95 plus a premium of \$3,500 for a total of \$4,729.95 to the lienholder:

**Make Redemption check payable to:**

CC1 HOLDINGS, LLC – DEPT 3800  
PO BOX 123800  
DALLAS, TX 75312

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**RESOLUTION 20-339**

**AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0025**

**WHEREAS**, funds have been remitted by JEFFREY MICHELSON to redeem tax sale certificate #19-0025 held by SHIREA CARROLL., on Block 13908 Lot 18, 21 HICKORY TAVERN RD., assessed in the name MICHELSON, JEFFREY & FABARA, MONICA and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$3,781.27 plus a premium of \$1,400 for a total of \$5,181.27 to the lienholder:

**Make Redemption check payable to:**

SHIREA CARROLL  
41 PEPPERMINT LANE  
WILLINGBORO, NJ 08046

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**RESOLUTION 20-340**

**AUTHORIZING THE CANCELLATION OF SEWER UTILITY FUND APPROPRIATION BALANCES**

**WHEREAS**, certain Sewer Utility Fund Appropriations balances remain that are not needed due to the sale of the Sanitary Sewer System; and

**WHEREAS**, the balances must be canceled by resolution to put the amounts in the Sewer Utility Fund Balance;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs that the following balances of Sewer Utility Fund Appropriations are hereby canceled:

<u>Appropriation</u>	<u>Amount Canceled</u>
Other Expenses	\$1,375,000.00
Debt Service	\$ 295,250.00
PERS	\$ 7,250.00
Social Security	\$ 500.00

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**RESOLUTION 20-341**

**AUTHORIZING THE CANCELLATION OF SEWER CAPITAL BALANCES**

**WHEREAS**, certain Sewer Capital Improvement balances remain dedicated to projects which have been completed or not needed; and

**WHEREAS**, the balances are no longer necessary for the purposes originally authorized;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs that the following balances of unexpended Sewer Capital Improvement Authorizations be cancelled from Debt Service in the Sewer Capital Fund:

<u>Ordinance</u>	<u>Improvement Authorization</u>	<u>Balance</u>
#416-18	Improvements to Sanitary Sewer System	\$6,723,596.75
<b>Total General Capital</b>		<b>\$6,723,596.75</b>

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**RESOLUTION 20-342  
AUTHORIZING TRANSFER OF FUNDS**

**WHEREAS**, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Current Year; and

**WHEREAS**, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

<b>Transfer From:</b>	
Health Benefits (OE)	\$1,300.00
<div style="text-align: right;"><b>\$1,300.00</b></div>	

<b>Transfer To:</b>	
Aid to Fire (OE)	\$1,200.00
Fire Hydrant Service (OE)	\$100.00
<div style="text-align: right;"><b>\$1,300.00</b></div>	

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**RESOLUTION 20-343  
APPOINTMENT OF PART-TIME ZONING/CODE ENFORCEMENT OFFICER [IORIO]**

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Long Hill as follows:

1. It does hereby appoint Jeff Iorio Part-time Zoning/Code Enforcement officer, without benefits effective January 11, 2021.
2. The Zoning/Code Enforcement officer shall be compensated \$30.00 per hour for a maximum of 20 hours per week with hours outlined with Township Administrator.

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**RESOLUTION 20-344  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel
  - Employee Evaluations

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