



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
November 12, 2020
7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

If you would like to submit a public comment to the Township Committee via written letter or electronic mail please send to Clerk Megan Phillips municipalclerk@longhillnj.gov no later than 12:00pm on Wednesday, November 12, 2020.

The Long Hill Township Committee regularly scheduled meeting on November 12, 2020 at 7:30pm will now be held through teleconference.

<https://us02web.zoom.us/j/82688870124>

Passcode: 594963

Or iPhone one-tap:

US: +13017158592,,82688870124#,,,,,0#,,594963# or +13126266799,,82688870124#,,,,,0#,,594963#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 436 2866 or +1 253 215 8782

or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 826 8887 0124

Passcode: 594963

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

20-293 EXECUTIVE SESSION

- Contract Negotiations

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 20-293 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. ORDINANCE(S):

ORDINANCE 464-20 (AMENDED / CONTINUED PUBLIC HEARING / ADOPTION)

AN ORDINANCE REGULATING THE REMOVAL OF TREES, AMENDING CHAPTER XXIII OF THE TOWNSHIP CODE ENTITLED SHADE TREES IN ITS ENTIRETY

MOVED by: _____, that Ordinance 464-20 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 465-20 (SECOND READING / ADOPTION)

AN ORDINANCE INCREASING THE ANNUAL FEES FOR LIQUOR LICENSES AND AMENDING CHAPTER VI OF THE TOWNSHIP CODE ENTITLED "ALCOHOLIC BEVERAGE CONTROL"

MOVED by: _____, that Ordinance 465-20 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 467-20 (SECOND READING / ADOPTION)

SALARIES AND WAGES ORDINANCE

MOVED by: _____, that Ordinance 467-20 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 468-20 (INTRODUCTION / FIRST READING)

AN ORDINANCE ABOLISHING THE FLOODPLAIN ADVISORY COMMITTEE AND THE AFFORDABLE HOUSING COMMITTEE, AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Thursday, November 12, 2020 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, December 9, 2020 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to December 9, 2020 public agenda or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 468-20 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

5. CONSENT AGENDA RESOLUTIONS:

Resolution No. 20-294 – 20-305 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 20-294 APPROVAL AND RELEASE OF MINUTES:
- 20-295 APPROVING PAYMENT OF BILLS
- 20-296 2020 DUPLICATE 3rd QUARTER TAX PAYMENT REFUND AMROCK, LLC
- 20-297 2020 DUPLICATE 3rd QUARTER TAX PAYMENT REFUND AMERICAN ABSTRACT TITLE AGENCY
- 20-298 2020 DUPLICATE 3rd QUARTER TAX PAYMENT REFUND WEICHERT TITLE AGENCY
- 20-299 AMENDING RESOLUTION 20-277 AUTHORIZING REFUND OF OVERBILLED TAXES RECIEVABLE
- 20-300 AUTHORIZING REFUND OF RECREATION DEPOSIT
- 20-301 CERTIFICATION OF 2019 LOSAP SERVICE PARTICIPANT LIST

- 20-302 APPROVAL OF 2021 TRAIN STATION PARKING FEES
- 20-303 ABOLISHING WATEWATER MANAGEMENT ADVISOTY COMMITTEE
- 20-304 AUTHORIZING YEAR-TO-YEAR LEASE AND SUBLEASE OF SENIOR CITIZEN CENTER
- 20-305 RESOLUTION APPOINTING DEBRA COONCE AS TOWNSHIP ZONING OFFICER

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 20-294 through 20-305 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

6. LIAISON REPORTS:

7. ADMINISTRATOR’S REPORT:

8. DISCUSSION:

- SDL / Tax Map
- Leaf Removal
- Outdoor Dining Extension

- 20-306 AMENDING RESOLUTION #20-175 ENTITLED “RESOLUTION HOLDING ENFORCEMENT OF CERTAIN TOWNSHIP ORDINANCES IN ABEYANCE IN ORDER TO ASSIST LOCAL BUSINESSES AS THEY REOPEN FOLLOWING THE LIFTING OF COVID-19 EXECUTIVE ORDERS” BY EXTENDING THE DATE OF THAT RESOLUTION THROUH MARCH 31, 2021

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 20-306 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

- 20-307 RESOLUTION CONSENTING TO CHIMNEY ROCK’S APPLICATION TO RENEW ITS COVID-19 EXPANSION OF ABC PREMISES PERMIT

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 20-307 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

- Garbage Bid

- 20-308 SHARED SERVICE AGREEMENT WITH MCMUA

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 20-308 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

9. OLD/NEW BUSINESS:

10. ANNOUNCEMENTS:

11. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

12. ADJOURNMENT

**RESOLUTION 20-293
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiations

[As amended October 28, 2020]

**ORDINANCE 464-20
AN ORDINANCE REGULATING THE REMOVAL OF TREES, AMENDING CHAPTER
XXIII OF THE TOWNSHIP CODE ENTITLED SHADE TREES IN ITS ENTIRETY**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that the Township Code and the Township Land Use Ordinance are hereby supplemented and amended as follows:

Section 1. Title. Chapter XXIII of the Township Code entitled "Shade Trees" is amended in its entirety to read as follows:

Chapter 23 Shade Trees

Section 23-1 Purpose and Intent

- A. The purpose of this section is:
 1. To preserve and protect trees within the Township of Long Hill, which helps to preserve water quality, abate noise, and enhance the ambience and character of the community.
 2. To control the indiscriminate destruction of trees which has been shown to have severe detrimental environmental, ecological and economic effects including increased soil erosion and surface drainage problems, creation of insect breeding sites, decreased oxygen production, decreased property values and increased Township costs and thereby to eliminate a threat to the public health, welfare and safety.
 3. To protect the semirural character and natural resources of the Township, consistent with the goals and objectives of the Master Plan. This section is not intended to restrict homeowners from removing dead, diseased, or hazardous trees. It is not intended to restrict homeowners from conducting routine pruning of trees or other maintenance procedures.
- B. This section places special emphasis on the preservation of trees around the perimeter of a property to create Conservation Areas based upon setback requirement pursuant to the Township of Long Hill Zoning Code. The ordinance will also provide a sound management structure for the removal of trees in the Township.

C.

Section 23-2 Definitions

Diameter at Breast Height shall mean the diameter of a tree measured 4'6" above the uphill/highest side above grade.

Enforcement Officer shall mean the Code Enforcement Officer.

Hazardous Tree shall mean a tree that musts meet the following two criteria: (1) The tree, or a tree part, must be at an increased likelihood of failure, usually due to the presence of some structural defect e.g. the presence of a significant amount of decay in a portion of the tree, and (2) there must be one or more targets present. A target may be any person or property that could potentially be damaged or injured

should a failure occur. If there are no targets present there is no risk and the tree will not be considered a hazard, even if it is structurally unsound and likely to fail at any time.

Landmark Trees shall mean any tree designated and identified by the Township Shade Tree Commission meeting the criteria for designation.

Township Trees shall mean trees located on Township property or within Township right-of-way.

Private Trees shall mean any tree other than a Township tree.

Screening shall mean one or more trees or hedges which provide a visual barrier between properties.

Tree shall mean any woody perennial plant having a diameter of six inches measured at a point 4'6" above grade.

Tree Removal Permit shall mean a permit issued by the Shade Tree Commission authorizing the applicant permission to remove a Township tree.

Tree Removal Registration shall mean a registration filed with the Township Clerk on the official Township form before a property owner or tenant removes a tree 12' in diameter or greater from private property.

Section 23-3 Responsible Officials; Enforcement

- A. Administration. The Shade Tree Commission shall be responsible for administration of this section.

- B. Enforcement Officer. The Code Enforcement officer is hereby authorized to enforce the regulations set forth within the Township Code.

Section 23-4 Prohibition and Requirements with Respect to Township Trees

- A. It shall be unlawful to commit any of the following acts with respect to Township Trees within parks and public property or within Township right-of-way without the prior written permission of the Shade Tree Commission.
 - 1. Cut, prune, break, injure, alter or remove any tree; or cut, unduly disturb or interfere in any way with any root of a tree or trees.
 - 2. Spray any tree with a chemical.
 - 3. Fasten any rope, wire, sign, or other device to a tree or trees or to any guard about such a tree or trees.
 - 4. Install, remove or injure any guard or device placed to protect any trees.
 - 5. Obstruct access of air, water, or fertilizer to the roots of such tree or trees.
 - 6. String any wires or lines through a public park.
- B. The Shade Tree Commission shall grant such written permission if the activity for which such permission is requested is in the public interest and is not likely to materially injure any Township tree. The Shade Tree Commission shall render its decision within 30 days after submission of a complete application. Failure of the Commission to render a decision within such 30-day period or within such further time as may be consented to by the applicant, shall constitute a decision favorable to the applicant.
- C. Any person or persons who cause damage to any tree(s) by machines, autos, etc. shall be held liable for damages to the tree or trees. Damages shall be corrected or repaired by the liable person or persons billed for the damages and shall be liable to the penalties set forth in section 1-5 of this Code.

Section 23-5 Tree Protection

- A. Chain link fence may be required for tree protection if warranted by site conditions and relative rarity of the plant.

- B. Snow fencing used for tree protection shall be firmly secured along the dripline but shall be no less than six (6) feet from the trunk.
- C. The grade of land located within the dripline shall not be lowered or raised unless compensated by welling or retaining wall methods; and in no event shall be permitted within the dripline or within six (6) feet of any remaining trees, whichever is greater.
- D. Any excavation within the dripline, or within six (6) feet of the trunk of a remaining tree, whichever is greater, shall be done by airspade or hand-operated equipment.
- E. Where a tree that has been noted for preservation is severely damaged and unable to survive, tree replacement shall occur as provided in the Tree Replacement section of this ordinance.

Section 23-6 Landmark Trees

- A. The Shade Tree Commission or its Chair upon request, shall determine whether any tree qualifies as a "Landmark Tree". A tree may qualify as a Landmark Tree if it meets one (1) or more of the following criteria:
 - 1. The tree species is rare.
 - 2. The tree is more than one-hundred (100) years of age.
 - 3. The tree is of an abnormal height or has an abnormal trunk diameter or dripline diameter for a tree of its species.
 - 4. The quality of the tree foliage is abnormal for a tree of its species.
 - 5. The location, shade value, fragrance, erosion control, aesthetic, features or scenic enhancement of such tree is of especial importance to the Township.
- B. All trees designated as Landmark Trees, shall be shown on a map with appropriate code marks signifying each tree's designation, number, species, age, size and other distinguishing characteristics for ready reference and periodic monitoring.
- C. If the owner or owners of the property on which a Landmark Tree is located consents thereto, the Township may identify such tree as a Landmark Tree by the placement of a suitable marker thereon.
- D. If and when, any Landmark Tree is removed, the Shade Tree Commission shall arrange for the necessary changes to be made to the official Landmark Tree inventory records and Township Map.

Section 23-7 Protection of Trees on Private Property

- A. Any person wishing to remove one or more trees greater than 12" in diameter, shall file a registration form with the Township Clerk which shall include a description of the tree(s) to be removed, their species, their size, their health and their location on the property.
- B. No fee shall be charged for a tree removal registration, however, failure to file the registration form before removing the trees in accordance with paragraph "A" above shall subject a property owner and/or tenant to the penalties set forth in section 23-12 below.

Section 23-8 Exemptions from Permit Requirement and Penalties

The following lands, activities and uses shall be exempt from the terms and conditions of this section and shall also be exempt from any violations or penalties.

- A. Activities lawfully conducted on public lands or rights-of-way by or on behalf of a local, federal, state, county or other governmental agency or entity or utility company.
- B. Trees removed in compliance with a woodland management plan that has been approved by NJDEP pursuant to N.J.S.A. 54:4-23.3 and N.J.A.C. 18:15-2.7 as part of an approved farmland assessment and that is on file with the Township Tax Assessor.
- C. Any activity protected by the Right to Farm Act, N.J.S.A. 4:1 C-9 et seq. or any other State statute or regulation in an area in which local regulation has been preempted.
- D. Trees removed in accordance with a site plan or subdivision plan approved by the Township Planning Board or Zoning Board of Adjustment.
- E. Trees removed by a nursery or tree farm on its own property when that use is permitted in the zone and when the nursery has all required land development approvals.

Section 23-9 Notice to Owner or Occupant to Remove or Maintain Dangerous Trees Outside the Right-of-Way

The Enforcement Officer may require the removal or maintenance of a tree on private property that is dangerous to public safety, at the expense of the owner or occupant of a property, upon serving written notice that the same will be removed or pruned to make the situation safe within a 30 day period.

Section 23-10 Nonliability of Township

- A. Nothing in this section shall be deemed to impose any liability upon the Township or its officers or employees or agents or upon the Commission or any of the Commissioners.
- B. Nothing in this section shall be deemed to relieve the owner and/or occupant of any private property from the duty to keep trees and shrubs thereon in a safe condition.

Section 23-11 Tree Replacement for Township Trees removed pursuant to Section 23-4

The Shade Tree Commission may require that Township trees removed pursuant to Section 23-4 of this ordinance be replaced under the following guidelines:

- A. Trees should be replaced on a 1:1 basis.
- B. Deciduous replacement trees should be a minimum of 2 – 2.5” caliper, balled and burlapped and suitable for Zone 6 and guaranteed for two years.
- C. Evergreen replacement trees should also be balled and burlapped and of a minimum size of 7’ - 8’ in height and suitable for Zone 6 and guaranteed for two years.
- D. In some instances, it may be appropriate to plant hedges or other screening as an alternative to replacement tree(s) if same would provide a more suitable visual barrier and/or better serve the purpose of this section.
- E. The preferred tree replacement locations should be on the actual tree removal site, however in lieu of providing a replacement tree on site, the owner of the property must contribute \$300 per tree to the Township of Long Hill Tree Fund to be used for the replacement of trees on public property or Township right-of-way.

Section 23-12 Violations and Penalties

Any person violating or causing to be violated any of the provisions this section shall be subject to the penalties set forth in section 1-5 of the Township Code. Any person removing or destroying a Township tree in violation of this ordinance shall replace each tree destroyed or removed with another tree of the same species or a species approved by the Shade Tree Commission, at least two inches in diameter measured at a point four feet above the ground. Each tree destroyed or removed in violation of this section shall be considered a separate offense. Failure to secure a permit prior to removal or destruction of a tree on private property as required by Section 23-7 shall be a violation of this section.

Section 2. In case any article, section or provisions of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. This ordinance shall become effective immediately upon final passage and publication as required by law.

**ORDINANCE 465-20
AN ORDINANCE INCREASING THE ANNUAL FEES FOR LIQUOR LICENSES AND AMENDING
CHAPTER VI OF THE TOWNSHIP CODE ENTITLED “ALCOHOLIC BEVERAGE CONTROL”**

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter VI of the Township Code entitled “Alcoholic Beverage Control” is amended as follows:

Section 1. Subsection 6-3.4 entitled "License Fees; Maximum Number" is amended to read as follows:

"6-3.4 License Fees; Maximum Number. The annual fee for licenses for the sale or distribution of alcoholic beverages in the Township shall be as follows:

<u>Class of License</u>	<u>Annual Fee</u>	
Plenary retail consumption	\$ 2,500.00	\$2,448.00
Seasonal retail consumption	\$1,875.00	\$1,836.00
Plenary retail distribution	\$ 2,088.00	\$1,008.00
Limited retail distribution	\$ 63	
Club	\$ 188	

Section 2. The last paragraph of subsection 6-3.4 shall remain unchanged.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 467-20
SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$150,000
Executive Administrative Assistant	\$52,500 - \$75,000
Municipal Clerk/Registrar	\$45,000 - \$85,000
Administrative Assistant	\$33,000 - \$52,500
Administrative Assistant [Part Time]	\$ 20.00 - \$ 30.00/hr.
Chief Financial Officer	\$50,000 - \$100,000
Asst. to the CFO [Part Time]	\$20,000 - \$36,000 \$40,000
Accts. Payable Manager	\$25,000 - \$60,000
Clerical [Part Time]	\$ 8.50 \$15.00 - \$ 24.00/hr.
Tax Collector [Full Time]	\$60,000-\$70,000
Tax Assessor [Part Time]	\$20,000 - \$40,000
Assistant Treasurer	\$45,000 - \$75,000
Sewer Utility Collector [Part Time]	\$15.00 - \$ 24.00/hr.
Tax Clerk/ Sewer/Utility Collector [Full Time]	\$40,000 - \$50,000
Qualified Purchasing Agent [Part Time]	\$5,000 - \$7,500

Board of Health

Animal Control Officer [Part Time]	\$35.00 - \$60.00/hr.
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Court

Municipal Court Judge	\$19,000 - \$35,000
Court Administrator	\$40,000 - \$75,000

Planning and Development

Construction Code Official [Part Time]	\$30,000 - \$45,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Fire Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$40.00/hr.
Plumbing Sub Code Official [Part Time]	\$10,000 - \$22,500 \$35.00 - \$45.00/hr
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Technical Assistant to the Construction Official	\$50,000 - \$60,000
Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$30.00/hr.
Planning & Zoning Coordinator/ <u>Zoning Officer</u>	\$40,000 - \$75,000 <u>\$85,000</u>
Planning & Zoning Secretary [Part Time]	\$ 20.00 - \$30.00/hr.
Code/Zoning Enforcement Officer <u>[Part Time]</u>	\$45,000 - \$70,000 <u>\$25.00 - \$40.00/hr</u>

Recreation

Recreation Director	\$30,000 - \$70,000
Administrative Assistant [Part Time]	\$ 20.00 - \$30.00/hr.
Recreation Assistant [Full Time]	\$35,000 - \$45,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 35.00/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 27.00/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 25.00/hr.
Summer Recreation Counselor	\$ 8.25 - \$ 15.00/hr.
Lake Director	\$ 20.00 - \$ 35.00/hr.
Assistant Lake Director	\$ 15.00 - \$ 25.00/hr.
Head Lifeguard	\$ 12.00 - \$ 18.00/hr.
Life Guard	\$ 9.00 - \$ 15.00/hr.
Score Keeper/Time Keeper/Referees	\$ 8.25 - \$ 15.00/hr.
Basketball Director	\$ 18.00 - \$ 28.00/hr.
Basketball Staff Supervisor	\$ 12.00 - \$ 25.00/hr.

Police Department

Chief of Police	\$125,000 - \$170,000 <u>\$180,000</u>
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 36,000 - \$60,000
Administrative Assistant to the Chief of Police	\$ 52,500 - \$75,000
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 52,000
School Crossing Guard [Part Time]	\$ 12.00 - \$ 26.00/hr.
Police Matron	\$ 12.00 - \$ 28.00/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$30.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$ 10,000 - \$35,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$112,053 <u>\$125,000</u>
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 9.50 - \$25.00

Senior Services

Senior Citizens Bus Driver	\$ 15.00 - \$ 25.00/hr.
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Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

ORDINANCE 468-20
AN ORDINANCE ABOLISHING THE FLOODPLAIN ADVISORY COMMITTEE AND THE AFFORDABLE HOUSING COMMITTEE, AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

WHEREAS, the Affordable Housing Committee which was established in 1989 has been inactive for a number of years, has no members and is no longer active; and

WHEREAS, the Floodplain Advisory Committee which was established in 2012 has also been inactive for a number of years; and

WHEREAS, the Township Committee wants to clean up the Township Code by abolishing those committees;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that Chapter 2 of the Township Code entitled "Administration" is hereby amended as follows:

Section 1. Section 2-34 entitled "Affordable Housing Committee" is hereby repealed in its entirety.

Section 2. Section 2-40 entitled "Floodplain Advisory Committee" is hereby repealed in its entirety.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

RESOLUTION 20-294
APPROVAL AND RELEASE OF MINUTES

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the October 28, 2020 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves October 28, 2020 Executive Session Meeting Minutes as redacted by the Township Attorney.

RESOLUTION 20-295

APPROVING PAYMENT OF BILLS

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 20-296
2020 DUPLICATE 3rd QUARTER TAX PAYMENT REFUND AMROCK, LLC**

WHEREAS, Amrock, LLC. 662 Woodward Ave., Detroit, MI 48226 made the following duplicate payments due to refinance

Block/Lot	Address	Amount
13301-2	10 Morrystown Rd. Gillette	\$3,556.28
11903-10	64 Fawnridge Dr. Millington	\$2,843.99

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize the following refund due to duplicate 3rd quarter tax payments.

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$3,556.28 and \$2,843.99 for the duplicate payments.

Make checks payable to:
Amrock, LLC
682 Woodward Ave.
Detroit, MI

**RESOLUTION 20-297
2020 DUPLICATE 3rd QUARTER TAX PAYMENT REFUND AMERICAN ABSTRACT TITLE AGENCY**

WHEREAS, American Abstract Title Agency, 513 Central Ave., Ship Bottom, NJ 08008 made the following duplicate payment due to a refinance

Block/Lot	Address	Amount
10201-4	349 So Northfield Rd. Millington	\$3,481.48

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize the following refund due to duplicate 3rd quarter tax payment.

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payment received and the Finance director is hereby authorized to refund the amount of \$3,481.48 for the duplicate payment.

Make checks payable to:
American Abstract Title Agency
513 Central Ave.
Ship Bottom, NJ 08008

**RESOLUTION 20-298
2020 DUPLICATE 3rd QUARTER TAX PAYMENT REFUND WEICHERT TITLE AGENCY**

WHEREAS, Weichert Title Agency, 1909 Route 70 East, Cherry Hill, NJ 08003 made the following duplicate payment due to a refinance

Block/Lot	Address	Amount
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11602-21.01 312 Mercer St. Stirling \$1,891.22

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize the following refund due to duplicate 3rd quarter tax payment.

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payment received and the Finance director is hereby authorized to refund the amount of \$1,891.22 for the duplicate payment.

Make checks payable to:
Weichert Title Agency
1909 Route 70 East
Cherry Hill, NJ 08003

**RESOLUTION 20-299
AMENDING RESOLUTION 20-277 AUTHORIZING REFUND OF OVERBILLED TAXES RECIEVABLE**

WHEREAS, due to a reduction of the assessed value on the following parcels, the amount paid in the first half of 2020 exceeded the total for the year

Owner	Property Location	Block	Lot	Qual	Amount
ARS PASSIC INC %FORST	Sussex Ave.	11602 11608	30 10	QFARM	\$ 35.85
ARS PASSIC INC %FORST	Sussex Ave.	11609	1	QFARM	\$ 35.85
ARS PASSIC INC %FORST	Sussex Ave.	11704	1	QFARM	\$ 130.08
ARS PASSIC INC %FORST	Sussex Ave.	11705	1	QFARM	\$ 282.01
ARS PASSIC INC %FORST	Sussex Ave.	11706	1	QFARM	\$ 157.75
ARS PASSIC INC %FORST	Sussex Ave.	11706	21	QFARM	\$ 66.91

WHEREAS, the total 2020 overpaid amount is \$708.45 as analyzed;

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$708.45 for the overpayment total.

Make check payable to:
ARS Passaic Inc.
81 Industrial Rd.
Berkeley Heights, NJ 07922

**RESOLUTION 20-300
AUTHORIZING REFUND OF RECREATION DEPOSIT**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize the following refunds:

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>PROGRAM</u>
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Deborah Caffrey 491 Chestnut Street \$170.00 Yoga
Stirling, NJ 07980

**RESOLUTION 20-301
CERTIFICATION OF 2019 LOSAP SERVICE PARTICIPANT LIST**

WHEREAS, the Mayor and Township Committee of the Township of Long Hill have authorized a Length of Service Award Program (LOSAP) for the Long Hill Volunteer First Aid Squad, Stirling Volunteer Fire Department and the Millington Volunteer Fire Department; and

WHEREAS, the Long Hill Volunteer First Aid Squad, the Stirling Volunteer Fire Department and the Millington Volunteer Fire Department have collectively certified 78 members eligible for a contribution based on their service during the year 2019; and

WHEREAS, eligible members are not required to participate in LOSAP, however if they wish to participate, a participant agreement was requested to be submitted;

WHEREAS, the maximum contribution for each member for the 2019 service year has been determined to be \$1,265.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, as follows:

- 1. The attached certified list of members for each participating emergency service organization is hereby approved.
- 2. The approved list of active certified volunteer members has been returned to each emergency service organization to be posted for at least 30 days for review by the membership.
- 3. An active volunteer member whose name does not appear on the approved certification list or who is denied credit for prior service must appeal within 30 days of the posting of the list. The appeal must be in writing and mailed to the Township Clerk. The Township Committee will then investigate the appeal, which is subject to judicial review. Once the 30 days have elapsed, and subject to holding any members being appealed, payment shall be made to the individual members' accounts in the deferred income program administered by Lincoln Financial, the LOSAP Trustee, up to the sum of \$90,384.00 per the attached list:

**RESOLUTION 20-302
APPROVAL OF 2021 TRAIN STATION PARKING FEES**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following are the fees for the 2021 Train Station Parking Permits of the Township of Long Hill:

Millington Train Station	Yearly \$240.00	After July 1 st \$120.00
Stirling Train Station	Yearly \$290.00	After July 1 st \$145.00
Gillette Train Station	Yearly \$340.00	After July 1 st \$170.00
Daily (Millington Only)	\$ 5.00	

BE IT RESOLVED, that the Township shall sell on a first come, first served basis 150 parking permits for Millington Train Station, 65 parking permits for Stirling Train Station and 140 parking permits for the Gillette Train Station

BE IT FURTHER RESOLVED, that the Township will conduct the sale on **Monday, December 7, 2020** online with the option to submit an application through the mail or in the drop box located outside Town Hall.

**RESOLUTION 20-303
ABOLISHING WATEWATER MANAGEMENT ADVISOTY COMMITTEE**

WHEREAS, in approximately 1995, the Township formed a Sewer Advisory Committee to study options and make recommendations to the Township Committee to improve the sanitary sewer system; and

WHEREAS, the Sewer Advisory Committee later became the Wastewater Management Advisory Committee and has been renewed at every annual reorganization meeting; and

WHEREAS, on October 22, 2020, the Township sold its wastewater treatment system to New Jersey American Water, which means that there is no longer a need for the Wastewater Management Advisory Committee;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the Wastewater Management Advisory Committee is hereby abolished.

**RESOLUTION 20-304
AUTHORIZING YEAR-TO-YEAR LEASE AND SUBLEASE OF SENIOR CITIZEN CENTER**

WHEREAS, the Township entered into a lease agreement dated May 11, 1999, with the Long Hill Township Board of Education (hereinafter the "Lease") in which the Township agreed to lease from the Board of Education approximately one acre at the northwest corner of the Gillette School site for the purpose of allowing the Long Hill Township Senior Citizen Club, Inc. ("Senior Citizen Club") to construct and operate a senior citizen center; and

WHEREAS, Section 7 of the Lease permitted subleases in accordance with the Local Lands and Buildings Law at *N.J.S.A. 40A:12-13*, and subject to certain other conditions; and

WHEREAS, the Township Committee thereafter subleased the parcel to the Senior Citizen Club as permitted by Section 7 of the lease, for purposes of constructing and operating a Long Hill Township senior citizen center; and

WHEREAS, both the lease and the sublease expired on May 10, 2019; and

WHEREAS, the Township and the Board modified and extended the Original Lease by agreeing on a month-to-month lease that commenced on or about May 10, 2020, retroactive to May 10, 2019; and

WHEREAS, the Township and the Senior Citizens modified and extended the Original Sublease by agreeing on a month-to-month lease that commenced on or about May 10, 2020, retroactive to May 10, 2019; and

WHEREAS, the Township and the Board have entered into a one-year lease, effective February 1, 2021 ("Lease"); and

WHEREAS, the parties now wish to convert the Sublease to a one-year, renewable, one-year term;

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that the Mayor and Township Clerk are hereby authorized and

directed to execute the new one year lease agreement with the Long Hill Township Board of Education and the new one year sublease agreement with the Long Hill Township Senior Citizen Club, Inc. both of which will automatically renew every year unless one of the parties gives notice that it wishes to terminate the lease at the end of that term.

**RESOLUTION 20-305
RESOLUTION APPOINTING DEBRA COONCE AS TOWNSHIP ZONING OFFICER**

WHEREAS, the Township Planning and Zoning Coordinator is designated in the Township Land Use Ordinance as the “administrative officer charged with reviewing development applications and requests for administrative waivers in determining whether they are complete in accordance with the provisions of N.J.S.A. 40:55D-10.3”; and

WHEREAS, the Township Committee wishes to also appoint Debra Coonce as Township Zoning Officer and to expand her duties to include those of the Township Zoning Officer as set forth in various sections of the Township Land Use Ordinance;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Debra Coonce, who already serves as the Township Planning and Zoning Coordinator, is hereby appointed Township Zoning Officer and shall perform all duties of that position as set forth in various sections of the Township Land Use Ordinance.
2. In recognition of her additional duties, Debra Coonce’s annual salary is hereby increased by \$3,000 which shall be prorated for the balance of 2020.
3. This Resolution shall take effect retroactively to October 15, 2020.

**RESOLUTION 20-306
AMENDING RESOLUTION #20-175 ENTITLED “RESOLUTION HOLDING ENFORCEMENT OF CERTAIN TOWNSHIP ORDINANCES IN ABEYANCE IN ORDER TO ASSIST LOCAL BUSINESSES AS THEY REOPEN FOLLOWING THE LIFTING OF COVID-19 EXECUTIVE ORDERS” BY EXTENDING THE DATE OF THAT RESOLUTION THROUGH MARCH 31, 2021**

WHEREAS, in response to the COVID-19 pandemic New Jersey Governor Phil Murphy issued a number of executive orders, including Executive Orders, including Executive Order 103 which declared a public health emergency in the State of New Jersey and Executive Order 107 which required all non-essential businesses to close to the public

WHEREAS, the Township Committee, on June 10, 2020, adopted Resolution #20-175 which held enforcement of certain Township ordinances in abeyance in order to assist local businesses as they reopened following the relaxation of some of the restrictions contained in Governor Murphy’s executive orders; and

WHEREAS, Resolution #20-175 had an expiration date of December 31, 2020 unless further action were taken by the governing body; and

WHEREAS, Governor Murphy issued Executive Order 191 on October 24 which extended the state of emergency; and

WHEREAS, the Township Committee wishes to continue holding enforcement of certain Township Ordinances in abeyance in order to assist local businesses during the continued state of emergency;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Paragraph 13 of Resolution #20-175 is hereby amended by extending the expiration date from December 31, 2020 to March 31, 2021, unless further action is taken by the governing body in the meantime.

4. In all other respects, Resolution #20-175 shall remain in full force and effect.

**RESOLUTION 20-307
RESOLUTION CONSENTING TO CHIMNEY ROCK'S APPLICATION TO RENEW ITS COVID-19
EXPANSION OF ABC PREMISES PERMIT**

WHEREAS, on June 3, 2020, the Division of Alcoholic Beverage Control issued Special Ruling 2020-10 establishing the COVID-19 Expansion of Premises Permit to enable designated licensees and permittees to expand their licensed premises into outdoor areas; and

WHEREAS, pursuant to ABC Special Ruling 2020-10, the Township Committee adopted Resolution 20-178 authorizing the Township Clerk to sign the Municipal Certification on CRI Long Hill, Inc. ("Chimney Rock")'s application for a COVID-19 Expansion of Premises Permit and to submit it to ABC electronically; and

WHEREAS, on October 19, 2020, the ABC issued Special Ruling 2020-21 authorizing renewal of COVID-19 Expansion of Premises Permits and allowing those permits to be extended to March 31, 2021; and

WHEREAS, Chimney Rock has applied to the ABC for a renewal of its COVID-19 Expansion of Premises Permit;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that the Township Clerk is hereby authorized to sign the Municipal Certification on Chimney Rock's application for a renewal of its COVID-19 Expansion of Premises Permit; and to submit it to ABC electronically.

**RESOLUTION 20-308
SHARED SERVICE AGREEMENT WITH MCMUA**
