

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
January 3, 2017 Re-Organization Meeting

Township Clerk, Deborah Brooks called the meeting to order at 6:03 p.m.

The Clerk read the following:

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 14, 2016 edition, and electronically sent to the Courier News and posted in the January 12, 2016 edition. The notice was posted on the bulletin board in the Municipal Building on January 5, 2016 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

All present recited the PLEDGE OF ALLEGIANCE

Deacon Peter O'Neill, St. Vincent de Paul Catholic Church gave the INVOCATION.

The Township Clerk administered the Oath of Office to re-elected Committeeman Bruce Meringolo. Committeeman Meringolo noted he was thankful for all the support of the community and was looking forward to continuing the work of providing good government for Long Hill. He wished everyone a Happy New Year.

ROLL CALL: Committeeman Dorsi, Committeeman Meringolo, Committeeman Piserchia, Committeeman Rae and Committeeman Schuler, Jr. were present.

ELECTION OF MAYOR FOR 2017 - Conducted by the Township Clerk

Committeeman Piserchia nominated Committeeman Cornel for Mayor, seconded by Committeeman Dorsi.

As there were no other nominations for Mayor, Committeeman Meringolo made a Motion to Close Nominations, seconded by Committeeman Piserchia. Roll Call: All in Favor

Committeeman Meringolo made a Motion to Elect Committeeman Brendan Rae for Mayor of 2015, seconded by Committeeman Piserchia. Roll Call: All in favor

The Township Clerk issued the Oath of Office for Mayor to Committeeman Schuler.

Mayor Schuler chaired the remainder of the meeting.

Nominations for Deputy Mayor for 2017

Committeeman Meringolo made a motion, Seconded by Committeeman Dorsi to nominate Committeeman Rae for Deputy Mayor.

As there were no other nominations for Deputy Mayor, Committeeman Piserchia made a Motion to Close Nominations, seconded by Committeeman Meringolo. Roll Call: All in Favor

Committeeman Piserchia made a Motion to Elect, Committeeman Rae for Deputy Mayor of 2017, seconded by Committeeman Meringolo. Roll Call: All in favor

The Township Clerk issued the Oath of Office for Deputy Mayor to Committeeman Rae.

Mayor Schuler gave his State of the Township Address, a copy of which will be attached to these minutes.

STANDING COMMITTEE APPOINTMENTS FOR 2017

Committeeman Brendan Rae

Planning Board
Police
Open Space Advisory
Environmental Commission
Board of Health
MC Community Dev. (Alt)

Committeeman Bruce Meringolo

Negotiations
Board of Education
Visionary Comm. – Passaic Valley Park
Finance
Historic Preservation Advisory
Board of Health

Committeeman Guy Piserchia

Senior Citizens
Emergency Management
MC Community Development
Shade Tree Commission
First Aid
Board of Health

Committeeman Matthew Dorsi

Board of Health (President)
Fire Liason
Dept. of Public Works
MC Community Development
Promotion & Enhancement

Committeeman Cornel Schuler, Jr

Admin & Executive
Planning Board
Negotiations
Wastewater Management
Emergency Management
Recreation Advisory Committee
Communications Advisory Committee
Finance
Visionary Comm. – Passaic Valley Park
Board of Health

Committeeman Meringolo made a Motion to accept the Appointments. Seconded by; Deputy Mayor Rae. Voice Vote: All in Favor

APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2017

Mayoral Appointments

Planning Board

Cornel Schuler-Class I
Don Richardson - Class IV (unexpired term-M. Pudlak)
Dennis Sandow - Class IV
Tom Malinousky - Class IV
Patrick Jones – Class II

Expiration of Term

December 31, 2017
December 31, 2018
December 31, 2020
December 31, 2020
December 31, 2017

Master Plan Committee

Dennis Sandow
Alan Pf (sp)?,
Larry Fast

Expiration of Term

December 31, 2017

December 31, 2017

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David Hands	December 31, 2017
Don Richardson	December 31, 2017

Historic Preservation Advisory Committee

Frank Reilly	<u>Expiration of Term</u> December 31, 2019
Ralph Maresca	December 31, 2019
Denise Murphy	December 31, 2019

Shade Tree Commission

Don Farnell	<u>Expiration of Term</u> December 31, 2021
Phyllis Fast	December 31, 2019
Patrick Jones, Planning Board	December 31, 2020
Melanie Burdorf	December 31, 2021

Recreation Advisory Committee

Beth Smargiassi	<u>Expiration of Term</u> December 31, 2021
Trish Gianakis	December 31, 2021
Emily Kesselmeier	December 31, 2021
Laura Mertz	December 31, 2021

Environmental Commission

Alexandra Hennessy, Chair	December 31, 2017
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The Land Use Process Improvement Committee - disbanded

Mayoral Appointments with Approval of Township Committee

Library Trustee

Phyllis Clemson, Mayors Alt. Rep.	<u>Expiration of Term</u> December 31, 2017
Suzanne Kosempel	December 31, 2018
Matthew Laubscher, Superintendent of Schools Alt.	December 31, 2017
Joan Donahue	December 31, 2021

CONFIRMATION OF APPOINTMENTS:

On motion of Committeeman Meringolo, seconded by Deputy Mayor Rae, that the above Mayoral appointments to the 2017 Boards and Committees are hereby confirmed. **ROLL CALL VOTE: All in favor.**

Township Committee Appointments

Board of Health

Comm. Bruce Meringolo	<u>Expiration of Term</u> December 31, 2019
Dr. Theresa Redling	December 31, 2017

Board of Adjustment

Jerry Aroneo	<u>Expiration of Term</u> December 31, 2020
Brian Johnson /1st alternate	December 31, 2018
Tom Grosskopf/2 nd alternate (unexp. Term – Johnson)	December 31, 2017
Jeff Wills	December 31, 2020

Communications Advisory Committee

Dennis Sandow
Jay Weisman (added as amended)

Expiration of Term
December 31, 2019
December 31, 2019

Planning Board (Class III)

Brendan Rae

Expiration of Term
December 31, 2017

Open Space Advisory Committee

Don Farnell
Frank Alansky

Expiration of Term
December 31, 2019
December 31, 2019

Promotion and Enhancement Advisory Committee

Barbara Grillo
Tom Sweeney
Neil Henry
Dennis Sandow
Helena Tielmann

Wastewater Management Advisory Committee

Walt Dreyer
Neil Henry, Administrator
Walter Viegas
Wayne Celeste

MOTION TO APPOINTMENT:

Committeeman Piserchia made a Motion to accept the Appointments as amended. Seconded by; Committeeman Meringolo. Voice Vote: All in Favor

CONSENT AGENDA RESOLUTIONS

Committeeman Meringolo made a motion, seconded by Deputy Mayor Rae, that Resolutions 15-001 through 15-043 are hereby approved as amended. **ROLL CALL VOTE:** All in favor

**RESOLUTION 17-001
ESTABLISHING 2017 MEETING DATES**

BE IT RESOLVED that all 2017 Regular Meetings of the Township Committee of the Township of Long Hill be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at 7:30 p.m. prevailing time, on the following dates:

January 11	July 19
January 25	August 16
February 8	September 13
February 22	September 27

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March 8	October 11
March 22	October 25
April 12	November 8
April 26	November 29
May 10	December 13
May 24	December 29 (8:00 AM)
June 14	
June 28	January 2, 2018 (Tuesday) Reorganization Meeting (6:00 PM)

BE IT FURTHER RESOLVED that all Executive Session meetings of the Township Committee of the Township of Long Hill will be held at the Municipal Building, 915 Valley Road, Gillette, New Jersey at 6:45 p.m., prevailing time, on the same dates as listed above on an as needed basis.

BE IT FURTHER RESOLVED that the public shall not disturb any meeting of the Township Committee or any Committee thereof and any person violating the provisions of this rule may be summarily ejected from the Committee Room and from the Municipal Building by order of the Mayor or majority; also if a regular or special or other official meeting of the Township Committee shall, because of the press of business run beyond 12:00 p.m. midnight into another day, such a meeting shall be considered for all official and legal purposes as being held on the day the meeting was officially called to order by the Mayor and then roll call taken by the Municipal Clerk.

**RESOLUTION 17-002
ADOPTING 2017 HOLIDAY SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the 2017 schedule be adopted as follows:

January 2	New Years' Day 2017
January 16	Martin Luther King Jr. Day
February 20	President's Day
April 14	Good Friday
May 29	Memorial Day
July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day
November 10	Veterans Day
November 23	Thanksgiving Day
November 24	Day <i>After</i> Thanksgiving Day
December 25	Christmas Day
December 26	Christmas Eve (this falls on the previous Sunday)
January 1	New Years' Day 2018

**RESOLUTION 17-003
DESIGNATING OFFICIAL NEWSPAPER**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the "*Echoes Sentinel*" shall be designated as the official weekly newspaper of the Township of Long Hill for the year 2017 and the "*Courier News*" will be designated as the daily newspaper for the year of 2017.

**RESOLUTION 17-004
DESIGNATING NEWSPAPERS TO RECEIVE NOTICES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the requirements of the "Open Public Meetings Act" that the following newspapers are hereby designated to receive all notices as required by the Act:

Echoes Sentinel
Morris County Daily Record
Courier News

**RESOLUTION 17-005
FILING SIGNATURE WITH SECRETARY OF STATE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that pursuant to N.J.S.A. 40A:9-129 that the Municipal Clerk be directed to file with the Secretary of State facsimiles of her signature and the Mayor's signature, an impression of the municipal seal and a statement of their terms of office, showing the commencement and expiration dates.

**RESOLUTION 17-006
AUTHORIZING FEE FOR COPIES OF AGENDA PACKET**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the authority of Section 14 of the "Open Public Meetings Act", that the sum of \$20.00 is hereby fixed as the reasonable sum to be prepaid by any person to cover the costs of providing notice of each meeting to be mailed to such person upon request per calendar year.

**RESOLUTION 17-007
AUTHORIZING PREPAYMENT OF MORRIS COUNTY TAXES**

WHEREAS, Morris County taxes are due quarterly on February 1, May 1, August 1 and November 1, 2017;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to disburse these quarterly payments.

**RESOLUTION 17-008
AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND STATE HEALTH BENEFITS**

WHEREAS, Employee Health Insurance must be paid at the time the bills are submitted thru the States Transmittal Electronic Payment System (TEPS);

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that the Chief Financial Officer be and is hereby authorized to disburse the monies due at the time the bills are submitted and same shall be included on the current bill list with vouchers attached.

**RESOLUTION 17-009
AUTHORIZING 2017 PAY SCHEDULE AND PENSION PAYMENTS**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to perform all matters necessary to enable the issuance of Township payroll checks in *twenty-six* installments and pension payments throughout the year 2017 without the need of further resolutions or action by the Township Committee, and

BE IT FURTHER RESOLVED that the Payroll referred to herein for Township employees is as authorized by ordinances and resolutions currently in effect.

RESOLUTION 17-010
ESTABLISHING INTEREST RATE ON DELINQUENT TAXES

BE IT RESOLVED by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2017 taxes shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum in any amount in excess of \$1,500.00
3. Any taxpayer with a cumulative delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be charged with a penalty equal to six percent (6%) of the amount of the delinquency.

BE IT FURTHER RESOLVED that no interest shall be charged until ten (10) days after the due date or the first business day after the (10) tenth calendar day if the 10th is on a weekend.

RESOLUTION 17-011
ESTABLISHING INTEREST RATE ON DELINQUENT SEWER USE FEES

BE IT RESOLVED by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2017 sewer user fees shall be as follows:

1. Eight percent (8%) per annum on the first \$1,500.00 of the delinquency.
2. Eighteen (18%) per annum on any amount in excess of \$1,500.00.

BE IT FURTHER RESOLVED that no interest shall be charged until ten (10) days after the due date.

RESOLUTION 17-012
AUTHORIZING TAX COLLECTOR TO REFUND PROPERTY TAXES OR DELINQUENCY

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:5-17.1, that the Township Tax Collector is hereby authorized to process any refund and cancellation of, without further action on the part of the governing body, any property tax or sewer use fee refund or delinquency of less than \$10.00.

RESOLUTION 17-013
AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt, provided that all investments are reported to the Township Committee.

RESOLUTION 17-014
OFFICIAL EMERGENCY SERVICE RESPONDERS

WHEREAS, the Township Committee of the Township of Long Hill recognizes the following volunteer agencies and their members as official Emergency Service Responders for the period of January 1, 2017 to December 31, 2017:

- 1) Stirling Fire Co.
- 2) Millington Fire Co.
- 3) Long Hill Township First Aid Squad and members
- 4) Long Hill Township CERT
- 5) Long Hill Twp. MRC

RESOLUTION 17-015
AUTHORIZING CONTRACT WITH APPRAISAL SYSTEMS, INC. TO ASSIST THE ASSESSOR WITH THE 2018 ANNUAL REASSESSMENT

WHEREAS, Tax Assessor Brett Trout conducted a town-wide reassessment for the 2016 tax year; and

WHEREAS, Appraisal Systems, Inc. assisted the Assessor with that town-wide reassessment; and

WHEREAS, the Township conducted an annual reassessment for the 2017 tax year after receiving state and county approval to conduct that annual reassessment; and

WHEREAS, the Township intends to continue its annual reassessment program, contingent on receiving county and state approval; and

WHEREAS, the Assessor will require the assistance of Appraisal Systems, Inc. in order to complete the 2018 annual reassessment; and

WHEREAS, Appraisal Systems, Inc. has submitted a proposal to assist the Assessor in conducting the 2018 annual reassessment at a lump sum cost of \$25,000; and

WHEREAS, it is not practicable to obtain competitive quotations, in light of the fact that Appraisal Systems, Inc. was deeply involved in the town-wide reassessment;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized to execute a contract with Appraisal Systems, Inc. to provide assistance to the Township Tax Assessor during the 2018 annual reassessment that will be conducted during 2017.
2. Appraisal Systems, Inc. shall be compensated \$25,000.
3. This approval is contingent upon the Township Committee's deciding to proceed with the annual reassessment program for 2018, and the receipt of both state and county approval for such annual reassessment program.

RESOLUTION 17-016
ESTABLISHING PETTY CASH FUND FOR
EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, NJSA 40A:5-21 authorizes the establishment of a petty cash fund, and

WHEREAS, the Emergency Management Coordinator requested that a petty cash fund be established for Emergency Management purposes.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Long Hill that a petty cash fund be established for the Office of Emergency Management in the amount of \$200.00

1. During the year 2017, the Township of Long Hill Emergency Management Coordinator be and is hereby authorized and permitted to establish a petty cash fund not to exceed \$200.00 pursuant to the provisions of NJSA 40A:5-21
2. The Emergency Management Coordinator having custody of the fund shall be bonded under the township's blanket bond and will maintain said fund in accordance with said laws regulations governing its operation.

RESOLUTION 17-017
ADOPTING SCHEDULE FOR PREPAYMENT OF LOCAL PROPERTY TAXES

WHEREAS, R.S. 54:4-67 provide that:

“The governing body of each municipality may by resolution fix the rate of discount to be allowed for the payment of taxes...previous to the date on which they would become delinquent. The rates affixed shall not exceed six (6%) percent per annum, shall be allowed only in case of payment on or before the thirtieth (30) day previous to the date on which the taxes or assessments would be delinquent”; and

WHEREAS, the Township Committee wishes to adopt a discount schedule for the payment of taxes;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that pursuant to R.S. 54:4-67 it hereby adopts the following schedule for prepayment of local property taxes:

1. A taxpayer may prepay one-quarter, two-quarters, three-quarters or their entire tax bill for the following tax year.
2. All prepayments must be received on or before 12:00 noon on the last regular business day (on which books are open) of the year prior to the year in which taxes are due.
3. The following factors shall be applied to pre-payments made in accordance with paragraph 2 of this resolution:

First quarter	.9950 (0.5%)
Second quarter	.9900 (1%)
Third quarter	.9850 (1.5%)
Fourth quarter	.9800 (2%)

4. A taxpayer may not prepay the taxes for any quarter until the taxes for all preceding quarters have been paid.

RESOLUTION 17-018
APPOINTING 2017 SCHOOL CROSSING GUARDS

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby appoint the following as School Crossing Guards for the year 2017:

Baldassarre Abbondondolo
Anna Abbondondolo
Rosemary Armenti
Howard Bradley
Susan Gronske
Wendy Ross
Janice Rued
Sharon Woodstock

RESOLUTION 17-019
ADOPTING EXPOSURE CONTROL PLAN

BE IT RESOLVED that the Exposure Control Plan for the Township of Long Hill dated January 1, 1995 is hereby adopted by the Township Committee of the Township of Long Hill for 2017.

RESOLUTION 17-020
ADOPTING PERSONNEL POLICY AND PROCEDURE MANUAL

BE IT RESOLVED that the Personnel Policy and Procedure Manual for the Township of Long Hill, as amended, is hereby adopted for the year 2017 with the stipulation that the Township reserves the right to adopt further amendments to the Personnel Policy and Procedure Manual throughout the year.

RESOLUTION 17-021
ADOPTING THE TOWNSHIP OF LONG HILL PURCHASING PROCEDURES MANUAL

BE IT RESOLVED that the Purchasing Manual for the Township of Long Hill is hereby adopted for the year 2017.

RESOLUTION 17-022
APPOINTING 2017 LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2017 as the Local Emergency Planning Committee (LEPC):

Local Emergency Planning Committee (LEPC)

Shayne Daly	Emergency Management Coordinator
Linda Olmsted	Emergency Management Deputy Coordinator
Mayor	Mayor Long Hill Township
Guy Piserchia	OEM Township Committee Liaison
Chief Mike Mazzeo	Long Hill Township Police Department
Charles Horvath	Technical Services Assistant Coordinator
Kevin Phillips	Stirling Fire Department
Edwin Acevedo	Superintendent of Public Schools
William Hudzik	RACES/Communications Representative
Neil Henry	Public Services Assistant Coordinator
Media Representative	Editor Echoes Sentinel
Larry Fast	Emergency Public Info Annex Coordinator
Robert English	Emergency Medical/ Long Hill First Aid Squad
Barbara Flynn	Social Services Assistant Coordinator
Thomas Sweeney	Special Services Assistant Coordinator
Rev. Vicki McGrath	Clergy Representative
Mike McMenamin	United States Fish & Game-Wildlife
Jay Weisman	Citizen Corps Administrator
Lucy Forgione	Public Health/Bernards Health Department
Claudio Perez	American Red Cross

RESOLUTION 17-023-amended to remove Raymond Clarke
APPOINTING 2017 EMERGENCY MANAGEMENT OPERATIONS CENTER STAFF

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BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2017 as the Emergency Management Operations Center Staff:

Emergency Management Operations Center Staff

Township Mayor	Long Hill Township Mayor
Shayne Daly	OEM Coordinator
Raymond Clarke	Deputy OEM Coordinator
Linda Olmsted	Deputy OEM Coordinator
Lt. Ahmed Naga	Public Information Officer
Sergeant Sean Brown	Law Enforcement Annex Coordinator
Chief Michael Mazzeo	Police Services Assistant Coordinator
Administrator Neil Henry	Public Services Assistant Coordinator
Thomas Sweeney	Special Services Assistant Coordinator
Stirling Fire Chief	Fire/Rescue Annex Coordinator
Millington Fire Chief	Technical Services Assistant Coordinator
Barbara Flynn	Social Services Assistant Coordinator
Superintendent	Public Schools Annex Coordinator
Lucy Forgione	Public Health Officer
William Hudzik	Alert/Warning Annex Coordinator
Robert English	Emergency Medical Annex Coordinator
Jay Weismann	Citizen Corps Administrator
Larry Fast	Emergency Public Info Annex Coordinator

RESOLUTION 17-024
2017 FEE SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2017 for licenses and permits for the Township of Long Hill are hereby amended:

Administrative Research Fee	
Supervisory	\$ 30.00/hr.
Clerical	\$ 25.00/hr.
Alarm Systems	
<i>Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.</i>	
Annual Permit Fee	\$ 50.00
Alcoholic Beverage Control License	
Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00
Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses	
Amusement Devices	

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Juke Box	\$	30.00
Video Games	\$	60.00
Soda Machines	\$	10.00
Pool Tables	\$	60.00
Pinball Machines	\$	60.00
Building Materials - Township Dumpster		
Car	\$	15.00
Station Wagon	\$	50.00
Mini Van	\$	75.00
Small Pick-up truck	\$	110.00
Pick-up truck or van	\$	150.00
Extra for overload	\$	40.00
Canvassers, Solicitors and Peddlers Permit	\$	20.00
Solicitor Digital Photograph	\$	2.00
Charitable Clothing Bin Application [Yearly]	\$	25.00
Dog Licenses		
Spayed/Neutered	\$	17.50
Non-Spayed/Neutered	\$	20.50
Late Fee after January 31st	\$	10.00
Late Fee after February 28 th	\$	20.00
Replacement (first one free, thereafter \$5.00)		
Fill/Soil Removal Permit	\$	50.00
Finance & Tax Collection		
Returned Check, Online Payment (ACH), Credit Card Charges	\$	20.00
Lien Redemption Calculation (First Two Calculations at no cost)		
Any additional subsequent calculation (N.J.S.A. 54:5054)	\$	50.00
Notice of Tax Sale to property owner on Tax Sale- 54:5-26	\$	25.00
		each
Food and Drink License		
Pharmacy	\$	65.00
Retail Food Establishment (under 2,000 sq. feet)	\$	100.00
Retail Food Establishment (2,000 – 5,000 sq. feet)	\$	135.00
Retail Food Establishment (5,000 – 10,000 sq. feet)	\$	175.00
Retail Food Establishment (over 10,000 sq. feet)	\$	400.00
Mobile Retail Food Establishment	\$	110.00
Temporary Retail Food Establishment	\$	30.00
Farmers Market	\$	20.00
Catering	\$	110.00
Re-Inspection Fee	\$	100.00
Late Fee (renewals only – after January 31 st)		Double License Fee
Handgun Permit	\$	2.00
Handgun Identification Card	\$	5.00
Kennel License	\$	35.00

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Limousine License \$ 50.00

Parking Permit:

Millington	Yearly	\$ 225.00
Yearly after July 1 st		\$ 112.50
Stirling	Yearly	\$ 275.00
Yearly after July 1 st		\$ 137.50
Gillette	Yearly	\$ 325.00
Yearly after July 1 st		\$ 172.50
Daily		\$ 5.00
Replacement Permit		\$ 5.00

Parks and Recreation Facilities Use Reservation Fees

	<u>Resident</u>	<u>Non-Resident</u>
Soccer Fields, Volleyball Court, Basketball Court	\$25.00/2 Hrs.	\$45.00/2 Hrs.
Stirling Lake Pavilion	\$30.00/4 Hrs.	\$55.00/4 Hrs.
Meyersville Field	\$25.00/2 Hrs.	\$45.00/2 Hrs.

Commercial Use Rates (\$100.00 Deposit required and Insurance)

Soccer Fields, Volleyball Court, Basketball Court	\$60.00/2 Hrs.	\$110.00/2Hrs
Meyersville Field	\$60.00/2 Hrs.	\$110.00/2Hrs

Bocce Ball Courts

Non Resident	\$40.00/2 Hrs.
Resident Commercial	\$50.00/2 Hrs.
Non-Resident Commercial	\$100.00/2 Hrs.

Horseshoe Pits

Non Resident	\$40.00/2 Hrs.
Resident Commercial	\$50.00/2 Hrs.

Non-Resident Commercial	\$100.00/2 Hrs.
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Tennis Courts

Non Resident	\$10.00/1 Hr.
Resident Commercial	\$15.00/1 Hr.
Non-Resident Commercial	\$20.00/1 Hr.

Photocopies/Copies:

Black & White copies (per copy) Letter size	\$ 0.05
Legal size	\$ 0.07
11 x 17	\$ 0.10

Large Format Prints

\$5.00/page for 24" X 36"
 \$1.00/linear foot over initial 2 feet

DVD ROM	\$ 3.00
CD	\$.50
CD of Full Tax Map (total includes mailing and postage)	\$ 25.00

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Land Use Ordinances		\$	35.00
Zoning Map		\$	5.00
Master Plan		\$	35.00
Duplicate Copy of Tax Bill			\$5.00/first dup. \$25.00 for each additional
duplicate copy			
Duplicate Tax Sale Certificate		\$	100.00
Notarized Copies	Long Hill Resident – <i>First 4 documents are no charge</i>	\$	2.50
	Non Resident [per document]	\$	2.50
Mulch, Composted Leaves or Wood Chip Delivery [per load]		\$	100.00
Mulch Pick Up for Local Garden Centers Only		\$	6.00 <i>Per cubic yard.</i>
Public Assembly Permit		\$	100.00
Recreation Programs			
Basketball registration (Intramural)		\$	90.00
Late Registration Fee		\$	25.00
Basketball registration (Traveling Team)		\$	200.00
Basketball (Traveling Team) Out-of-Town students		\$	300.00
Adult Basketball League [per season]:			
	Long Hill Resident Adult	\$	20.00
	Out-of-Town Resident Adult	\$	30.00
Yoga Classes	4 sessions for		\$48.00
Little Explorers Summer Pre-School Camp:			\$80 per week
Little Explorers Extended Care			\$20/per week
Theater Arts Camp (April 6 – April 10)		\$	200.00
All Saints Parish Hall, 9:00AM – 3:00 PM			per camper
Field Hockey Fall Program			\$100 - \$150
Field Hockey Summer Clinic		\$	85.00
Girls Lacrosse Summer Clinic		\$	80.00
Swim Lessons (per week)		\$	65.00

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"Learn to Swim" Lessons (per class)	\$ 15.00
Girls Volleyball	\$ 75.00
Rutgers S.A.F.E.T.Y. Class	\$ 35.00
Summer Recreation	
Long Hill Twp. Resident	\$ 257.00
Activity Fee Res/Non Res	\$ 15.00
Non-Resident	\$ 502.00
Summer Recreation Camp <i>Late Fee</i> (after June 1)	\$ 50.00
Withdrawal Fee for ALL Recreation Programs (when Permitted)	\$ 10.00
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$ 20.00
Septic Applications	
New: Plan Review	\$ 500.00
(Includes plan review and installation inspection)	
Repair: Replacing existing components as is. (No Engineer required)	\$ 75.00
Alteration: Changing components on an existing system. (Engineer required)	\$ 350.00
PERC/Soil Log:	
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day]	\$ 100.00
Sewer Connection Fee	
Existing Homes Prior to December 28, 1983	\$ 630.00
New Homes	\$10,120.00
Dry Line Connection	\$10,120.00
Street/Road Opening Permit	\$ 100.00
Swimming and Bath Establishments	\$ 200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$ 50.00
Tire Permits	\$ 2.00
Tree Removal Permit	\$ 25.00
<u>Towing Services and Storage:</u>	
Basic towing of private passenger automobiles and motorcycles:	
Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50
Automobile (nights, weekends and New Jersey State Holidays) First mile or less	\$ 85.00

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
 January 3, 2017 Re-Organization Meeting

Each additional loaded mile \$ 3.50

Basic towing for other than private automobiles:

(Days between 8:00 a.m. and 4:40 p.m. Monday-Friday)

Light Duty (vehicles up to 6,999 lb. GVWR) \$100.00 per hour, 1 hour minimum

Medium Duty (vehicles up to 20,000 lb. GVWR) \$150.00 per hour, 1 hour minimum

Heavy Duty \$250.00 per hour, 1 hour minimum

(Nights, Weekends and NJ Holidays)

Light Duty (vehicles up to 6,999 lb. GVWR) \$150.00 per hour, 1 hour minimum

Medium Duty (vehicles up to 20,000 lb. GVWR) \$200.00 per hour, 1 hour minimum

Heavy Duty \$300.00 per hour, 1 hour minimum

Outside Secure Storage Facility

Private Passenger Automobiles \$25.00 per day

\$35.00 (inside storage)

Trucks up to 24,000 GVWR \$50.00 per day

Tractor Trailers (Tractor) \$50.00 per day

Tractor Trailers (Trailer) \$75.00 per day

Yard Tow (automobile only) \$ 40.00

Vital Statistics:

Certified Copies of Birth, Marriage, Death, Domestic Partnership \$ 10.00

Corrections of Birth, Marriage, Death, Domestic Partnership \$ 15.00

RESOLUTION 17-025
2017 TEMPORARY BUDGET

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of 2017; and

WHEREAS, the total appropriations in the 2016 budget, less the appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation \$12,056,945

WHEREAS, 26.25% of the total appropriations in the 2016 Budget less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - \$ 3,164,948

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

GENERAL GOVERNMENT

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
 January 3, 2017 Re-Organization Meeting

GENERAL ADMIN	
SALARY & WAGES	82,162
OTHER EXPENSES	24,255
MIS - MANAGE INFO SYSTEM	
OTHER EXPENSES	30,739
MAYOR & COUNCIL	
SALARY & WAGES	1,378
OTHER EXPENSES	2,231
ELECTIONS	
OTHER EXPENSES	1,181
FINANCE	
SALARY & WAGES	47,775
OTHER EXPENSES	16,669
TAX COLLECTION	
SALARY & WAGES	9,148
OTHER EXPENSES	2,966
TAX ASSESSOR	
SALARY & WAGES	12,469
OTHER EXPENSES	8,781
LEGAL	
OTHER EXPENSES	29,400
PROSECUTOR	
OTHER EXPENSES	6,037
PLANNING	
SALARY & WAGES	7,337
OTHER EXPENSES	9,975
BD OF ADJUSTMENT	
SALARY & WAGES	7,337
OTHER EXPENSES	1,050
ZONING	
SALARY & WAGES	17,115
OTHER EXPENSES	276
PUBLIC DEFENDER	
OTHER EXPENSES	1,260
ENGINEERING	

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
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OTHER EXPENSES	14,175
ENVIRONMENTAL	
SALARY & WAGES	446
OTHER EXPENSES	131
SHADETREE	
SALARY & WAGES	420
OTHER EXPENSES	263
BUILDINGS & GROUNDS	
OTHER EXPENSES	31,211
INSURANCE & BENEFITS	
OTHER EXPENSES	373,012
POLICE	
SALARY & WAGES	752,718
OTHER EXPENSES	16,623
POLICE CAR	
OTHER EXPENSES	11,025
RADIO & COMMUNICATION	
OTHER EXPENSES	62,344
AID TO FIRE COMPANIES	
OTHER EXPENSES	37,012
AID TO RESCUE SQUAD	
OTHER EXPENSES	9,187
MUNICIPAL COURT	
SALARY & WAGES	25,594
OTHER EXPENSES	1,336
FIRE PREVENT. INSPECTOR	
SALARY & WAGES	5,775
OTHER EXPENSES	42,000
EMERGENCY MANAGEMENT	
SALARY & WAGES	4,462
OTHER EXPENSES	3,470
STREETS & ROADS	
SALARY & WAGES	190,312
OTHER EXPENSES	44,835
FLEET MAINTENANCE	
OTHER EXPENSES	30,988

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
 January 3, 2017 Re-Organization Meeting

GARBAGE DISPOSAL	
OTHER EXPENSES	187,687
SEWER	
SALARY & WAGES	88,095
OTHER EXPENSES	88,935
HEALTH & WELFARE	
OTHER EXPENSES	18,771
PEOSHA	
OTHER EXPENSES	1,050
PARKS & PLAYGROUNDS	
SALARY & WAGES	14,227
OTHER EXPENSES	19,745
STIRLING LAKE RECREATION	
SALARY & WAGES	
OTHER EXPENSES	4,371
CELEBRATION - PUB. EVENT	
OTHER EXPENSES	14,175
DRIVERS - SENIORS	
SALARY & WAGES	3,281
SENIOR CITIZEN	
OTHER EXPENSES	4,462
CONSTRUCTION	
SALARY & WAGES	36,514
OTHER EXPENSES	1,168
ELECTRICITY	
OTHER EXPENSES	68,250
TELEPHONE	
OTHER EXPENSES	15,750
NATURAL GAS	
OTHER EXPENSES	6,037
GASOLINE/DIESEL FUEL	
OTHER EXPENSES	28,875
HEATING FUEL	
OTHER EXPENSES	5,250

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WATER	
OTHER EXPENSES	14,438
STREET LIGHTING	
OTHER EXPENSES	24,150
MUNI SERVICE ACT - CONDO	
OTHER EXPENSES	3,938
PERS - PENSION	
OTHER EXPENSES	72,469
SOCIAL SECURITY- FICA	
OTHER EXPENSES	110,250
PFRS - PENSION	
OTHER EXPENSES	160,665
MAINT. FREE PUB. LIBRARY	
OTHER EXPENSES	155,074
LOSAP	
OTHER EXPENSES	<u>34,125</u>
Total General Operations:	
(Excluding Debt Service, Capital Improvement, and Public Assistance)	3,158,638

PARKING ENTERPRISE	
SALARIES & WAGES	2,625
OTHER EXPENSES	7,875

TOTAL PARKING ENTERPRISE: **\$10,500**

RESOLUTION 17-026
CONFIRMING APPOINTMENT OF 2017 OFFICIALS AND EMPLOYEES

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Officers and Employees for the year 2017 are hereby appointed by said Committee and that they be and are the same as follows:

Public Agency Compliance Officer [1 year term—N.J.A.C. 17:27-3.3]	Leonard Ho
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Joint Insurance Fund Commissioner [1 year term-JIF Bylaws Article III]	Neil Henry
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Assessment Search Officer [Indeterminate term-N.J.S.A. 54:5-18.1]	Leonard Ho
Certifying Agent – Pension Funds [Indeterminate term-N.J.S.A. 43:3C-15]	Laurie Spinelli
Township Attorney [1 year term-N.J.S.A. 40A:9-139]	John R. Pidgeon, Esq.
Safety Delegate	Al Gallo
Qualified Purchasing Agent	Leonard Ho

RESOLUTION 17-027
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR LEGAL SERVICES
PIDGEON & PIDGEON

WHEREAS, the Township of Long Hill requires professional legal services which shall include but not limited to review of contracts, drafting correspondence, representation on legal matters, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Law Firm of Pidgeon & Pidgeon, 600 Alexander Road, Princeton, New Jersey 08540, is appointed to serve as Township Attorney for Long Hill Township for the year of 2017; and

WHEREAS, the Law Firm of Pidgeon & Pidgeon has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Pidgeon & Pidgeon has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of Pidgeon & Pidgeon from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Pidgeon & Pidgeon, Attorney at Law, 600 Alexander Road, Princeton, New Jersey 08540 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Pidgeon & Pidgeon, in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: \$160 per hour
 - C. Services: The firm shall provide professional legal services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to the 2017 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

RESOLUTION 17-028
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND
COUNSEL – HAWKINS DELAFIELD & WOOD LLP

WHEREAS, the Township of Long Hill requires professional legal services for bond related matters, which shall include but not limited to drafting and reviewing correspondence, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, One Gateway Center, 24th Floor, Newark, New Jersey 07102, is appointed to serve as Bond Counsel for Long Hill Township for the year 2017; and

WHEREAS, the Law Firm of Hawkins Delafield & Wood, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Hawkins Delafield & Wood, LLC, has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Law Firm of

Hawkins Delafield & Wood, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Law Firm of Hawkins Delafield & Wood, LLC, One Gateway Center, 24th Floor, Newark, New Jersey 07102 is hereby authorized.
2. The Mayor and Clerk are authorized to sign a professional service contract with Law Firm of Hawkins Delafield & Wood, in accordance with the following terms and conditions:
 - A. Term: from January 1, 2017 – December 31, 2017
 - B. Rate: As per proposal dated December 2, 2016
 - C. Services: The firm shall provide professional legal services related to financing.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract amount will be usually charged to the debt being authorized, but shall supply a written hourly rate for such services. The certification of available funds by the Township Chief Financial Officer shall be made if such fees are not charged to the debt being authorized.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

RESOLUTION 17-029
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR LABOR ATTORNEY SERVICES
CLEARY, GIACOBBE, ARFIERI, JACOBS LLC

WHEREAS, the Township of Long Hill requires professional legal services which shall include matter related to labor relations, contract negotiations and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

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WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract may exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs LLC has submitted a proposal indicating they will provide the legal services for an hourly rate of (\$145) one hundred fifty dollars; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.] has completed and submitted a Business Entity Disclosure Certification which certifies that Cleary, Giacobbe, Alfieri, Jacobs LLC has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit Cleary, Giacobbe, Alfieri, Jacobs LLC from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Cleary, Giacobbe, Alfieri, Jacobs LLC, 7 James Street, Florham Park, NJ 07832 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Cleary, Giacobbe, Alfieri, Jacobs LLC [Matthew Giacobbe, Esq.], in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: \$145 per hour
 - C. Services: The firm shall provide professional legal services for labor matters only
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.

This contract shall be charged to the current 2017 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

RESOLUTION 17-030
AUTHORIZING THE AWARD OF AN EXTRAORDINARY UNSPECIFIED SERVICE
CONTRACT FOR RISK MANAGEMENT SERVICES
JOHN MOORE OF WILLIS TOWERS WATSON

WHEREAS, the Township of Long Hill is a member of the Morris County Joint Insurance Fund (MCJIF); and

WHEREAS, the Township of Long Hill requires professional Risk Management Services for insurance related matters, which shall include but not limited to reviewing and recommending appropriate insurance coverage's for the Township of Long Hill; and

WHEREAS, the bylaws of said Fund requires that each Governing Body appoint a Risk Management Consultant to perform various professional services as detailed in the by-laws; and

WHEREAS, the Board of fund Commissioners established a fee equal to six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, John Moore of the firm Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is appointed to serve as Risk Management consultant for Long Hill Township for the year 2017; and

WHEREAS, the firm of Willis of New Jersey, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Willis of New Jersey, Inc., has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the firm of Willis HRH from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A Risk Management services contract with John Moore of the firm of Willis of New Jersey, Inc., 14 Commerce Drive, Cranford, NJ 07106 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with John Moore of the firm of Willis of New Jersey, Inc., in accordance with the following terms and conditions:

- | | |
|----------|-------------------------------------|
| A. Term: | A period of not to exceed 12 months |
| B. Rate: | To be paid by MCJIF |

C. Services: The firm shall provide professional risk management services

3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

RESOLUTION #17-031
APPOINTING TOWNSHIP PLANNER

WHEREAS, the Township of Long Hill has a need to acquire services of a professional planner via a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A - 20.5; and

WHEREAS, a contract for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(I); and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification which certifies that the business entity has not made any reportable contributions to a political or candidate committee in the Township in the previous one year that would render it ineligible under the terms of N.J.S.A. 19:44A - 20.5 or subsection 2-23.1 of the Township Code; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of this contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are authorized to sign a professional services agreement with J Caldwell & Associates, LLC, for Jessica C. Caldwell, P.P., to provide professional planning services to the Township, subject to the following terms and conditions:

- A. Term: January 1, 2017 to December 31, 2017.
- B. Compensation: Hourly Rate/\$120.00.
- C. Miscellaneous: The contractor shall provide professional planning services as requested by the Township Administrator.

2. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the Echoes-Sentinel stating the nature, duration, service and amount of this contract.

3. The Township Clerk shall make copies of this resolution available for public inspection at the Township Hall, 915 Valley Road, Gillette, New Jersey, during regular business hours.

4. This contract shall be charged to the 2017 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

RESOLUTION 17-032
APPOINTING MUNICIPAL PROSECUTOR - LISA CHADWICK THOMPSON

WHEREAS, N.J.S.A. 2B:25-4 provides that "each municipal court . . . shall have at least one municipal prosecutor appointed by the governing body . . ."; and

WHEREAS, N.J.S.A. 2B:25-4 further provides that "Municipal prosecutors shall be compensated either on an hourly, per diem, annual or other basis as the . . . municipality provides . . ."; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, Lisa Chadwick Thompson has submitted a proposal to serve as municipal prosecutor during 2017 for an annual fee of \$20,783.00 as per schedule established by the Municipal Court; and

WHEREAS, the Lisa Chadwick Thompson has completed and submitted a Business Entity Disclosure Certification which certifies that neither she nor the firm of Nuzzi & Mason, LLC has made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit her and her law firm from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. Lisa Chadwick Thompson is hereby appointed Long Hill Township Municipal Prosecutor for a term effective January 1, 2017.
2. A professional services contract with Lisa Chadwick Thompson, Esq. to serve as Municipal Prosecutor is hereby authorized. Ms. Thompson shall be an independent contractor and not an employee of the Township.
3. The Mayor and Clerk are authorized to sign a professional services contract with Lisa Chadwick Thompson in accordance with the following terms and conditions:

- A. Term: A period of not to exceed 366 days
- B. Rate: \$20,783.00 as per schedule established by the Municipal Court.
- C. Services: Lisa Chadwick Thompson shall serve as Municipal Prosecutor

4. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.

5. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.

6. This contract shall be charged to 2017 Budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

7. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

RESOLUTION 17-033
APPOINTING MUNICIPAL PUBLIC DEFENDER – MICHELLE WELSH

BE IT RESOLVED by the Township Committee of the Township of Long Hill that Michelle Welsh is hereby appointed Municipal Public Defender for 2017 in accordance with the provisions of Township Code Section 2-28B and N.J.S.A. 2B-24, and shall be paid \$1,158.25 quarterly. In addition, the Public Defender shall be paid at the same hourly rate as the Township Attorney for interlocutory appeals to the Superior Court.

RESOLUTION 17-034
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ACCOUNTING (MUNICIPAL AUDITOR) SERVICES – NISIVOCIA & COMPANY

WHEREAS, the Township of Long Hill requires professional auditing services which shall include the annual audit for Long Hill Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Accounting Firm of Nisivoccia & Company, has completed and submitted a Business Entity Disclosure Certification which certifies that the Accounting Firm of Nisivoccia & Company has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Accounting Firm of Nisivoccia and Company from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

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WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with the Accounting Firm of Nisivoccia & Company, 200 Valley Road – Suite 300, Mt. Arlington, NJ 07856 is hereby authorized per proposal dated December 5, 2014;
2. The Mayor and Clerk are authorized to sign a contract with the Accounting Firm of Nisivoccia & Company in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months.
 - B. Rate: \$40,800.00 annually
 - C. Services: The firm shall provide professional accounting (auditing) services.
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
5. This contract shall be charged to the 2017 Budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
6. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

**RESOLUTION 17-035
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR ENGINEERING SERVICES
FERRIERO ENGINEERING, INC.**

WHEREAS, the Township of Long Hill requires professional engineering services which shall include but not limited to review of contracts, drafting correspondence, attendance at meetings and providing advice as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will exceed (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of this contract is (1) one year; and

WHEREAS, the Engineering Firm of Ferriero Engineering, Inc., 180 Main St., Chester, New Jersey 07930, is appointed to serve as Township Engineer for Long Hill Township for the year of 2017; and

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
January 3, 2017 Re-Organization Meeting

WHEREAS, the Engineering Firm of Ferriero Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the Engineering Firm of Ferriero Engineering has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the Engineering Firm of Ferriero Engineering, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Engineering Firm of Ferriero Engineering, Inc., 180 Main St., Chester, New Jersey 07930 is hereby authorized
2. The Mayor and Clerk are authorized to sign a professional service contract with Pidgeon & Pidgeon, in accordance with the following terms and conditions:
 - A. Term: A period of not to exceed 12 months
 - B. Rate: \$125.50 per hour
 - C. Services: The firm shall provide professional legal services
3. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
4. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
7. This contract shall be charged to the 2017 budget. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.
8. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution

RESOLUTION 17-036
DESIGNATING THE OFFICIAL DEPOSITORIES & SIGNATURES ON BANK ACCOUNTS

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
January 3, 2017 Re-Organization Meeting**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following banks are hereby designated as depositories for funds for the Township of Long Hill for 2017 and checking accounts as indicated, shall be maintained as follows:

Investors Bank

- Current Account
- Federal / State Grant Account
- Capital Account
- Open Space Trust Account
- Public Parking Enterprise Account
- Recycling Trust Account
- Other Trust Account
- Unemployment Trust
- Animal Trust Account
- Law Enforcement Trust
- COAH Trust
- Payroll Account
- Recreation Account
- Clerk Account
- Tax Account
- Sewer Account
- Credit Fee Account

Bank of America

- Escrows Account

BE IT FURTHER RESOLVED by the Township Committee that the following banks are hereby designated as depositories for saving funds and escrow accounts for the Township of Long Hill for the year 2017:

- Millington Bank, Millington, N.J.
- JPMorgan Chase Bank, Stirling, N.J.
- Bank of America, Stirling, N.J.
- New Jersey Cash Management Plan, Trenton, N.J.
- PNC Bank, Stirling, N.J.
- Peapack Gladstone Bank, Warren, N.J.
- Investors Bank, Stirling, N.J.
- TD Bank, Warren, N.J.
- Santander Bank, Stirling, N.J.

BE IT FURTHER RESOLVED that all withdrawals against the foregoing accounts shall bear the signatures of the following officials of said Township: Mayor, Chief Financial Officer, and Township Administrator. In the absence of the Mayor, Chief Financial Officer or Township Administrator, the Deputy Mayor or Township Clerk may sign, and Assistant Treasurer may sign for the Payroll account.

BE IT FURTHER RESOLVED that in the event of illness or absence of the Township Administrator, Mayor, Chief Financial Officer, Deputy Mayor or Township Clerk that two (2) of the required signatures will be sufficient for a ten (10) day period upon due notification to said banks.

RESOLUTION 17-037
AFFIRMING THE CONTINUATION & AUTHORITY OF THE MEDICAL RESERVE CORPS
UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Medical Reserve Corps (MRC); and

WHEREAS, MRC members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM) and;

WHEREAS, MRC members are trained in various fields of emergency response through the OEM and

WHEREAS, MRC members possess official Township Identification and will be continued to be offered training through OEM; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the MRC program.
2. MRC members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. MRC members contain official Township identification.
4. MRC members are trained and provided continuing education opportunities through the OEM.

RESOLUTION 17-038
APPROVE HAZARDOUS MATERIAL FEE SCHEDULE

WHEREAS, pursuant to Section 2-36.5(c) et. seq. of the Township of Long Hill Code, a fee schedule may be established to reimburse the various volunteer emergency service agencies with the costs associated with hazardous material incidents; and

WHEREAS, a fee schedule has been developed by the Office of Emergency Management in conjunction with the various Emergency Service agencies within the Township of Long Hill; and

NOW, THEREFORE BE IT RESOLVED the *attached* Fee Schedule is hereby approved until modified or amended by the Township Committee upon advice of the Office of Emergency Management.

RESOLUTION 17-039
APPOINTING DEPUTY RECORDS CUSTODIANS

WHEREAS, because the Open Public Records Act, NJSA 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, as follows:

1. The Police Department Secretary is hereby appointed as the deputy records custodian for Police Department Records.
2. The Tax Collector is hereby appointed deputy records custodian for all tax records.
3. The Planning Board/Board of Adjustment Coordinator is hereby appointed deputy records custodian for the Zoning/Planning and land use records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for the Building Dept.
5. The CFO is hereby appointed deputy records custodian for the Finance Dept.
6. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

RESOLUTION 17-040
APPROVING CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF LONG HILL

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice of Leonard Ho, CFO and the recommendation of the auditing firm of Nisivoccia & Company, the attached Cash Management Plan for the Township of Long Hill be approved.

RESOLUTION 17-041
AFFIRMING THE CONTINUATION & AUTHORITY OF THE LONG HILL TOWNSHIP POLICE EXPLORERS UNDER THE AUTHORITY OF THE LONG HILL TOWNSHIP POLICE DEPARTMENT

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Long Hill Township Police Explorer Program; and

WHEREAS, the Long Hill Township Police Department shall sponsor a explorer post, which shall be called the "LONG HILL TOWNSHIP POLICE EXPLORERS POST #264". Police Explorers are not sworn officers. The purpose of the this program is to expose those individuals interested in the police role and function; and

WHEREAS, the Police Explorer is for young men and women ages 14 to 20 years of age and is organized under Venturing with the Boy Scouts of America (BSA). The cadet program is a program within the Police Explorers for young men and women ages 12 to 14 years of age and is organized under the Schools Program of the Boy Scouts of America (BSA); and

WHEREAS, the program focuses on Law Enforcement and Community Service and provides the Police Explorer the unique experience of becoming part of the daily operations of a police department; and

WHEREAS, the Long Hill Township Police Explorers will be issued official Township Phot Identification Badges and will be offered training through the Long Hill Township Police Department; and

NOW, THEREFORE BE IT RESOLVED That the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows;

1. Continuation of the Long Hill Township Police Explorer program sponsored by the Long Hill Township Police Department.
2. Police Explorers consist of Boys and Girls between the ages of 12 and 20 years old who are interested in the field of Law Enforcement and Community Service.
3. The Police Explorer Program will consist of training for Law Enforcement and Community Service.
4. Police Explorers will be issued official Long Hill Township Photo Identification Badges and will be issued training through the Long Hill Township Police Department.

RESOLUTION 17-042
PAYROLL AGREEMENT WITH LONG HILL PUBLIC LIBRARY

WHEREAS, as a cost saving measure, the Long Hill Public Library has requested the Township of Long Hill to process the payroll of the various Library employees; and

WHEREAS, it is more efficient and cost effective for the Township and the Library to have both of their payrolls handled by the same outside payroll service; and

WHEREAS, the Township has performed this function for the Library for several years, and the procedures are well-established and satisfactory to both parties,

NOW THEREFORE, it is agreed by and between the Long Hill Township Free Public Library and the Township of Long Hill, as follows:

1. The Library and the Township hereby agree that the Township will make available its contracted outside payroll service to pay the salaries of employees of the Library, and to arrange and forward any and all properly authorized deductions from the paychecks of the employees. The Township's payroll service will prepare all required reports, including, for example, the annual W-2 form, for Library employees. The Township will arrange health insurance for Library Employees under the Township's current contract, and pay the premiums as they fall due.
2. The Township shall invoice the "Library" for the salaries and deductions so paid through the payroll service, and for the employer contribution to FICA. The Library will separately reimburse the Township for additional payroll-related costs such as employer pension contribution, health insurance premiums, payroll taxes and a pro-rate share of the payroll service processing fee, along with the pro-rata share of utilities on receipt of an invoice from the Township. Invoices shall be on an "as needed basis" but not more frequently than monthly.
3. Library employees shall not be considered Township employees and are employees of the Library Board of Trustees and subject exclusively to the Library's personnel policies and other work rules.

RESOLUTION 17-043
DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) FOR THE
TOWNSHIP OF LONG HILL, AS THE BASIS FOR ALL INCIDENT MANAGEMENT WITHIN THE
TOWNSHIP OF LONG HILL

WHEREAS, the President of the United States in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS, which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local and tribal governments utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training and exercising, comprehensive resource management and designated facilities during emergencies or disasters; and

WHEREAS, it is necessary and desirable that all Township of Long Hill departments and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Township of Long Hill's ability to utilize federal funding to enhance local readiness, maintain first responder safety and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of the carious incident management activities throughout the Township of Long Hill; therefore;

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby mandate the National Incident management System (NIMS) as the standard for incident management within the Township of Long Hill, New Jersey.

RESOLUTION 17-044
AFFIRMING THE CONTINUATION & AUTHORITY OF THE COMMUNITY EMERGENCY
RESPONSE TEAM UNDER THE AUTHORITY OF THE OFFICE OF EMERGENCY
MANAGEMENT

WHEREAS, the Township Committee of Long Hill Township, County of Morris, State of New Jersey, hereby affirms the continuation of the Community Emergency Response Team (CERT); and

WHEREAS, CERT members are volunteers that shall only be activated under the authority of the Office of Emergency Management (OEM) and;

WHEREAS, CERT members are trained in various fields of emergency response through the OEM and

WHEREAS, CERT members possess official Township Identification and will be continued to be offered training through OEM;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Continuation of the CERT program.
2. CERT members are volunteers that maybe activated under the authority of the Office of Emergency Management.
3. CERT members contain official Township identification.
4. CERT members are trained and provided continuing education opportunities through the OEM.

RESOLUTION 17-045
AUTHORIZING ELECTRONIC TAX SALES

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs, and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Township of Long Hill wishes to participate in the pilot program for an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, New Jersey, that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

RESOLUTION 17-046
APPROVAL OF 2017 TOWNSHIP TOW SERVICE OPERATORS

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Chief of Police that the following towing contractors be utilized by the Police Department on a rotating basis subject to meeting all the requirements of Township Code 24-2 and receipt of a Hold Harmless Agreement and Certificate of Insurance which shall be submitted to the Township Clerk:

BEHHAM'S SERVICE & GARAGE
414 Springfield Ave., Berkeley Heights, NJ 07922

C & L TOWING SERVICE dba NAPOLI TRANSPORTATION INC.
609 Springfield Ave., Berkeley Heights, NJ 07922

DEFALCO'S INSTANT TOWING
26 Commerce Street, Chatham, NJ 07928

SOMERSET HILLS TOWING
19 Finderne Ave., Bridgewater, NJ 08807

BASKING RIDGE TOWING
PO Box 234, Basking Ridge, NJ 07920

BARDY FARMS TOWING
701 Mountain Blvd.
Watchung, NJ 07069

RESOLUTION # 17-047
Mutual Aid and Morris County Regional Emergency Deployment System (MCREDS)
Authority to Execute Agreement: Terms and Conditions.

WHEREAS, pursuant to N.J.S.A. 40A:14-156 et seq. N.J.S.A. 40A:8A-1et seq. and as otherwise provided by law, the Chief of Police of the Township of Long Hill is hereby authorized to execute a mutual aid agreement with the County of Morris and the municipalities within the County of Morris, as well as any municipalities that are contiguous, for the provision of supplemental law enforcement assistance in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis, which agreement shall include, but not be limited to the following terms and conditions:

- A. Each party agrees that in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis within the municipal jurisdiction of any other party, the appropriate services and assistance will be provided upon request and to the extent reasonably possible without endangering persons or property within the municipality rendering such assistance.
- B. All mutual aid rendered pursuant to the mutual aid agreement and Morris County Regional Emergency Deployment System (MCREDS) Plan shall be provided without charge or expense to the municipality receiving such assistance. By executing the mutual aid agreement, each party acknowledges that it shall be solely responsible for the provision of any and all salary and other benefits for its personnel, whether paid or volunteer, rendering assistance within the other municipality, to the same extent as if such personnel were performing their duties within the municipality providing the assistance.
- C. The mutual aid agreement shall have an initial term of one-year and

shall automatically be renewed for additional and successive one-year teams, unless and until one of the parties thereto elects to terminate the agreement by providing prior written notice to the other parties to the agreement.

MEETING OPEN TO PUBLIC COMMENT

As there were no comments from the public, Deputy Mayor Rae made a motion, seconded by Committeeman Dorsi to ADJOURN at 6:23 pm. Voice Vote: All in favor

Respectfully Submitted,



Deborah Brooks
Township Clerk

Approved January 11, 2017

Cornel Schuler, Jr.
State of the Township
January 3rd, 2017

Good evening and welcome to the Long Hill 2017 Reorganization meeting.

Deacon O'Neil, thank you for your very thoughtful invocation.

I would like to thank our residents, former local officials and friends for being here this evening.

I would also like to recognize Freeholder Christine Meyers and Tom Mastrangelo who is trying to get here but is stuck in traffic on 287.

On behalf of the Township Committee I want to thank the entire Board of Chosen Freeholders, Assemblyman Bramnick, Assemblywoman Munoz, Senator Kean, and the offices of Congressman Lance and Governor Christie for the support they all have provided and continue to provide to Long Hill Township.

I'd like to thank my fellow Committeemen for selecting me to serve as Mayor of Long Hill Township. It is an honor, responsibility and a privilege to represent the people of Long Hill and I will work hard to fulfill the level of trust you have placed in me.

Congratulations to Committeeman Meringolo on his re-election to the township committee and to Brendan Rae on receiving the title of Deputy Mayor.

I would also like to thank all the employees of the township for their continued hard work throughout the year, along with the incredible number of volunteers we have who selflessly dedicate their time, and our generous business community which all join in making Long Hill such a great place to live.

And I'd like to thank my family/parents, most of all my wife Linda, and my sons, Ryan, Evan and Logan, whose support and patience allow me to devote the time necessary to fulfill the responsibilities of being a Committeeman.

As we look back on 2016, I believe we can be proud of our accomplishments.

After years of discussion, construction was completed this March on Long Hill's *first* turf field equipped with state of the art lighting at Kantor Park. As a continued enhancement to the park, we recently received a grant from Morris County to complete the walking trail around the back field grass field. This will be an improvement that will be enjoyed by many.

We completed the acquisition of Open Space across the street from Town Hall which it is hoped will become a key recreation area for our residents.

A number of homes that were acquired as part of the flood acquisition property program were demolished and the land restored to its natural state.

As part of a continuing effort to modernize Town Hall, we implemented an online payment option for tax and sewer payments and as part of our continued evaluation of expenses, we brought the animal control program in-house to reduce costs.

Our department of public works implemented a new recycling program for Styrofoam and Fluorescent bulbs to help protect the environment and has been aggressively coordinating with NJ American Water regarding water main replacements and their timing with our continued road resurfacing program to ensure we only tear up roads once.

To help foster communication with the public, the township committee introduced the Long Hill Ledger, a new quarterly newsletter sent town wide.

With the help of the Planning Board, the Township Committee declared Valley Road near Main Avenue an area in need of re-development beginning a process that will revitalize the area.

And of course, we recognized Long Hill's 150th year with various celebrations throughout the year.

But our work is not done. In fact, we face some incredibly important decisions in 2017.

Since 2000 Long Hill has been under a voluntary sewer ban, restricting development decisions in town. In 2013 the Committee approved a \$4.5 million bond to *begin* addressing the sewer ban with the intent to continue investing. We paused in 2014 when we began considering a possible sale of our sewer plant to a private entity. With the completion of an extensive valuation study this past December, we all will be able to better understand the costs and values of keeping the system vs selling it. It is our intent that any sale of the plant would include an obligation on the purchaser to take the steps to allow us to lift the sewer ban. If the recommendation is to sell, the public needs to know and understand that any sale will be YOUR decision as a referendum item on the November 2017 election ballot. If keeping the plant is in our best interest, we will need to resume the work we began in 2013 to lift the sewer ban, so that we can have responsible discussions and debates around development, that aren't prohibited by a self-imposed barrier.

Extending on our Open Space acquisition across the street, the Township Committee entered into an agreement to swap portions of the property with property belonging to a neighboring land owner because we believe that the new configuration will make for a safer and better park. We will spend much of 2017 securing appropriate approvals to conduct this transaction and ensuring the public has sufficient opportunity to provide input regarding the swap. While this process is taking place, I hope to have plans from the Vision Committee for passive recreation in areas that are unaffected by the land swap and once the final determination regarding a swap is made, the Vision Committee can begin work for a vibrant park with both active and passive recreation activities.

It is my hope that very early in 2017 we will complete our negotiations with the Fair Share Housing Center and arrive at a number of affordable units that recognizes an appropriate obligation of new construction for Long Hill's character.

We must finalize our Master Plan and do it in a fashion that reflects the wishes of the community. This has been a goal for a number of years and rightfully so. It represents the complete vision for the town and is a significant amount of work.

During the first half of the year, we hope to receive a number of proposals back for the Valley Road redevelopment area, and with that I hope the community engages in productive debate and provides input as to what is best for that area.

Budgets are always an issue, and this year will be as challenging as most. We have preliminary meetings later this week and as always we are targeting remaining below the 2% cap while still providing the services the residents deserve.

2017 will be a challenging year for all of us but I believe this committee and our staff has proven that it is up to the challenge.

In closing I'd like to wish everyone a Happy, Healthy and Prosperous 2017.