

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
SEPTEMBER 13, 2017  
7:30 PM OPEN SESSION, Closed Session 6:00 PM**

*A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.gov](http://www.longhillnj.gov) on the Monday preceding the meeting.*

**STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 12th, 2017 edition, and electronically sent to the Courier News and posted in the January 6, 2017 edition. The notice was posted on the bulletin board in the Municipal Building on January 4, 2017 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.” Notice of the earlier executive session electronically sent to the Courier News and Echoes Sentinel, posted on the website and posted on the bulletin board on September 7, 2017.

**EXECUTIVE SESSION**

**RESOLUTION #17-242  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts

- Emergency Services Update

Attorney Client

- Affordable Housing

Litigation/Pending Litigation

- Tolentino
- Valley Road Zoning Ordinance

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

**MOVED** by: \_\_\_\_\_ of the Township Committee of the Township of Long Hill that Resolution #17-242 is hereby approved for Executive Session. **SECONDED** by:

**ROLL CALL VOTE:**

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**OPEN PUBLIC MEETING:**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Clerk will call the Roll

**PROCLAMATION:** Constitution Week

**LIAISON REPORTS:**

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**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolutions #17-243 through #17-250 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-243  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-244  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the August 16<sup>th</sup>, 2017 Township Committee Meetings.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the August 16th, 2017 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-245  
ACCEPTING RESIGNATION - DaSilva**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of Animal Control Officer Theresa DaSilva, effective August 14, 2017.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-246  
APPROVING SPECIAL EVENT LICENSE**

**[MOTORCYCLE RIDE TO FIGHT HUNGER]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 17-22 for the event to the "Sponsor" Stirling ShopRite for the Motorcycle Ride to Fight Hunger to be held 9:00 AM – 11:00AM on September 16 2017.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-247**

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN LONG HILL TOWNSHIP AND MORRIS COUNTY – SALTING, SANDING, AND/OR PLOWING OPERATIONS**

**WHEREAS**, pursuant to Interlocal Services Act, N.J.S.A. 40A:65-1 st. seq., local units may join together to provide authorized services for each other; and

**WHEREAS**, the Township of Long Hill and the County of Morris desire to join together in an agreement whereby the Township will perform on behalf of Morris County the required salting, sanding and/or plowing operations of designated portions of the County road system within the Township of Long Hill for rates outlined in the agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the Mayor and the Township Clerk are hereby authorized to execute an Interlocal Agreement between Long Hill Township and the County of Morris effective on the date of execution through December 31, 2018.

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-248**

**Conference Approval – Brooks and Malool**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received memos from Administrator, Nancy Malool and Municipal Clerk, Deborah Brooks, requesting to be able to attend the NJLOM Convention in Atlantic City from November 14<sup>th</sup>-16<sup>th</sup>, 2017.

**NOW, THEREFORE, BE IT RESOLVED** the Long Hill Township Committee hereby approves the request for Nancy Malool and Deborah Brooks to attend the NJLOM Conference as outlined in their memos.

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**TOWNSHIP OF LONG HILL  
RESOLUTION #17-249  
In Grade Advancement - Roberts**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Michael Mazzeo, does

hereby approve the grade advancement of Officer John Roberts to Officer Grade II, effective September 1, 2017 at an annual salary of \$95,357.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

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**TOWNSHIP OF LONG HILL  
Resolution 17-250  
Authorizing Redemption of Outside Lien - #16-0006**

**WHEREAS**, at the Municipal Tax Sale held on 11-18-2016, a lien was sold on Block 11509, Lot 10, also known as 261 Railroad Ave for \$710.76; and,

**WHEREAS**, this lien, known as Tax Sale Certificate #16-0006, was sold to MTAG as Custodian For Caz Creek NJ II LLC (Lien Holder) for \$710.76 and a \$2,500.00 premium; and

**WHEREAS**, Corelogic (redeeming party) has effected redemption of Certificate #16-0006 in the amount of \$1,220.30

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund;

**NOW, THEREFORE BE IT RESOLVED**, that the Chief Financial Officer be authorized to issue a check in the amount of \$1,220.30, payable to MTAG as Custodian For Caz Creek NJ II LLC (Lien Holder) for the redemption of Tax Sale Certificate #16-0006

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer be authorized to issue a check in the amount of \$2,500.00 (premium) to the aforementioned lien holder.

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**RESOLUTION:**

**TOWNSHIP OF LONG HILL  
RESOLUTION NO. 17-251**

**AUTHORIZING REIMBURSEMENT TO PROPERTY OWNERS FOR DRIVEWAY REPAIRS  
RELATED TO SIDEWALK PROJECT**

**WHEREAS**, Long Hill Township (the "Township") entered into a contract with Vector Corporation for the construction/reconstruction of accessible curb ramps and sidewalks along several

roads in the Township including Northfield Road; and

**WHEREAS**, Derek DiStaso and Tara Sheerin (the “Property Owners”) are the owners of property located at 209 Northfield Road, which is located within the area of the sidewalk improvement project; and

**WHEREAS**, repairs had to be performed to the Property Owners’ driveway as a result of the sidewalk improvement project; and

**WHEREAS**, the Property Owners obtained a proposal from Joe Rillo Landscape Construction & Sealcoating Co., L.L.C. of Basking Ridge to perform the following work for a total of \$3,400:

- a. “Remove existing black top 23’ back from sidewalk
- b. Add stone and raise, grade and compact with six-ton roller
- c. Reset Belgium block curb in 6" concrete footing
- d. Pave area with 3" stabilized base and 2" top
- e. Grade topsoil provided by town (8 yards)
- f. Seed and hay”

**WHEREAS**, the Property Owners elected to have this remedial work performed by Joe Rillo Landscape Construction & Sealcoating Co., L.L.C., rather than by the Township’s contractor, Vector Corporation; and

**WHEREAS**, the Township agreed to reimburse the Property Owners \$3,400 for the work on their driveway described above if the Property Owners would release the Township from any further liability for damage to their driveway; and

**WHEREAS**, the Property Owners have executed a release in form acceptable to the Township Attorney; and

**WHEREAS**, the Township has also agreed to provide the Property Owners with eight yards of clean topsoil at no charge;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that the Township CFO is hereby authorized to pay Derek DiStaso and Tara Sheerin \$3,400 in full accord, satisfaction and settlement of their disputed

claim growing out of the Township's Northfield Road sidewalk improvement project and the Township Public Works Manager is authorized to provide the Property Owners with eight yards of clean topsoil at no charge.

**MOVED** by: \_\_\_\_\_ of the Township Committee of the Township of Long Hill that Resolution #17-251 is hereby approved. **SECONDED** by:

**ROLL CALL VOTE:**

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**DISCUSSION / ACTION ITEMS:**

- Valley Road/Myersville Road Paving update
- Downtown Stirling/Parking
- Energy Audit
- Bulk Pick Up/Community Notifications
- Sidewalks
- Portable Generators for the Fields
- Parking Permit fees
- Cooper Headstone/Turtle Park
- Possible Affordable Housing Settlement

**TOWNSHIP OF LONG HILL  
RESOLUTION# 17-252  
AUTHORIZE PLACEMENT OF TEMPORARY LIGHTS  
AT KANTOR PARK GRASS SOCCER FIELD (aka, Field #2)**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Recreation Director hereby approves the placement of portable, temporary field lights (4 units) on Kantor Park Grass Soccer Field for the fall 2017 season.

**BE IT FURTHER RESOLVED** that Centercourt Futbol Club located in Gillette, NJ, having obtained a permit to use this field for the fall season for youth soccer programs, has requested to extend playing time to no later than 10pm and agrees to the following:

1. All costs associated with these units rests solely on Centercourt Futbol Club, and the Township of Long Hill bears no responsibility for the cost of rental of these units; the operation of these units; the delivery, the placement of, and the removal of these units plus any other costs that may arise.
2. The operation of these units in a safe manner according to equipment guidelines rests fully on Centercourt Futbol Club.
3. These units shall be removed within a week (7 days) of the conclusion of the Centercourt Futbol Club Fall 2017 permit which concludes on 11/18/17. The coordination of this removal and any costs associated with it are the responsibility of Centercourt Futbol Club.
4. Any damage(s) to the Township of Long Hill property associated with the portable lights on Field #2, including the placement and removal of these lights, will be the responsibility of Centercourt Futbol Club. If repairs need to be made, the Township of Long Hill will either make

the repairs and bill Centercourt Futbol Club, or instruct Centercourt Futbol Club to arrange for the repairs in a timely manner and in a manner specified by the Township. The financial responsibility for these repairs rests solely on Centercourt Futbol Club.

- 5. Any damages/vandalism to the units are the responsibility of Centercourt Futbol Club.

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution #17-252 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**RESOLUTION #17-253  
APPROVAL OF 2018 TRAIN STATION PARKING FEES**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following are the fees for the 2017 Train Station Parking Permits of the Township of Long Hill:

Millington Train Station	Yearly \$230.00	After July 1 <sup>st</sup> \$115.00
Stirling Train Station	Yearly \$280.00	After July 1 <sup>st</sup> \$140.00
Gillette Train Station	Yearly \$330.00	After July 1 <sup>st</sup> \$165.00
Daily (Millington Only)	\$ 5.00	

**BE IT FURTHER RESOLVED**, that the Township shall sell 150 parking permits for Millington Train Station, 65 parking permits for Stirling Train Station and 140 parking permits for the Gillette Train Station. Sale date is scheduled for Monday, **December 4, 2017**.

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution #17-253 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**TOWNSHIP OF LONG HILL  
RESOLUTION 17-254**

**AWARDING CONTRACT TO BOLASH LANDSCAPING IN CONNECTION WITH THE PLACEMENT OF THE COOPER TOMBSTONES AND RELATED LANDSCAPING AT TURTLE ROCK PARK**

**WHEREAS**, the Township has seven historic Cooper family tombstones in its possession; and

**WHEREAS**, the Historic Preservation Advisory Committee has recommended that those tombstones be placed at Turtle Rock Park; and

**WHEREAS**, the Township retained architect Bob Coletta to assist in the design of this project; and

**WHEREAS**, the Township obtained two quotations to place the Cooper family tombstones and to landscape the surrounding area at Turtle Rock Park; and

**WHEREAS**, the low quotation in the amount of \$29,950 was received from Bolash Landscaping; and

**WHEREAS**, the Local Public Contracts Law provides in relevant part that, “for all contracts that in the aggregate are less than the bid threshold [\$40,000] but 15% or more of that amount . . . the contracting agent shall award the contract after soliciting two competitive quotations, if practicable. The award shall be made to the vendor whose response is most advantageous, price and other factors considered . . . ” (N.J.S.A. 40A:11-6.1); and

**WHEREAS**, architect Bob Coletta has reviewed both quotations and has recommended that the lower quotation from Bolash Landscaping be accepted; and

**WHEREAS**, the Township’s Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of this contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

g. The Mayor and Clerk are hereby authorized to sign a contract with Bolash Landscaping to place the Cooper tombstones at Turtle Rock Park and to landscape the surrounding area in accordance with the specifications, subject to the following terms and conditions:

- a. Term - until completion of project;
- b. Compensation - \$29,950 in accordance with its quotation.

h. This contract shall be charged to the Township's Open Space Trust Fund. The certification of available funds by the Township Chief Financial Officer shall be attached to the original of this Resolution and shall be maintained in the files of the Township Clerk.

**i.MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution #17-254 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

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**OLD BUSINESS:**

**NEW BUSINESS:**

**ANNOUNCEMENTS/CORRESPONDENCE:**

- October 28<sup>th</sup> – Friends of the Library Shredding Fundraiser – 10:00 AM to 2:00 PM  
Questions email longhillfol@gmail.com

**MEETING OPEN TO THE PUBLIC:**

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

**ADJOURNMENT**