

TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
NOVEMBER 11, 2015

Mayor Rae read the following statement:

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted in the January 15, 2015 edition, and electronically sent to the Courier News and posted in the January 9, 2015 edition. The notice was posted on the bulletin board in the Municipal Building on January 6, 2015 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION

**RESOLUTION #15-362
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Property Acquisition:

- Central Park (Kurz) Property update
- Eberle property

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: Committeeman Piserchia of the Township Committee of the Township of Long Hill that Resolution #15-362 is hereby approved for Executive Session. **SECONDED** by: Deputy Mayor Meringolo. **ROLL CALL VOTE:** All in favor

Mayor Rae opened the Public Meeting at 7:33 PM
All present recited the PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Rae, Deputy Mayor Meringolo, Committeeman Dorsi, Committeeman Piserchia and Committeeman Schuler were all present.

Guest: Township Planner, Jessica Caldwell, J Caldwell & Assoc., LLC
To discuss Land Use Boards and Redevelopment of West Valley Road

Ms. Caldwell was invited to speak about the procedures for the re-development of the west end of Valley Road. Some of the steps for starting a re-development area would be to have a Public Hearing by the Township Committee to approve a study of the project by resolution. The Planning Board would then have to have a Public Hearing to review the reasons for the study. After the study, both the Township Committee and the Planning Board should take time to review the study in detail. Next, the procedure would be similar to a land use ordinance introduction and adoption. This could take 6 months to a year to complete. She emphasized that the most important item before initializing the plan would be to determine if the Township would invoke condemnation or non-condemnation. This would have to be decided at the onset of the project. Ms. Caldwell prepared documentation for the Township Committee to review. (The documentation is attached to these minutes.)

Mayor Rae opened Comments/questions to the public for redevelopment only at this time.

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Guy Roshto asked the difference between re-development and rehabilitation – Rehabilitation has a less- restrictive criteria, shorter time frame, tax abatement and no condemnation.

Ms. Caldwell addressed the procedures and reasons for a land use board. This can be done only in towns with a population of less than 15,000. The Planning Board essentially assumes the power of the Board of Adjustment and the Board of Adjustment is dissolved. The representation of the Governing Body members remains the same. The Land Use Board is comprised of nine members with 4 alternates. When applications for Use or D variances are heard the Governing Body representatives step down and the alternates are used. Ms. Caldwell provided documentation to the Committee for their review. (The documentation is attached to these minutes.)

Mayor Rae opened Comments/questions to the public for land use boards only at this time.

1. Tom Behr, Chairman of the Board of Adjustment argued that Long Hill Township would not fit the criteria of a Land Use Board due to the number of applications each year.
2. Guy Roshto noted that when he first became a Township Committeeman, he researched the idea of a Land Use Board and determined that Long Hill did not fit the criteria.
3. Both Jerry Aroneo and Mike Pesce, current members of the Board of Adjustment voiced concern that the Township would not have enough volunteers to sustain a Land Use Board.

Mayor Rae announced that due to the public attendance with regards to the garbage contract issue, this discussion item was moved to the front of the agenda

DISCUSSION / ACTION ITEMS:

- Solid Waste Contract Discussion and possible contract approval

A discussion ensued among Committee members: All agreed that the base bid was the closest in services as what exists today, but is \$121,000 more than all the other options. The 95 gallon can was ruled out due to geography and weight. Bulk was clarified not to include appliances, construction debris and metal. Committeeman Dorsi presented a video to demonstrate that the 95 gallon cans could be handled by a 9 year old with as much as 70lbs of weight inside. Mayor Rae asked for a straw poll among the Committee members, 4 agreed to Base Bid, 1 for Option 3.

Mayor Rae then opened the floor to the public on this issue only:

1. Lauren Franklin/Millington asked if the bid could be amended to quarterly bulk pick up. Attorney Pidgeon said it could not, but a Change Order could be issued after the contract was approved.
2. Joseph Connelly/Gillette commented that the bid should be redone with a 65 gallon can option, and publicize recycling more to reduce the tipping fees
3. Gloria Aroneo suggested that the Garbage contract be cut from the Township budget to lower property taxes and residents' contract on their own with private companies.
4. Mike Paulo of Chestnut St. remarked that the cans were too big for most garages
5. Dennis Sandow noted that the only 2 services that are received from the township are garbage and library. He also noted that there were 180 Streets, 47 Cul de Sacs and 60 dead end streets in the Township, making it difficult for automated garbage trucks.

As there was no more discussion and no additional public comments Mayor Rae called for a motion to approve the resolution

RESOLUTION 15-360 *Amended with Changes*
AWARDING CONTRACT FOR SOLID WASTE AND RECYCLING MATERIALS

COLLECTION SERVICE

WHEREAS, the Township of Long Hill received only one (1) sealed proposal for solid waste and recycling materials collection service on October 14, 2015; and

WHEREAS, the bid was received in accordance with the attached Bid Tabulation;

WHEREAS, Republic Services of NJ, LLC d/b/a MIDCO Waste, 11 Harmich Road, South Plainfield, NJ 07080, submitted the only bid for the following four (4) options:

1. **Base Bid:** one time per week garbage collection (2 Can Limit), twice (2) per month recycling collection and once (1) per month bulk collection (2 item Limit) for a three (3) year contract of \$1,422,423.00 with two, one-year extension options as listed in the bid proposal dated November 14, 2015.
2. **Option #1:** one time pick up per week garbage, automated collection of contractor supplied 95 gallon can; twice per month recycling collection and one (1) per quarter bulk collection (2 item limit) for a three (3) year contract of \$1,334,647.00 with two, one-year extension options as listed in the bid proposal dated November 14, 2015.
3. **Option #2:** one time per week per week garbage, automated collection of contractor supplied 95 gallon can; twice per month recycling collection and one (1) per month bulk collection (2 item limit) for a three (3) year contract of \$1,581,919.00 with two, one-year extension options as listed in the bid proposal dated November 14, 2015.
4. **Option #3:** one time per week per week garbage, automated collection of contractor supplied 95 gallon can; twice per month recycling collection and one (1) per year bulk collection (with permit) for a three(3) year contract of \$1,342,374.00 with two, one-year extension options as listed in the bid proposal dated November 14, 2015.

WHEREAS, the Township Administrator, serving as the Purchasing Agent recommends the award of the bid to Republic Services of NJ, LLC d/b/a MIDCO Waste, 11 Harmich Road, South Plainfield, NJ 07080; for the **Base Bid: one time per week garbage collection (2 Can Limit), twice (2) per month recycling collection and once (1) per month bulk collection (2 item Limit) for a three (3) year contract with two, one-year extension options as listed in the bid proposal dated November 14, 2015.**

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris, New Jersey as follows:

1. The contract is hereby awarded to Republic Services of NJ, LLC d/b/a MIDCO Waste, 11 Harmich Road, South Plainfield, NJ 07080 for a term of three (3) years in accordance with its bid for Base Bid with two, one-year extension options as listed in the bid proposal dated November 14, 2015.
2. The Mayor and Township Clerk are hereby authorized and directed to execute the contract for Solid Waste and Recyclable Materials Collection Service.
3. In accordance with the requirements of N.J.S.A. 40A:11-15 this Contract is contingent upon appropriations being made by the Township Committee in the 2016, 2017, and 2018, budgets. If funds sufficient to pay the charges set forth in paragraph are not appropriated in each year's budget, this Contract shall be voidable by the Township. In addition, if the

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contractual amount is included in each annual budget but if any of such budgets exceeds the limitation imposed by N.J.S.A. 40A:4-45.2 (the CAP law) and said budget is rejected by the voters in a referendum as provided for in N.J.S.A. 40A:45-3a, the contract shall be voidable by the Township.

MOVED by: Committeeman Schuler of the Township Committee of the Township of Long Hill that Resolution #15-360 be approved as amended with changes. **SECONDED** by: Committeeman Piserchia. **ROLL CALL VOTE:** Committeeman Dorsi, no; Deputy Mayor Meringolo, yes; Committeeman Piserchia, yes; Committeeman Schuler, yes and Mayor Rae, yes.

ORDINANCES:

ORDINANCES INTRODUCTION:

ORDINANCE # 370-15

PROVIDING FOR THE IMPROVEMENT OF MATTHEW KANTOR PARK IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$1,340,000 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

Section 1. The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated therefor the sum of \$1,340,000, to the extent of \$1,120,000, from moneys available in the Open Space, Recreation and Farmland Trust Fund of the Township and, to the extent of \$220,000, from moneys available in the Capital Improvement Fund of the Township.

Section 2. The improvement hereby authorized and the purpose for the financing of which the appropriation is made as provided in Section 1 of this ordinance is the improvement of Matthew Kantor Park in and by the Township by the installation of turf fields, together with all landscaping equipment, structures, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

Section 4. The bond ordinance of the Township adopted on June 10, 2015 (#356-15) and entitled: "Bond ordinance providing for the improvement of Matthew Kantor Park in and the Township of Long Hill, in the County of Morris, New Jersey, appropriating \$1,220,000 therefor and authorizing the issuance of \$600,000 bonds or notes of the Township for financing such appropriation" is hereby repealed. Any moneys expended and obligations incurred pursuant to appropriation made by said bond ordinance shall be accounted and deemed to have been expended or incurred pursuant to this ordinance.

Section 5. This ordinance shall take effect after publication after final adoption, as provided by law.

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NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, November 11, 2015 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, December 9, 2015 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC, CMR
Township Clerk

MOVED by: Deputy Mayor Meringolo of the Township Committee of the Township of Long Hill that Ordinance #370-15 be approved on first reading with the Open Public Hearing scheduled for December 9, 2015. **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** Committeeman Dorsi, No; Deputy Mayor Meringolo, Yes; Committeeman Pischerchia, yes; Committeeman Schuler, yes and Mayor Rae, yes.

ORDINANCE PUBLIC HEARING/CONSIDERATION OF ADOPTION

**ORDINANCE #368-15
2015 SALARIES AND WAGES ORDINANCE Amended**

STATEMENT OF PURPOSE: To create a new full-time position in the Finance Department and Change the Tax Collector from a Full Time to a Part Time Position and to adjust the salary ranges for these positions.

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

Administrative and Executive

<i>Position Title</i>	<i>Annual Salary</i>
Township Administrator	\$75,000 - \$150,000
Executive Administrative Assistant	\$52,500 - \$75,000
Municipal Clerk/Registrar	\$45,000 - \$75,000
Administrative Assistant	\$33,000 - \$52,500
Chief Financial Officer	\$50,000 - \$100,000
Asst. to the CFO [Part Time]	\$20.00 - \$30.00/hr.
Accts. Payable Manager	\$25,000 - \$60,000
Clerical [Part Time]	\$ 8.50 - \$ 22.00/hr.
Tax Collector [Part Time]	\$15,000 - \$25,000
Tax Assessor [Part Time]	\$20,000 - \$40,000
Payroll Manager	\$25,000 - \$45,000/hr.
Assistant Treasurer	\$45,000 - \$65,000
Sewer Utility Collector [Part Time]	\$ 15.00 - \$ 22.00/hr.

Court

Municipal Court Judge	\$19,000 - \$35,000
Court Administrator	\$40,000 - \$63,000

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Planning and Development

Construction Code Official [Part Time]	\$30,000 - \$45,000
Building Sub Code Official [Part Time]	\$10,000 - \$20,000
Fire Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$40.00/hr.
Plumbing Sub Code Official [Part Time]	\$10,000 - \$22,500
Electrical Sub-code Official [Part Time]	\$10,000 - \$23,000
Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$30.00/hr.
Planning & Zoning Administrator	\$50,000 - \$75,000
Planning & Zoning Coordinator	\$40,000 - \$60,000
Planning & Zoning Secretary [Part Time]	\$ 20.00 - \$30.00/hr.
Code/Zoning Enforcement Officer	\$45,000 - \$70,000

Recreation

Recreation Director	\$30,000 - \$60,000
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Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 35.00/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 27.00/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 25.00/hr.
Summer Recreation Counselor	\$ 8.25 - \$ 15.00/hr.
Lake Director	\$ 20.00 - \$ 35.00/hr.
Assistant Lake Director	\$ 15.00 - \$ 25.00/hr.
Head Lifeguard	\$ 12.00 - \$ 18.00/hr.
Life Guard	\$ 9.00 - \$ 15.00/hr.
Score Keeper/Time Keeper/Referees	\$ 8.25 - \$ 15.00/hr.
Basketball Director	\$ 18.00 - \$ 28.00/hr.
Basketball Staff Supervisor	\$ 12.00 - \$ 25.00/hr.

Police Department

Chief of Police	\$125,000 - \$150,000
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 36,000 - \$ 55,000
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 52,000
School Crossing Guard [Part Time]	\$ 12.00 - \$ 23.50/hr.
Police Matron	\$ 12.00 - \$ 28.00/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$ 30.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$ 10,000 - \$20,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$110,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 9.50 - \$20.00/hr.

Wastewater Control

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Wastewater Superintendent \$58,000 - \$85,000
Wastewater Employees per Collective Bargaining Contract

Senior Services

Senior Citizens Bus Driver \$ 15.00 - \$ 25.00/hr.

Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A.* 40A:9-165.

NOTICE

The foregoing Ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on October 14, 2015 and then considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on November 11, 2015 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at any such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC
Township Clerk

Mayor Rae opened the PUBLIC HEARING and as there were no comments,
Mayor Rae Closed the PUBLIC HEARING and requested a motion to approve.

MOVED by: Committeeman Piserchia of the Township Committee of the Township of Long Hill that Ordinance #368-15 be approved and adopted on final reading. **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** All in favor

RESOLUTIONS:

RESOLUTION 15-370

COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2015

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the compensation effective January 1, 2015 of the officials and employees of the Township be as follows:

POSITION	DEPARTMENT	SALARY
Township Administrator	Admin & Exec.	\$135,252.00
Township Clerk/Registrar	Admin & Exec	\$ 68,978.52
Executive Administrative Asst.	Admin & Exec	\$ 59,302.80
Administrative Assistant	Admin & Exec	\$ 40,800.00
Environmental Comm. Secretary	Admin & Exec	\$ 18.56/hr.
Chief Financial Officer	Financial Administration	\$ 81,600.00
Tax Assessor	Tax Dept.	\$ 29,898.86
Tax Collector	Tax Dept.	\$ 78,654.24
	[Prorated from January 1, 2015 – October 31, 2015]	
Tax Clerk/Sewer Collector	Financial Administration	\$ 22.00/hr.

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Code Enforcement Officer	Planning/Zoning	\$ 63,844.52
Police Department Secretary	Police Department	\$ 52,133.45
School Crossing Guards (Hourly-PT)	Police Department	\$ 21.68/hr.
Plumbing Sub-code Official	Construction	\$ 19,916.00
Electrical Sub-code Official	Construction	\$ 35.00/hr.
Building Inspector	Construction	\$ 12,000.00
Fire Official/Inspector	Fire Official	\$ 31.62/hr.
Senior Citizen Van Driver	Senior Services	\$ 18.82/hr.
Recreation Director	Recreation Department	\$ 53,060.40
Municipal Judge	Court	\$ 29,394.36
Court Administrator	Court	\$ 62,131.20
Chief of Police	Police Dept.	\$143,575.20
Construction Code Official	Construction	\$ 51.51/hr.
Construction Technical Assistant	Construction	\$ 20.00/hr.
Fire Sub-code Official	Construction	\$ 35.00/hr.
Director of Public Works	Dept. of Public Works	\$103,519.80
Superintendent/Wastewater	Div. of Wastewater	\$ 80,832.96

BE IT FURTHER RESOLVED that the following compensation will be effective November 1, 2015, as part of the restructuring of the Tax and Finance Departments;

Part Time, Asst. to the CFO	Financial Administration	\$ 30.00/hr.
	Not to exceed 23 hrs. per week	
Full Time, Asst. Treasurer	Financial Administration	\$ 60,000.00
Tax Collector, Part time	Financial Administration	\$ 17,500.00

BE IT FURTHER RESOLVED that the following compensation will be effective August 1, 2015;

Planning/Zoning Coordinator	Planning/Zoning	\$ 45,000.00
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BE IT FURTHER RESOLVED that the following compensation will be effective June 1, 2015

Emergency Management Coordinator and Administrative Asst.	Emergency Management Admin & Exec.	\$ 28,600.00
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MOVED by: Committeeman Piserchia of the Township Committee of the Township of Long Hill that Resolution #15-370 be approved. **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** All in favor

**RESOLUTION 15-363
APPOINTING LEONARD HO AS TOWNSHIP TAX COLLECTOR**

WHEREAS, State law provides that:

“...the governing body... by ordinance; shall provide for the appointment of a municipal tax collector and the compensation of the tax collector shall be fixed in a manner otherwise provided by law. The governing body may, by ordinance, set appropriate hours of operation of the tax collector’s office and the work hours of the tax collector, commensurate with the compensation paid to the tax collector....” (N.J.S.A. 40A:9-141.2, et seq.); and

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WHEREAS, tax collectors must be certified based on examination and qualifications (*N.J.S.A. 40A:9-145.2, et seq.*); and

WHEREAS, State law further provides that:
“Every municipal tax collector shall hold his office for a term of four years from the first date of January next following his appointment. Vacancies other than due to expiration of term shall be filled by appointment for the unexpired term.” (*N.J.S.A. 40A:9-142*); and

WHEREAS, Joan Donat, who served as tax collector beginning in 1993 retired effective November 1, 2015; and

WHEREAS, it is difficult to ascertain from the record when Joan Donat’s latest term would have expired; and

WHEREAS, Joan Donat also served as tax search officer pursuant to N.J.S.A. 54:5-11, assessment search officer pursuant to N.J.S.A. 54:5-18.1; and

WHEREAS, Leonard Ho has been certified as a Tax Collector in accordance with the requirements of N.J.S.A. 40A:9-145.2; and

WHEREAS, Leonard Ho currently serves as Township Chief Financial Officer and will continue in that position.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Leonard Ho is hereby appointed Long Hill Township Tax Collector for a term of four years commencing November 1, 2015 and ending December 31, 2019, at an annual salary of \$17,500, which shall be prorated for the balance of 2015.
2. Leonard Ho is hereby also appointed tax search officer and assessment search officer for no additional compensation and shall serve in these positions at the pleasure of the Township Committee.

MOVED by: Deputy Mayor Bruce Meringolo of the Township Committee of the Township of Long Hill that Resolution #15-363 be approved. **SECONDED** by: Committeeman Schuler.

ROLL CALL VOTE: All in favor

RESOLUTION 15-364

TRANSFERRING AUTHORITY TO APPOINT FUTURE MEMBERS OF THE LOUSBERRY MEADOW BOARD OF TRUSTEES FROM THE TOWNSHIP COMMITTEE TO THE BOARD ITSELF

STATEMENT OF PURPOSE: *To totally remove the Township Committee from the operation of Lounsberry Meadow and to restate the affordable housing restrictions on the property in perpetuity.*

WHEREAS, Lounsberry Meadow (“Lounsberry”) is an income-restricted senior citizen/handicapped affordable housing complex located at 1449 Valley Road, Stirling and known as Lot 16.04 in Block 10301 on the Township Tax Maps (formerly Block 1, Lot 16.04); and

WHEREAS, Lounsberry is subject to affordable housing restrictions and has been part of the Township’s Housing Element and Fair Share Plan since the Township first received substantive certification from the Council on Affordable Housing (“COAH”) on May 2, 1988; and

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WHEREAS, the Township developed Lounsberry using a combination of a NJHNFAs affordable housing grant, a DCA balanced housing grant, a Morris County Peer Group housing grant, FHLB Consortium taxable bonds, an FHLB Consortium grant and tax credit proceeds to fund the project; and

WHEREAS, as part of the tax credit transaction, the Township had to convey the property to the Passaic Township Community Housing Development Corporation, a non-profit corporation that the Township created, which in turn conveyed the property to the Passaic Township Senior and Handicapped Low-income Associates, LP/Lounsberry Meadow, a Limited Partnership of the State of New Jersey which was comprised of the Passaic Township Community Housing Development Corporation as the general partner and the Summit Trust Company, the tax credit investor, as the limited partner; and

WHEREAS, the Summit Trust Company's interest in the property was terminated upon the expiration of the tax credits; and

WHEREAS, as part of the transaction, the limited partnership executed a mortgage to the Township to secure a hard loan in the amount of \$1,228,400 and a soft loan in the amount of \$1,260,737; and

WHEREAS, the proceeds of the hard loan were used to pay down the bonds on the project and that portion of the mortgage was subsequently discharged; and

WHEREAS, the filed Certificate of Incorporation for the nonprofit provided that all vacancies on the Board were to be filled by the Township Committee; and

WHEREAS, the Lounsberry board has successfully operated the project since it opened; and

WHEREAS, the Township Committee has determined that it is in the best interests of the Township and its residents to totally remove the Township Committee from the operation of Lounsberry as long as the affordable housing restrictions remain on the property in perpetuity; and

WHEREAS, the Township and Lounsberry have negotiated an agreement which will transfer the authority to appoint successor members of the Board of Trustees from the Township Committee to the Board itself, authorize the discharge of the soft mortgage and restate the affordable housing restrictions that are to remain in place in perpetuity;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Lounsberry Meadow.
2. The Township Attorney is hereby directed to record the agreement in the Morris County Clerk's Office so that the affordable housing restrictions remain on the property in perpetuity and to discharge the soft mortgage on the property.

MOVED by: Deputy Mayor Meringolo of the Township Committee of the Township of Long Hill that Resolution #15-364 be approved. **SECONDED** by: Committeeman Piserchia. **ROLL CALL VOTE:** All in favor

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: Committeeman Piserchia of the Township Committee of Long Hill Township, that Resolution #15-371 through #15-382 are hereby approved. **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** All in favor

**RESOLUTION 15-371
CERTIFYING ACTIVE MEMBERSHIP WITH MILLINGTON VOLUNTEER FIRE COMPANY FOR
NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that the following is an active member of the Millington Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen's Association:

Nicholas DeThomosis

**RESOLUTION 15-372
AUTHORIZING STIRLING FIRE COMPANY COIN TOSS
ON NOVEMBER 27, 2015**

WHEREAS, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey authorizes the Stirling Volunteer Fire Company to conduct a coin toss at the intersection of Valley Road and Mountain Avenue in Gillette on November 27, 2015 from 8:00 a.m. to 4:00 p.m.

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey authorizes the Stirling Volunteer Fire Company to conduct a coin toss on Valley Road on November 27, 2015.

BE IT FURTHER RESOLVED that this approval is contingent upon the Stirling Volunteer Fire Company receiving approval from the County of Morris.

**RESOLUTION 15-373
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 15-374
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the October 28, 2015 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the October 28, 2015 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 15-375
APPOINTING ASSISTANT TREASURER
[Spinelli]**

BE IT RESOLVED that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey hereby appoints Laurie Spinelli as Assistant Treasurer; effective November 1, 2015, at a salary of \$60,000.00, per year (prorated for the balance of the year), full time with benefits in accordance with the Township Personnel Policies and Procedures.

**RESOLUTION 15-376
APPOINTING ASSISTANT TO THE CFO
[GUPTA]**

BE IT RESOLVED that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey hereby appoints Deborah Gupta as Assistant to the CFO; effective November 1, 2015, at an hourly rate of \$30.00,(prorated for the balance of the year), part- time, not to exceed 23 hours per week, without benefits in accordance with the Township Personnel Policies and Procedures.

**RESOLUTION 15-377
APPROVING ADVANCEMENT [Anderson]**

WHEREAS, James Anderson was appointed as a probationary laborer on April 27, 2015, per Long Hill Township Resolution 15-131; and

WHEREAS, Mr. Anderson successfully completed the 6 – month probationary period on October 27, 2015;

BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Tom Sweeney, Director of Public Works, does hereby approve the advancement of James Anderson to Truck Driver/Laborer Class 4, effective October 27, 2015 at an hourly rate of \$18.75.

BE IT FURTHER RESOLVED, that this advancement is consistent with the Public Works Association Collective Bargaining Agreement.

**RESOLUTION 15-378
APPROVING SPECIAL EVENT LICENSE
[MEYERSVILLE TREE LIGHTING ASSOCIATION]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license for the event to the “Sponsor” Meyersville tree Lighting Association, for their Special Events to be held on December 6, 2015 at the Meyersville Circle for the annual Christmas Tree Lighting event.

BE IT FURTHER RESOLVED that the Police Department approves the application and will provide the appropriate manpower for the event.

**RESOLUTION #15-379
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning Administrator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1.

Developer's Escrow

Shah – B13205 L5	\$750.00
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**RESOLUTION # 15-380
Authorizing Redemption of Outside Lien - #1992**

WHEREAS, at the Municipal Tax Sale held on 12-3-14, a lien was sold on Block 13701, Lot 19, also known as 16 Fenview Road for \$16,185.58; and,

WHEREAS, this lien, known as Tax Sale Certificate #1992, was sold to Pro Capital 5(Lien Holder) for \$16,185.58 and a \$38,000 premium; and

WHEREAS, Ocwen Loan Servicing, LLC (redeeming party) has effected redemption of Certificate #1992 in the amount of \$39,729.76; and

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, all subsequent payment affidavit, if any, has been filed, and redemption monies has been received for redemption refund.

NOW, THEREFORE BE IT RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$39,729.76, payable to Pro Capital 5(Lien Holder) for the redemption of Tax Sale Certificate #1992.

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$38,000 (premium) to the aforementioned lien holder.

BE IT FURTHER RESOLVED, Tax Lien Resolution #15-154 is amended and be replaced by this resolution.

**RESOLUTION #15-381
AUTHORIZING AMENDMENT NO. 5 TO CONTRACT FOR PURCHASE
OF EBERLE PROPERTY (BLOCK 10801, LOT 6.01)**

WHEREAS, the Township entered into a contract on December 15, 2014, for the purchase of real property located at 491 Valley Road, Gillette, New Jersey and known as Block 10801, Lot 6.01 on the Long Hill Township Tax Maps (the Eberle property); and

WHEREAS, Section IV of the Contract entitled "Environmental Contingencies" provides in part that:

- A. During the period commencing on the effective date and ending on the sixtieth (60th) day thereafter (the "Evaluation Period"), Township shall have the right to conduct a due diligence evaluation of the property, which shall evaluate, without limitation, the following: the environmental condition of the Property, as more specifically provided in paragraph B below. . . .

WHEREAS, the deadline was previously extended to November 15, 2015; and

WHEREAS, the Sellers need additional time to complete the environmental remediation of the property;

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are hereby authorized and directed to sign Amendment No. 5 to the contract which will extend the time in which the Township has to complete its due diligence environmental evaluation of the property to February 29, 2016.
2. In all other respects, the contract dated December 15, 2014, as previously amended, shall remain in full force and effect.

**RESOLUTION 15-382
AUTHORIZING CHANGE ORDER NUMBER 002
CONTRACT WITH CFM CONSTRUCTION, INC.**

WHEREAS, a purchase order was prepared in the name of CFM CONSTRUCTION, INC. under a locally bid contract for the Skyline Pump Station Replacement Project, and

WHEREAS, it is necessary to adjust the contract an additional \$11,900.00 for isolation valve replacement as described below:

Change Order # 002	Description	Amount	Net Amount of Contract
Item 1	Replace the inoperative isolation valves on both sides of the bypass connection piping located on the second floor	\$11,950.00	\$241,750.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Number 002 as described in the preamble is hereby approved.
2. The Chief Financial Officer certifies that there is available funding from 2014 New Jersey Environmental Trust (NJEIT) for the amount of this contract.

COMMITTEE LIAISON REPORTS:

Committeeman Schuler reported that the Recreation Advisory Committee has deemed it necessary to update the leashing law in Matthew G. Kantor Memorial Park. Dogs should be leashed, no animals on the Turf field or on the Tennis Courts. The Recreation advisory Committee is asking the Township Committee to draft an ordinance to this effect for the November 25th meeting.

Deputy Mayor Meringolo thanked the Senior Citizens at the Seniors' Center for their response and feedback on the solid waste contract proposal. He also reported that the Millington Schoolhouse was now available for public use for meetings and events. And lastly, Deputy Mayor Meringolo reported that the Vision Committee is asking the public for their input on what they would like at the newly acquired Central Park. Committeeman Schuler gave a brief overview of some of the projects the Vision Committee is considering for the property; i.e., a

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basketball court, and closing the basketball court at the Matthew G. Kantor Memorial Park to make room for another Tennis court.

Committeeman Piserchia requested that there be continuous updates on the website on the progress of the installation of the turf field at Matthew G. Kantor Memorial Park. He also noted that the trees that were cut down to accommodate the field remodel will be replaced. The Boy Scouts are having a food drive to re-supply the Food Pantry at St. Vincent de Paul at 10:00 AM Saturday. The Open Space, Recreation, Farmland and Historic Preservation Committee is recommending not purchasing the lot next to the Little League field.

Committeeman Dorsi reported that the fire companies responded to 21 alarms in October. And he is recommending that the play equipment at the little league park be re-assessed, and should be replaced.

OLD BUSINESS/NEW BUSINESS: There was none at this time.

Announcements/Correspondence:

- Rabies Clinic at Bernards Township Public Works Garage on November 14, 2015 from 10:00 AM until Noon for dogs and cats
- 2016 Train Parking Lot Passes will go on sale December 7th at 8:30 AM. The 2016 parking pass application is on the Township website.

MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter

Mr. Sandow of Millington noted that the Grange Soup Contest this Friday at 6:30 was for all Veterans

Guy Roshto requested that the Township Committee consider putting in nature paths with parking at the Central Park property before starting on any of the bigger projects, thereby allowing the residents to start enjoying the outdoor space immediately. Mr. Roshto also noted that the Planning Board had approved the Down Town Valley Road Element for the Master Plan.

ADJOURNMENT:

As there was no further business to discuss Committeeman Piserchia made a motion, seconded by Deputy Mayor Meringolo to adjourn. Voice Vote: All in favor
The meeting adjourned at 10:46 PM

Respectfully submitted;

Cathy Reese, RMC, CMR
Township Clerk

Approved November 25, 2015