

**TOWNSHIP OF LONG HILL  
TOWNSHIP COMMITTEE MEETING MINUTES**

November 26, 2014

Mayor Piserchia read the following statement at 3:33 PM

**STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Courier News and posted in the January 9, 2014 edition. Electronic notice was also sent to the Echoes Sentinel and posted in the January 16, 2014 edition, and posted on the bulletin board in the Municipal Building on January 7, 2014 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**EXECUTIVE SESSION**

**MOVED** by Committeeman Meringolo of the Township Committee of Long Hill Township that Resolution #14-349 is hereby approved for Executive Session. **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** All in favor.

**RESOLUTION 14-349  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township met in closed session to discuss the following matters:

Property Acquisition:

- Kurz Property update
- Eberle Property update

**BE IT FURTHER RESOLVED** that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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Mayor Piserchia opened the PUBLIC MEETING at 4:02 PM:

All present recited the PLEDGE OF ALLEGIANCE

**ROLL CALL:** Mayor Piserchia, Committeeman Meringolo, Committeeman Rae and Committeeman Schuler and Deputy Mayor Rae were present.

**PRESENTATION:** Mayor Piserchia presented the following Proclamation to Committeeman Roshto

*OFFICE OF THE MAYOR  
PROCLAMATION*

*WHEREAS, in January 2012, Guy Roshto took the oath of office after having been duly elected Committeeman for the Township Committee of Long Hill Township; and*

*WHEREAS, since taking office, Guy Roshto has dedicated a substantial part of his life to this community and has demonstrated in many ways his deep and genuine love for this township; and*

*WHEREAS, Guy Roshto has demonstrated the spirit of volunteerism through his drive and motivation and countless hours of hard work; and*

*WHEREAS, Guy Roshto served as member of the Planning Board, the Communications Advisory Committee, the Flood Plain and Historic Preservation Committees. He also served on the Community Day Event Committee and the Historical Society. He is currently serving as Chairman of the Master Plan Committee; and*

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*WHEREAS, Guy Roshto has made substantial personal contributions that have advanced and resolved various causes. He has been an advocate for the township in regards to acquiring open space properties and applying for open space grant funding so these properties may be enjoyed by all residents of the township; and*

*WHEREAS, through these efforts, Guy Roshto has significantly made the Township of Long Hill a better place for all of our residents to live and prosper; and*

*WHEREAS, Guy Roshto provided his untiring work and dedication with a professionalism and civility that has brought favorable praise and honor to the Township Committee;*

*NOW, THEREFORE, BE IT RESOLVED that, on November 26, 2014 the Mayor and Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey and on behalf of the residents of Long Hill Township, does hereby bestow to Guy Roshto:*

***THE PROMINENT VOLUNTEER SERVICE AWARD***

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**CONSENT AGENDA RESOLUTIONS:**

Resolution 14-344, 14-346 were pulled from the consent agenda

**MOVED** by: Committeeman Meringolo of the Township Committee of Long Hill Township, that Resolution #14-339 through #14-343, #14-345 and #14-347 are hereby approved. **SECOND** by: Committeeman Meringolo.

**ROLL CALL VOTE:** All in favor

**RESOLUTION 14-339  
APPROVING SPECIAL EVENT LICENSE  
[20<sup>th</sup> Annual Kids Holiday Party]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license for the event to the "Sponsor" Long Hill Community Center, for their Special Event to be held on December 14, 2014 at the Long Hill Community Center: 1229 Valley Road, Stirling from 1:00 PM – 3:00 PM.

**BE IT FURTHER RESOLVED** that the Police Department Patrols will monitor vehicle and pedestrian traffic for the event.

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**RESOLUTION 14-340  
REFUND TAX OVERPAYMENT [B. 12101, L. 3.19]**

**RESOLVED:** That the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund for overpayment of Taxes on Block 12101 Lot 3.19 due to duplicate 4th quarter in the amount of \$2187.16 to: James G. and Barbara F. Carter, 8 Cooper Lane, Millington, NJ 07946.

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**RESOLUTION 14-341  
APPROVING USE OF HICKS TRACT –  
BOY SCOUT TROOP 59**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby grant permission for Boy Scout Troop 59 of Stirling to use the Hicks Tract to hold their annual festivities;

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-December 12<sup>th</sup> – 13th to camp overnight; and

-December 17<sup>th</sup> for their “Christmas in the Woods” program as per letter dated November 4, 2014, subject to meeting all the requirements of the receipt of a Hold Harmless Agreement, Certificate of Insurance and Fire Permit.

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**RESOLUTION 14-342  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 14-343**

To Amend Resolution 14-336, approved by the Township Committee, November 12, 2014 appointing the 2014/2015 Basketball Program Staff

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director that the following be appointed to the 2014/2015 Recreation Basketball program effective November 15, 2014:

**ADDITIONS:**

<b>Supervisors</b>	<b>Salary/Hour</b>
Allen Tenko	\$15.00/hr.
Emily Kesselmeyer	\$15.00/hr.
<b>Referees/Timers/Scorekeepers</b>	
Brian Leon Garcia	\$ 8.50/hr.

**DELETIONS:**

**Referees/Timers/Scorekeepers**  
Julia Priovolos will not be returning to the program

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**RESOLUTION 14-345  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the October 29, 2014 and November 12, 2014 Township Committee meetings.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the October 29, 2014 and November 12, 2014 Executive Session Meetings Minutes as redacted by the Township Attorney.

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**RESOLUTION 14-347  
AUTHORIZING RELEASE OF ESCROW**

**WHEREAS**, the Planning & Zoning Administrator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

**NOW, THEREFORE, BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1.

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**Developer's Escrow**

Tara McGauley App#14-02Z	\$929.68
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**RESOLUTIONS:**

**RESOLUTION 14-344**

Change Order 1 & 2 for Little League Field Improvements

**WHEREAS**, Township Recreation Director Lisa Scanlon solicited quotations for improvements at the Little League Field; and

**WHEREAS**, the contract was awarded to Georgia Golf Construction, Inc. for \$27,613.00; and

**WHEREAS**, based recommendations from the Recreation Director and the Contractor the following changes will be made to the contract price:

Change Order #	Description	Amount	Net Amount of Contract
001	Excess of infield mix not needed CREDIT	(\$1,134.00)	\$26,479.00
002	Mound Covers for Home Plate and the Pitchers' Mound	\$935.00	\$27,414.00

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township Of long Hill, in the County of Morris, State of New Jersey as follows:

1. Change Order #001 for a credit of excess infield mix and Change Order #002 for protective mound covers for home plate and the pitchers' mound are hereby approved.
2. The Change Orders will be charged to 05-9999-0604-000-6-00000. The Chief Financial officer has certified that sufficient funds are available.

A brief discussion ensued and Committeeman Meringolo of the Township Committee of Long Hill Township moved that Resolution #14-344 is hereby approved. **SECONDED** by Mayor Piserchia. **ROLL CALL VOTE:** Committeeman Meringolo, yes; Committeeman Roshto, no; Committeeman Schuler, no; Mayor Piserchia, yes. Deputy Mayor Rae yes. Resolution 14-344 was approved by majority.

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**RESOLUTION 14-346  
AUTHORIZING TRANSFER OF FUNDS**

**WHEREAS**, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Current Year; and

**WHEREAS**, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

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<u>Transfer From:</u>		<u>Transfer To:</u>	
<b>Salaries &amp; Wages</b>		<b>Salaries &amp; Wages</b>	
Finance - S&W	\$ 30,000	Tax Assessment - S&W	\$ 1,000
Planning Board - S&W	\$ 10,000	Tax Collector - S&W	\$ 1,000
Fire Prevention Inspector - S&W	\$ 5,500	Board of Adjustment - S&W	\$ 18,000
Police - S&W	\$ 11,000	Municipal Court - S&W	\$ 2,000
Sewer System - S&W	\$ 26,000	Streets & Roads - S&W	\$ 82,000
Uniform Construction Code - S&W	\$ 13,000	Stirling Lake Recreation - S&W	\$ 8,500
Salary Adjustment - S&W	\$ 50,000	Parks & Playground - S&W	\$ 5,000
Total:	\$145,500		\$117,500
<b>Other Expenses</b>		<b>Other Expenses</b>	
Recycling and Sanitary - OE	\$ 6,000	MIS - Management Sys - OE	\$ 4,000
Administrative and Executive- OE	\$ 7,000	Utilities - Electricity - OE	\$ 33,000
Radio Communication - OE	\$ 6,000	Health Officer - Contractual - OE	\$ 1,200
Condo Services Act - OE	\$ 18,000	Health Waiver-OE	\$ 5,000
Communiation Advisory Committee- OE	\$ 4,000	Fleet Maintenance - OE	\$ 21,000
Parks & Playgrounds - OE	\$ 7,000	Senior Center - OE	\$ 800
Group Health Insurance - OE	\$ 7,000	Buildings & Grounds -OE	\$ 10,000
Fire Prevention - OE	\$ 5,000	Sewer System - OE	\$ 38,000
Streets & Roads - OE	\$ 27,000	Engineering - OE	\$ 12,000
Street lighting - OE	\$ 17,000	Legal Expense- OE	\$ 15,000
Utilities - Gasoline-OE	\$ 4,000		\$140,000
Utilities - Natural Gas - OE	\$ 4,000		
	\$112,000		
<b>Grand Total:</b>	<b>\$257,500</b>	<b>Grand Total:</b>	<b>\$257,500</b>

Administrator Henry reviewed with the Committee the reasons for the larger transfer amounts for the following unforeseen expenses:

1. Fleet Maintenance – Truck 61 replace engine
2. Buildings & Grounds-OE,- 2 water main breaks at Town Hall
3. Board of Adjustment-S&W,- Part time secretary was added to payroll
4. Sewer System OE – pump station repair
5. Streets & Roads S&W – CFO corrected and re-organized these postings by the previous administration

A brief discussion ensued and Committeeman Meringolo noted that based on these transfers our budget for 2014 had a 98% accuracy rate.

**MOVED** by Committeeman Meringolo of the Township Committee of Long Hill Township that Resolution #14-344 be hereby approved. **SECONDED** by Deputy Mayor Rae. **ROLL CALL VOTE:** All in favor

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**RESOLUTION 14-348  
AWARDING PROFESSIONAL ENGINEERING SERVICES  
DEWBERRY ENGINEERING, INC.**

**WHEREAS**, the Township of Long Hill requires professional engineering consulting services for the Skyline Wastewater Pump Station vibration solution; and

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**WHEREAS**, the Township Administrator solicited and received a proposal from Dewberry Engineering, Inc., 629 Parsippany Road, Suite 301, Parsippany, New Jersey dated July 23, 2014 to prepare specifications for the modifications to the pump station and

**WHEREAS**, the Township Administrator recommends to the Township Committee to award the contract in the estimated amount (\$31,640.00) Thirty One Thousand six hundred and forty dollars; and

**WHEREAS**, a contract for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. A professional services contract with Dewberry Engineering, Inc., 629 Parsippany Road, Suite 301, Parsippany, New Jersey is hereby authorized to perform professional services listed in the proposal dated July 23, 2014.
2. The Mayor and Clerk are authorized to sign a professional service contract with Dewberry Engineering, Inc., in accordance with the following terms and conditions:
  - A. Term: A period of not to exceed the length of the time to complete the services within the proposal
  - B. Rate: Not to exceed \$32,000.00
  - C. Services: The firm shall provide professional engineering services as per their proposal dated July 23, 2014.
3. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
4. This contract shall be charged to C-04-55-247-000-A. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

**MOVED** by: Committeeman Meringolo of the Township Committee of the Township of Long Hill that Resolution 14-348 be approved. **SECOND** by: Deputy Mayor Rae. **ROLL CALL VOTE:** All in favor

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**ORDINANCES:**

**ORDINANCE PUBLIC HEARING/CONSIDERATION OF ADOPTION**

**ORDINANCE #344-14**

**AN ORDINANCE PROHIBITING THE OBSTRUCTION OF SIDEWALKS AND SUPPLEMENTING AND AMENDING SECTION 20-3 OF THE TOWNSHIP CODE ENTITLED "DUMPING AND STREET OBSTRUCTIONS"**

**STATEMENT OF PURPOSE:** *To expand the Township Code to prohibit the obstruction of sidewalks, to require the removal of any obstructions that constitute a safety hazard, and to specify the penalties for violation of this section.*

**BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows:

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**Section 1.** The title of Section 20-3 of the Township Code is hereby changed from “Dumping and Street Obstructions” to “Dumping, Street and Sidewalk Obstructions” and that section as re titled is supplemented and amended to read as follows:

**20-3 DUMPING, STREET AND SIDEWALK OBSTRUCTIONS**

**20-3.1 Depositing or Dumping.**

No person shall deposit, throw, spill or dump dirt, mud, gravel, sand, stone, cement, trees, stumps, brush, grass, leaves, wood, metal, iron, plastic, manure, fertilizer, ashes, coal, cinders, refuse, garbage or other material upon any street or sidewalk or portion thereof within the limits of the Township; nor shall any person throw, deposit, spill or dump the same upon any public or private land within the limits of the Township without the permission of the owner thereof; nor shall any person cause or permit the same to be done.

**20-3.2 Street and Sidewalk Obstructions.**

No person shall obstruct the traveled portion of any street or sidewalk within the limits of the Township ~~by placing, erecting or constructing any vehicle, structure or object whatsoever in, upon or over the traveled portion of any street or sidewalk as aforesaid, or permit the same to be done, without the permission or consent of the Police Department.~~ Moreover, the owner of any property containing a fence, hedge, wall, gate, landscaping, shrub, bush, tree, boulders or other obstructions which encroach upon any sidewalk, street or right-of-way and which constitute a safety hazard in the opinion of the Chief of Police or his designee, or the Township Code Enforcement Officer, shall remove the same within ten (10) days after written notice signed by the Chief of Police or his designee.

**20-3.3 Violations; Penalties; Remedies.**

Any person who violates any section of this ordinance shall be liable to penalties set forth in Chapter I, Section 1-5 of this Code. In addition, if a property owner fails to remove an obstruction within the time required under subsection 20-2.2 above, such obstruction may be removed by or under the direction of the Township Department of Public Works at the expense of the owner. The cost of such work shall be a lien upon the whole lot or premises on or in front of which such obstruction existed, and shall be certified to the Township Tax Collector, and collected in the same manner as the taxes next to be levied thereon.

**Section 5.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 6.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 7.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, October 29, 2014 will be considered for final passage and adoption at a public hearing held at a meeting beginning at **7:30 p.m. on Wednesday, November 26, 2014** at the Municipal Building, 915 Valley Road,

Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC  
Township Clerk

Mayor Piserchia Opened the Public Hearing, as there were no comments, Mayor Piserchia closed the Public Hearing.

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**MOVED** by: Committeeman Meringolo of the Township Committee of the Township of Long Hill that Ordinance #344-14 be approved for final adoption. **SECONDED** by: Committeeman Roshto. **ROLL CALL VOTE:** All in favor.

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**COMMITTEE LIAISON REPORTS:**

-Committeeman Meringolo reported that the last of the BOE 3-step vision planning meetings will be in Januar

-Committeeman Roshto reported that the Ordinance Sub-Committee will finalize the TDR study for improving the Millington area

-Mayor Piserchia reported that the Township will be applying for the FLAP grant for Whitehouse Road for 2015 with endorsement from the Director Great Swamp and the National Director Dan Ashe

**DISCUSSION / ACTION ITEMS:** There were no discussions items

**OLD BUSINESS:** Committeeman Meringolo requested that we delete some of the boards and committees that are not in service; i.e., TDR, Affordable Housing, Dispatch Services. Atty. Pidgeon advised that some could be done at the re-organization meeting in 2015 while others needed to be done by ordinance.

**NEW BUSINESS:** There was no new business at this time

**Announcements/Correspondence:**

- Stirling Fire Coin Toss, Friday, 11/28, 8am – 4pm, Valley Road
- Holiday Night on Main Ave, 12/4 5pm-8pm
- Meyersville Tree Lighting, 12/7 5pm
- Millington Fire Company's 66<sup>th</sup> Annual Christmas Party, 12/12 6:30pm-8:30pm
- Kids Holiday Party, Community Center 12/14, 1pm-3pm
- December 3, Committee Budget Meeting – after a brief discussion this was changed from 6:00pm to 1pm with no executive session. The Clerk was advised to make the necessary publications.
- December 10, Committee Meeting will begin at 6:30, not 7:30 in order to accomplish the full agenda

**MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter

Dennis Sandow – Millington recommended an end date in the contract for the Skyline Pump Station, as well as a guaranteed date for completion. Administrator Henry will request an estimated time table from the Township Engineers to incorporate into the bid

**ADJOURNMENT**

Deputy Mayor Rae made a motion, seconded by Committeeman Meringolo to adjourn. Voice Vote: All in favor. The meeting adjourned at 4:56 PM.

Respectfully submitted,

Cathy Reese, RMC, CMR  
Township Clerk

*Approved December 10, 2014*