

**TOWNSHIP OF LONG HILL
TOWNSHIP COMMITTEE MEETING MINUTES
August 20, 2014**

Deputy Mayor Rae read the following statement at 6:35 PM:

STATEMENT OF ADEQUATE NOTICE

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Courier News and posted in the January 9, 2014 edition. Electronic notice was also sent to the Echoes Sentinel and posted in the January 16, 2014 edition, and posted on the bulletin board in the Municipal Building on January 7, 2014 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

No matter shall be commenced or continued after 11:00 PM at any meeting unless a motion is passed by the members present to extend the meeting to a later specified cutoff time.

EXECUTIVE SESSION

MOVED by: Committeeman Roshto of the Township Committee of Long Hill Township, that Resolution #14-168 is hereby approved for Executive Session. **Seconded by:** Committeeman Schuler. **ROLL CALL VOTE: All in favor**

**RESOLUTION 14-168
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Client/Attorney Privilege

- Potential Litigation – sewer ban

Contract Negotiations:

- Flood Acquisition Property

Personnel

- DPW In Grade Advancement

Pending Litigation

- Indoor Soccer
- DeMaio arbitration demand

Property Acquisition:

- Kurz Property update

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

OPEN PUBLIC MEETING commenced at 7:30 PM:

All present recited the PLEDGE OF ALLEGIANCE

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ROLL CALL: Deputy Mayor Rae, Committeeman Roshto and Committeeman Schuler were present. Mayor Piserchia and Committeeman Meringolo were absent.

Deputy Mayor Rae read the following PROCLAMATION and presented it to Steve Henry, Acting Refuge Manager, Great Swamp National Wildlife Refuge.

**PROCLAMATION
50th Anniversary of the Wilderness Act of 1964.**

Whereas, the Great Swamp National Wildlife Refuge was established in 1960 to conserve its natural resources for the America public while protecting threatened and endangered species for future generations; and

Whereas, in 1966, the National Park Service designated Great Swamp NWR a registered National Natural Landmark under the provisions of the Historic Sites Act of 1935. The refuge was chosen for the registry as an "exceptional example of the natural history of the United States"; and

Whereas, in 1967, 746 acres in the eastern portion of the present Wilderness Area were declared a Research Natural Area by the Director of USFWS. This area contains natural shrub swamp habitat and many small upland islands; and

Whereas, the first official designation of 3,660 acres of wilderness within the Department of the Interior was at Great Swamp National Wildlife Refuge in 1968, after the 9.1 million acres that President Johnson established when he signed the bill into law on September 3, 1964. Wilderness designation was the culmination of several years of dedicated grassroots efforts to build support and lobby Congress; and

Whereas, the Great Swamp National Wildlife Refuge (NWR) is one of more than 560 refuges in the National Wildlife Refuge System that is administered by the Department of the Interior's U.S. Fish and Wildlife Service. The National Wildlife Refuge System is a network of lands and waters managed specifically for the protection of wildlife and its habitat. It represents the most comprehensive wildlife management program in the world; and

Whereas, the Great Swamp NWR is located in the Township of Long Hill, Morris County, New Jersey, about 26 miles west of Manhattan's Times Square. Today the refuge consists of 7,768 acres of varied habitats, and the refuge has become an important resting and feeding area for more than 244 species of birds. Fox, deer, muskrat, turtles, fish, frogs and a wide variety of wildflowers and plants can be found on the refuge.

Now, Therefore, be it Proclaimed, that the Township of Long Hill hereby celebrates and commemorates the 50th Anniversary of the Wilderness Act of 1964; and

Be it Further Proclaimed that the Township of Long Hill will continue to support the Great Swamp National Wildlife Refuge in their continued efforts to preserve this National Treasure for future generations.

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Mr. Steve Henry thanked the Committee and the Township for their continued support of the Great Swamp and invited all to the September 3rd Celebration of the 50th Anniversary of the Wilderness Act.

Carol Prasa read the **Historic Preservation Advisory Committee's** Progress Report on the Millington Schoolhouse. The Committee gave Ms. Prasa their permission to work with the CFO and Administrator Henry, with regards to a finance plan for funding the continued maintenance on the school house and permission to discuss with the Recreation Director options for recreational programs to be held on site to support the funding of the building. The Committee noted that there was no immediate urgency to move forward. They would prefer that HPAC explore all options, including grants, to complete the restoration project prior to presenting a plan to the Township Committee.

COMMITTEE LIAISON REPORTS: There were no liaison reports at this time

DISCUSSION / ACTION ITEMS:

- Parking Permits for 2015

Committeeman Schuler asked Mr. Henry to review the CFO expenditure spreadsheet. The CFO suggested a small increase for replenishing the Paving Reserve for the Parking Lots. The Committee agreed to a \$5 increase for the 2015 annual passes for all parking lots. An additional 12 parking spaces will be released in July of 2015 for the Gillette lot. The number of passes to be issued in July for Stirling and Millington in 2015 will increase slightly. The Committee agreed to further discuss in Executive Session.

- Eberle Purchase Contract – The draft of the Contract for the purchase of property was discussed, with special attention to the Eberle property dedication plaque verbiage and the size of the plaque. The Committee agreed to the verbiage of the plaque but asked Atty. Pidgeon to revise the contract so that the size of the plaque did **not** exceed the dedication of an existing plaque for Matthew Kantor, currently in the Matthew G. Kantor Memorial Park.

ORDINANCES:

ORDINANCE INTRODUCTION:

Administrator Henry explained that the only changes to this Ordinance, from the previous year, were the deletion of part-time CFO and the addition of the now full-time CFO and also the adjustment for Planning Board Administrator position range.

ORDINANCE 337-14

AN ORDINANCE AMENDING THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LONG HILL FOR THE YEAR 2014

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

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Administrative and Executive

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$150,000
Executive Administrative Assistant	\$52,500 - \$75,000
Municipal Clerk/Registrar	\$45,000 - \$75,000
Administrative Assistant	\$33,000 - \$52,500
Chief Financial Officer	\$50,000 - \$100,000
Asst. to the CFO [Part Time]	\$20.00 - \$30.00/hr
Accts. Payable Manager	\$25,000 - \$60,000
Clerical [Part Time]	\$ 7.25 - \$ 20.00/hr
Tax Collector	\$40,000 - \$78,000
Tax Assessor [Part Time]	\$20,000 - \$40,000
Payroll Manager	\$ 25.00 - \$ 45.00/hr

Court

Municipal Court Judge	\$19,000 - \$35,000
Court Administrator	\$40,000 - \$63,000

Planning and Development

Construction Code Official [Part Time]	\$30,000 - \$45,000
Building Sub Code Official [Part Time]	\$10,000 - \$20,000
Fire Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$40.00/hr
Plumbing Sub Code Official [Part Time]	\$10,000 - \$22,500
Electrical Sub-code Official [Part Time]	\$10,000 - \$23,000
Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$30.00/hr
Planning & Zoning Administrator	\$40,000 - \$80,000
Planning & Zoning Secretary [Part Time]	\$ 20.00 - \$30.00/hr
Code/Zoning Enforcement Officer	\$45,000 - \$64,000

Recreation

Recreation Director	\$30,000 - \$60,000
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Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 35.00/hr
Summer Recreation Site Supervisor	\$ 17.00 - \$ 27.00/hr
Summer Recreation Assistant	\$ 15.00 - \$ 22.00/hr
Summer Recreation Counselor	\$ 7.25 - \$ 15.00/hr
Lake Director	\$ 20.00 - \$ 35.00/hr
Assistant Lake Director	\$ 15.00 - \$ 25.00/hr
Head Lifeguard	\$ 12.00 - \$ 18.00/hr
Life Guard	\$ 8.00 - \$ 15.00/hr
Score Keeper/Time Keeper/Referees	\$ 7.25 - \$ 12.00/hr
Basketball Director	\$ 18.00 - \$ 28.00/hr
Basketball Staff Supervisor	\$ 12.00 - \$ 20.00/hr

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Police Department

Chief of Police	\$125,000 - \$150,000
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 36,000 - \$ 55,000
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 52,000
School Crossing Guard [Part Time]	\$ 12.00 - \$ 23.50/hr
Police Matron	\$ 12.00 - \$ 28.00/hr

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$ 10,000 - \$20,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$110,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 9.50 - \$20.00/hr

Wastewater Control

Wastewater Superintendent	\$58,000 - \$85,000
Wastewater Employees	per Collective Bargaining Contract

Senior Services

Senior Citizens Bus Driver	\$ 15.00 - \$ 25.00/hr
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Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A.* 40A:9-165.

NOTICE

The foregoing Ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on August 20, 2014 and then considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on **September 24, 2014** at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at any such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC
Township Clerk

MOVED by: Committeeman Schuler of the Township Committee of the Township of Long Hill made a motion that Ordinance #337-14 be hereby approved on first reading. The Open Public meeting for final approval is scheduled for September 24, 2014. **SECOND** by: Committeeman Roshto. **ROLL CALL VOTE:** All in favor

ORDINANCE PUBLIC HEARING/CONSIDERATION OF ADOPTION

ORDINANCE #334-14

AN ORDINANCE AMENDING APPLICATION FEES FOR CERTIFICATE OF SMOKE DETECTOR AND CARBON MONOXIDE ALARM COMPLIANCE ADDING A CHARGE FOR REINSPECTIONS AND SUPPLEMENTING AND AMENDING CHAPTER XVII OF THE TOWNSHIP CODE ENTITLED "FIRE PREVENTION"

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter XVII of the Township Code entitled "Fire Prevention" is hereby supplemented and amended as follows:

Section 1. Paragraph "b" of subsection 17-1.7 entitled "Fees" in section 17-1 entitled "Local Enforcement of Uniform Fire Code" is amended in its entirety to read as follows:

"17-1.7 Fees.

.....

b. Fees for Inspection and Certificate of Smoke Detector and Carbon Monoxide Alarm Compliance. The application fee for a certificate of smoke detector and carbon monoxide alarm compliance (CSDCMAC), as required by *N.J.A.C. 5:70-2.3*, shall be based upon the amount of time remaining before the change of occupant is expected, as follows:

- | | | |
|----|---|--------------------------|
| 1. | Requests for a CSDCMAC received more than 10 business days prior to the change of occupant: | \$ 50.00 |
| | <u>Re-inspection fee</u> | <u>\$25.00 each</u> |
| 2. | Requests for a CSDCMAC received 4 to 10 business days prior to the change of occupant: | \$ 70.00; and |
| | <u>Re-inspection fee</u> | <u>\$50.00 each</u> |
| 3. | Requests for a CSDCMAC received fewer than 4 business days prior to the change of occupant: | \$125.00 |
| | <u>Re-inspection fee</u> | <u>\$100.00 each</u> |

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

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Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, July 9, 2014 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, August 20, 2014 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC, CMR
Township Clerk

Deputy Mayor Rae called for any Open Public Comment with regards to this Ordinance, and as there was none, closed public comment and asked for a motion for final adoption
Close Public Comment.

MOVED by: Committeeman Schuler of the Township Committee of the Township of Long Hill, that Ordinance #334-14 is hereby approved on second reading for final adoption. **SECOND** by: Committeeman Roshto. **ROLL CALL VOTE:** All in favor

**ORDINANCE #335-14
AMENDING THE FEES IN CHAPTER XVII OF THE TOWNSHIP CODE ENTITLED
“FIRE PREVENTION”**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris and State of New Jersey that Chapter XVII of the Township Code entitled “Fire Prevention” is hereby supplemented and amended by adding a new subsection 17-1.4A entitled “Non Life Hazard Uses” which reads as follows:

“17-1.4A Non Life Hazard Uses.

In addition to the registrations required by the Uniform Fire Code, the following non life

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hazard uses shall register with the Bureau of Fire Prevention. These uses shall be inspected once per year and pay an annual fee. The fee is not to be used for life hazard uses as defined in the Uniform Fire Code.

A. Assembly.

A-1	Eating establishment under 50	\$25 <u>\$50.00</u>
A-2	Take-out food service (no seating)	\$25 <u>\$50.00</u>
A-3	Church or synagogue	\$25
A-4	Recreation centers, multi-purpose rooms, etc. fewer than 100	\$50
A-5	Courtrooms, libraries, fraternal organizations, condominium centers fewer than 100	\$50
A-6	Senior citizen centers fewer than 200	\$50

B. Business/Professional.

B-1	Professional use 1 & 2 story less than 5,000 sq. ft. per floor	\$25 <u>\$50.00</u>
B-2	1 & 2 story more than 5,000 sq. ft. less than 10,000 sq. ft. per floor	\$50
B-3	1 & 2 story more than 10,000 sq. ft.	\$75
B-4	3 to 5 story less than 5,000 sq. ft. per floor	\$100
B-5	3 to 5 story more than 5,000 sq. ft. less than 10,000 sq. ft. per floor	\$150
B-6	3 to 5 story over 10,000 sq. ft. per floor	\$200

C. Retail (mercantile)

M-1	1 & 2 story less than 5,000 sq. ft. per floor	\$125
M-2	1 & 2 story more than 5,000 sq. ft. less than 10,000	\$150
M-3	1 & 2 story more than 10,000 sq. ft. per floor	\$175
M-4	3 to 5 story less than 5,000 sq. ft. per floor	\$200
M-5	3 to 5 story more than 5,000 sq. ft. less than 10,000 sq. ft.	\$225
M-6	3 to 5 story over 10,000 sq. ft.	\$250

M with the exception of hardware store 3,000 sq. ft., retail store over 12,000 sq. ft. are life hazard uses.

D. Manufacturing (factory)

F-1	1 & 2 story less than 5,000 sq. ft. per floor	\$75
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F-2	1 & 2 story more than 5,000 sq. ft. less than 10,000 sq. ft. per floor	\$100
F-3	1 & 2 story more than 10,000 sq. ft.	\$150
F-4	3 to 5 story less than 5,000 sq. ft. per floor	\$175
F-5	3 to 5 story more than 5,000 sq. ft. less than 10,000 sq. ft.	\$200
F-6	3 to 5 story over 10,000 sq. ft.	\$250

F exception life hazard uses.

E. Storage S-1 (moderate hazard S-1, low hazard S-2)

S-1	1 & 2 story less than 5,000 sq. ft. per floor	\$50
S-2	1 & 2 story more than 5,000 sq. ft. less than 10,000 sq. ft. per floor	\$100
S-3	1 & 2 story more than 10,000 sq. ft.	\$150
S-4	3 to 5 story less than 5,000 sq. ft. per floor	\$175
S-5	3 to 5 story more than 5,000 sq. ft. less than 10,000 sq. ft.	\$200
S-6	3 to 5 story over 10,000 sq. ft.	\$250

S exception life hazard uses.

F. Residential (LEA listed with multi-family BHT)

Fee is for each building

R-1	1 to 6 units	\$25
R-2	7 to 12 units	\$50
R-3	13 to 20 units	75
R-4	21 to 50 units	\$100
R-5	for each additional unit	\$2"

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof

Section 4. This ordinance shall take effect on September 1, 2014 and publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, July 9, 2014 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, August 20, 2014 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC, CMR

Township Clerk

Deputy Mayor Rae called for any Open Public Comments with regards to this Ordinance, and as there was none, closed public comment and asked for a motion for final adoption.

MOVED by: Committeeman Schuler of the Township Committee of Long Hill Township, that Ordinance #335-14 is hereby approved on second reading for final adoption. **SECOND** by: Committeeman Roshto. **ROLL CALL VOTE:** All in favor

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

Deputy Mayor Rae asked that Resolution 14-244 be pulled from the Consent agenda and put on the September agenda and the Clerk asked that 14-240 be pulled as well, for corrections needed to the minutes.

Mr. Henry was asked to explain the reason for the bid rejection in Resolution 14-246. Mr. Henry explained that there was only one bidder for the project and the Engineer felt the contractor's bid was excessive. The Committee suggested that the bid specs be more detailed to avoid overbidding.

MOVED by: Committeeman Schuler of the Township Committee of the Township of Long Hill, made a motion that Resolution #14-239, 14-241, 14-242, and 14-243, 14-245 through #14-249, and #14-256 – #14-266 are hereby approved. **SECOND** by: Committeeman Roshto. **ROLL CALL VOTE:** All in favor.

**RESOLUTION 14-239
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 14 - 241
In Grade Advancement – Thompson**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Michael Mazzeo, does hereby approve the grade advancement of Officer Robert Thompson to Officer Grade IV, effective August 15, 2014 at an annual salary of \$71,890.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 14-242
APPROVING SPECIAL EVENT LICENSE
[NATIONAL MS SOCIETY]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve

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and sign the application and approve License Number S 14-14 for the event to the "Sponsor" National MS Society, for their Special Event "Bike MS" to be held 8:00 AM – 4:00 PM on September 20 & 21, 2014; and

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

**RESOLUTION 14-243
APPROVING SPECIAL EVENT LICENSE
[Partners in Caring]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 14-13 for the event to the "Sponsor" Partners in Caring/Stirling Shop Rite, for their Special Event, "3rd Annual Ride for Hunger" to be held September 20, 2014, 9:00 AM – 11:00 AM.

BE IT FURTHER RESOLVED that the Police Department has determined that police services are not required for this event.

**RESOLUTION # 14-245
Cooperation Agreement with Morris County for
COMMUNITY DEVELOPMENT AND HOME ACTIVITIES PROGRAM**

WHEREAS, the County is eligible to receive Federal funds available through the Department of Housing and Urban Development; and

WHEREAS, in order to receive certain Federal funds which are potentially available to the County of Morris under the Community Development Block Grant Program, HOME Investment Partnerships Program authorized by Title II of the Cranston-Gonzalez National Affordable Housing Act, Federal Register, Vol. 56, No. 143, dated July 2, 1991; and

WHEREAS, an agreement has been proposed under which the Township of Long Hill and the County of Morris which will form a consortium by establishing a cooperation agreement for Federal Fiscal Years 2015, 2016 and 2017; and direct its activities to the elimination of housing problems within New Jersey in accordance with the housing goals and strategies outlined in the Morris County Consolidated Plan; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill in the County of Morris, in the State of New Jersey, being the governing body thereof, as follows:

The agreement entitled, "AGREEMENT BETWEEN THE COUNTY OF MORRIS AND CERTAIN MUNICIPALITIES LOCATED THEREIN ESTABLISHING A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT AND HOME ACTIVITIES" PROGRAM" pursuant to the National Affordable Housing Act of 1990, a copy of which is on file in the County of Morris, Department of Human Services, Division of Community & Behavioral Health Services, Office of Community Development, shall be executed by the (Name of Municipality) as well as the Freeholder Director of the County of Morris and Clerk of the Board of Chosen Freeholders in accordance with the provisions of the law.

This resolution shall take effect in accordance with the law.

**RESOLUTION 14-246
Reject Bid for Gillette Walkway**

WHEREAS, bids were received by the Township Clerk on July 31, 2014 for the Gillette Walkway construction; and

WHEREAS, the only bid was received from A-Tech Concrete, 11 Taylor Road, Edison, New Jersey, 08817 in the amount of \$169,259.00; and

WHEREAS, the bid exceeded the amount of available funds for the contract; and

WHEREAS, the Township Administrator has recommended that the bid be rejected for the reason set forth above;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The bid submitted by A-Tech Concrete is hereby rejected.
2. The Township Clerk is hereby authorized and directed to return A-Tech Concrete's bid bond.
3. The Township Clerk is further authorized and directed to advertise for new bids for the construction of the Gillette Walkway.

**RESOLUTION 14-247
AUTHORIZING CHANGE ORDER NUMBERS 006, and 007 TO THE
CONTRACT WITH M.B.T. CONTRACTING, INC.**

WHEREAS, a purchase order was prepared in the name of M.B.T. Contracting, Inc. under a locally bid contract for the Interior Restoration of the Millington Schoolhouse and

WHEREAS, it is necessary to adjust the contract to make the Vision Panel in the Clock Room operable and to also serve as attic access, as well as add additional lighting in the attic and additional outlets.

Change Order #	Description	Amount	Net Amount of Contract
006	Vision Panel within the Clock Room made operable with attic access	\$1,387.68	\$406,466.58
007	Additional Lighting in attic and additional outlets	\$3,545.50	\$410,012.08

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. Change Order Numbers 006 and 007 as described in the preamble is hereby approved.
2. The change orders shall be charged to 05-9999-0602-00006-0000. The Chief Financial Officer has determined that a Certification of Available Funds is necessary.

**RESOLUTION 14-248
In Grade Advancement - Marczewski**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Michael Mazzeo, does hereby approve the grade advancement of Sergeant Marczewski to Sergeant Grade II, effective August 27, 2014 at an annual salary of \$108,179.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

RESOLUTION #14-249

RESOLVED: That the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund for overpayment of 2014 Taxes on Block 15202 Lot 3 due to prepayment of 2014 3rd and 4th quarter Tax to Leonard W. Hamilton & C.R. Timmons, 530 Red Fox Trail, Hampstead, NC 28443 in the amount of \$ 231.54.

**RESOLUTION # 14-256
Special Item of Revenue and Appropriation
Chapter 159; NJSA 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that Township of Long Hill in the County of Morris, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2014 in the sum of \$590.80.

BE IT FURTHER RESOLVED, that the like sum of \$590.80 is hereby appropriated under the caption Alcohol & Education Rehabilitation Fund; and

BE IT FURTHER RESOLVED that the above is the result of funds from the New Jersey Department of Health and Senior Services in the amount of \$590.80.

**RESOLUTION # 14-257
Special Item of Revenue and Appropriation
Chapter 159; NJSA 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that Township of Long Hill in the County

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of Morris, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2014 in the sum of \$5,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$5,000.00 is hereby appropriated under the caption Distracted Driving; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Division of Highway Traffic Safety in the amount of \$5,000.00.

RESOLUTION # 14-258
Special Item of Revenue and Appropriation
Chapter 159; NJSA 40A:4-87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that Township of Long Hill in the County of Morris, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2014 in the sum of \$17,865.15.

BE IT FURTHER RESOLVED, that the like sum of \$17,865.15 is hereby appropriated under the caption Clean Communities; and

BE IT FURTHER RESOLVED that the above is the result of funds from the New Jersey Clean Communities Council in the amount of \$17,865.15.

RESOLUTION # 14-259
Special Item of Revenue and Appropriation
Chapter 159; NJSA 40A:4-87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that Township of Long Hill in the County of Morris, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2014 in the sum of \$4,036.04.

BE IT FURTHER RESOLVED, that the like sum of \$4,036.04 is hereby appropriated under the caption Drunk Driving Enforcement Fund; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Division of Highway Traffic Safety in the amount of \$4,036.04.

**RESOLUTION#14-260
ESTABLISHING A PROCUREMENT (P-CARD) POLICY**

WHEREAS, N.J.A.C. 5:30-9A authorizes the use of procurement cards (P-cards or purchasing cards) defined by the Local Finance Board as "an account or the physical card that represents an account governed by characteristics specific to a procurement card. These characteristics include limits of time, amount, access, and purchase category controlled by the contracting unit in accordance with an agreement with an issuer." ; and

WHEREAS, the Township of Long Hill has determined that the use of a procurement card is necessary; and

WHEREAS, the Township of Long Hill has established a program with Bank of America to offer procurement cards;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that the Township of Long Hill authorizes obtaining a procurement card with the cooperative; and

BE IT FURTHER RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that the Township of Long Hill adopts the attached procurement card policy.

**RESOLUTION 14- 261
GRADE ADVANCEMENT [GALLO]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Tom Sweeney, Director of Public Works, does hereby approve the advancement of Al Gallo to **Truck Driver/Laborer Class 3**, effective August 15, 2014 at an hourly rate of \$22.75.

BE IT FURTHER RESOLVED, that this advancement is consistent with the Public Works Association Collective Bargaining Agreement.

**RESOLUTION 14-262
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning Administrator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1.

Developer's Escrow

1107 Valley Road LLC – App# 12-06P	\$1,544.74
Jennifer Filo & Esteban Santiago – App# 13-05Z	\$1,915.04
First Presbyterian Church – App# 13-01P	\$252.97

RESOLUTION #14-263

Sewer Refund [B. 13107, L. 16]

BE IT RESOLVED: That the Township Committee of the Township of Long Hill does hereby authorize the following refund due to a duplicate payment of 2014 Sewer in the amount of \$475.84 on Block 13107 Lot 16 for 95 Maple Avenue to Daniel A. Rosenberg, Esq, 633 Morris Avenue, Springfield, NJ 07081 from closing from De Fazio to King

RESOLUTION #14-264

Tax Refund [B. 11701, L.26.01]

BE IT RESOLVED: That the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund of 2014 Tax in the amount of \$2874.52 to overpayment 3RD Quarter taxes for Block 11701 Lot 26.01 sale between Dugar and Montani, To: Nish & Nish, LLC, 163 Washington Street, Morristown, NJ 07960.

RESOLUTION 14- 265

AUTHORIZING THE ISSUANCE OF A FILL PERMIT TO INDOOR SOCCER, LLC

Whereas, Indoor Soccer, LLC (“Applicant”) is the owner of property known as block 14602, lots 4.01 and 8, on the Township tax maps; and

WHEREAS, Applicant has applied to the Township Committee for a soil fill permit pursuant to the provisions of section 145.1 of the Township Code, in connection with its proposal to fill in most of the existing pond on lot 8 and leave a very shallow pool of water; and

WHEREAS, Township Engineer, Paul Ferriero, has reviewed the application and in a June 25, 2014, report to the Township Administrator, noted that the Applicant has obtained Morris County Soil Conservation District approval and that the DEP has determined that no NJDEP permits are required; and

WHEREAS, Mr. Ferriero concluded his report by saying that he has no objection to the approval of the permit, subject to the posting by the Applicant of a \$5,000 road maintenance bond and the posting of an engineering inspection escrow deposit of \$750;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

8-20-2014

1. In accordance with the July 25, 2014 report of the Township Engineer, as supplemented by a July 9, 2014 e-mail, a fill permit is hereby granted to the Applicant for the project described in its application.
2. This approval is conditioned on the Applicant's posting a road maintenance bond in the amount of \$5,000.00, and posting a \$750.00 engineering inspection escrow deposit, which shall be administered in accordance with the provisions of N.J.S.A. 40:55D-53.

RESOLUTION 14-266
AUTHORIZING AN AGREEMENT BETWEEN LONG HILL TOWNSHIP AND MORRIS COUNTY
FOR SALTING, SANDING, AND/OR PLOWING OPERATIONS

WHEREAS, pursuant to Uniform Shared Services and Consolidation Act, NJSA 40A:65-1 et seq., local units may join together to provide authorized services for each other; and

WHEREAS, the Township of Long Hill and the County of Morris desire to join together in an agreement whereby the Township will perform on behalf of Morris County the required salting, sanding and/or plowing operations of designated portions of the County road system within the Township of Long Hill for rates outlined in the agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the Mayor and the Township Clerk are hereby authorized to execute a Shared Services Agreement between Long Hill Township and the County of Morris effective on the date of October 15, 2014 through April 15, 2015

OLD BUSINESS:

- Possible leash law changes for Township parks was discussed. The Committee wanted additional information from the Recreation Director and the topic was tabled.

NEW BUSINESS:

Announcements/Correspondence:

- Long Hill Road will be milled and paved between Central Ave. and Mountain Ave. starting on 8/20/14. The paving (weather permitting) will be completed on 8/22/14 with the striping being completed on 8/25/14. There will be a traffic detour plan that the police are handling with the contractor
- The Stirling Street Fair will be held Sunday, September 21, if you want to reserve exhibitor space contact the Chamber of Commerce
- The Morris County Board of Chosen Freeholders invites the public to join them in observing the 13th anniversary of 9/11 at a Remembrance Service and Candlelight Vigil on Sunday, Sept. 7. The ceremony will begin at 7 p.m. at the Morris County September 11th Memorial on West Hanover Avenue in Parsippany-Troy Hills, across from Morris View
- Black Bears have been sited in Long Hill Township (see attached)

MEETING OPEN TO THE PUBLIC:

Mr. Sandow was displeased about the Township Committee's decision for a plaque marker on the Eberle property. He also felt the Dog Ordinance verbiage should be changed.

8-20-2014

MOTION TO ADJOURN

As there was no additional business to discuss Committeeman Schuler made a motion, seconded by Deputy Mayor Rae to adjourn the meeting and return to executive session for further discussions with no formal action taken. The public meeting adjourned at 9:03 PM.

Respectfully submitted,

Cathy Reese
Township Clerk

Approved on September 10, 2014