

**TOWNSHIP OF LONG HILL**  
**Township Committee Meeting Minutes**  
**April 23, 2014**

The Township Committee Meeting was opened by the Township Clerk at 6:40 PM  
The Township Clerk read the following statement.

**STATEMENT OF ADEQUATE NOTICE**

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Courier News and posted in the January 9, 2014 edition. Electronic notice was also sent to the Echoes Sentinel and posted in the January 16, 2014 edition, and posted on the bulletin board in the Municipal Building on January 7, 2014 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

**EXECUTIVE SESSION**

**MOVED** by: Comm. Schuler by the Township Committee of Long Hill Township, that Resolution #14-136 is hereby approved for Executive Session. **Seconded by:** Comm. Meringolo.

**VOICE VOTE:** All in favor

**RESOLUTION 14-136**  
**EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- LHT Fire

Attorney Client:

- Millington Train Station Lease

Contract Negotiations:

Property Acquisition:

- Kurz Property update
- Eberle property

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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Deputy Mayor Rae opened the PUBLIC MEETING at 7:30 PM:

All present recited the PLEDGE OF ALLEGIANCE

**ROLL CALL:** Deputy Mayor Rae, Committeeman Meringolo, Committeeman Roshto and Committeeman Schuler were all present. Mayor Pischerchia was absent.

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**COMMITTEE LIAISON REPORTS:**

- Committeeman Meringolo – School Budget is less than a 1% increase, hearing is Monday, April 28<sup>th</sup>
- Committeeman Schuler – Read the DPW report
- Committeeman Roshto - traffic light at Mountain and Main Ave will be paid by the State Highway Commission, after appeal filed by Ken Fullagar, the town will receive \$8,000.00 for the light.
- Committeeman Rae announced that sub committee for the use of Central Park (Kurz property and one of their goals is to develop a better relationship with the DEP.
- Chief Mazzeo announced that the 21-day Distracted Driving Campaign was successful. April 26 will be a Drug Take-Back Initiative. Drop off old medications at the Police Station. Chief Mazzeo urged the public with regards to Crime Prevention Awareness, please call the Police Dept FIRST and try to get a tag number of the suspect(s).

**DISCUSSION / ACTION ITEMS:**

- **Proposed Central School Recreational Field**

Comm. Meringolo opened the discussion noting that he is meeting with Chief Mazzeo regarding a traffic study for the proposed project. He advised that the Board of Education Building and grounds Committee will begin discussing the proposal on Monday April 28, 2014. May 28<sup>th</sup> is also the public hearing at Morris County for the proposed county funding. The deadline to submit for approval for the county grant is June 20<sup>th</sup>. An agreement will need to be prepared between Long Hill Township and the Board of Education. Mr. Henry noted that the cost for the appraisal would be \$2,500.00. There are 22 acres of which approximately 14 acres are usable on this property per the Township Engineer. The conceptual design calls for 9 acres for the athletic field. Comm. Meringolo also noted the following still needed to be completed:

- Engineering cost analysis
- The 10 page grant application will need to be completed
- A Public Hearing will need to be scheduled

Comm. Meringolo also assured the public that the existing LHT Sledding Hill would not be affected by the project.

At this point Deputy Mayor Rae opened the meeting for public comment on the proposed Central School Recreational Field only:

The following residents were **not** in support of the proposed project for the reasons listed: Mr. Schell of Stirling, Jon Chen of Stirling Pam of High Street, Carol Prasa of Millington,. Lois Raperty of Stirling, Tom Dolche of Chestnut Street, Michael Pablin of Chestnut Street, Antonio Bernard, Gloria Aroneo, Mrs. Dona Frio, Greg Aroneo, and Charles Arentowicz

1. Increased Traffic on the already narrow streets
2. Increased Flooding
3. Deed restrictions
4. Existing studies were already completed by a previous administration and deemed that the property was not viable.

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5. Increased noise
6. Entrance to the proposed parking is too close to residential driveways
7. Possible Endangered species in the existing woods area
8. Complication with the school buses, which is already an issue could present a safety problem for the school children
9. No environmental impact study has been completed

After each of the residents spoke Deputy Mayor called for a straw poll vote from the Committee members: Deputy Mayor Rae was opposed to the project. Comm. Roshto was opposed and noted that the viability of the proposed project was not there. Comm. Schuler was not prepared to render a decision and Comm. Meringolo was in favor.

Comm. Roshto made a motion to rescind the motion from the April 9<sup>th</sup> meeting to approve the appraisal fee for this project. Deputy Mayor seconded. Roll Call Vote: Comm. Meringolo , no. Comm. Schuler, no. Deputy Mayor Rae, yes. Comm. Roshto yes. As the vote was tied, the motion failed. Mr. Henry will proceed with the appraisal on the property, not to exceed \$3,000.00

Deputy Mayor Rae called for a short recess. After the recess, the discussion items continued.

- **Repair of Potholes on County Roads**

After a short discussion, the Committee instructed Mr. Henry to write a letter to the County opting out of the program sighting that the proposed reimbursement amount of \$100 per hr. from the County was only 25% of the actual cost (\$400.00 per hr. per Mr. Sweeney) to repair the pot holes on the County roads

- **2014 Capital Projects**

RECREATION - Brian Skerlanitz, President of Little League was asked to address the Committee. There are currently 385 children in the League.. The 2 fields are not pitched properly and are unsafe and in desperate need of repair. Ideally they would like to extend the fields to 50 by 70, which is safer for the players. Their time frame for the work would be September/October. The "American" field would be their number one priority if they had to choose to repair only one field. A discussion ensued with regards to Little League securing matching funds and reducing the amount of the request to \$36,000 for this year.

FIRE – Training, which is not considered "capital" was included in the capital request, and the CFO will remove from spreadsheet. Chief Phillips was asked to try to secure a grant for his request of a generator for the firehouse.

**PUBLIC WORKS –**

31 roads – (12 from 2013 and 19 additional this year) are slotted to be paved this year. Stormwater Drainage Project/Carlton Road- The engineer has applied for a grant for this project. The amount that will be awarded is unknown at this time. Paving the Train Station Lots – Both the CFO Ho and Atty. Pidgeon confirmed that the funds from the Parking Fund can be used for this project.

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Wastewater Project – The CFO confirmed that the funds from the Sewer Reserve account along with the recent bond can be used for this project.

POLICE –

The Committee requested Chief Mazzeo get pricing for a smaller Speed Trailer /Message Board

- **School Zone Parking – proposed Ordinance**

Mr. Henry reviewed the amending verbiage. After a short discussion, Mr. Henry called for a motion to approve Ordinance #327-14 on First reading

**ORDINANCE # 327- 14  
AN ORDINANCE CONCERNING PARKING REGULATIONS  
IN SCHOOL ZONES AND SUPPLEMENTING AND AMENDING CHAPTER VII  
OF THE TOWNSHIP CODE ENTITLED “TRAFFIC”**

**WHEREAS**, there is no reason that parking should be restricted in school zones when school is not in session;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter VII of the Township Code entitled “Traffic” is hereby supplemented and amended as follows:

Section 1. §7-15 entitled “Parking Prohibited during Certain Hours on Certain Streets” is amended by restricting parking in the Central School and Millington School zones only when school is in session, so that section reads as follows:

**7-15 PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS.**

No person shall park a vehicle between the hours specified any day (except Sunday and public holidays) upon any of the streets or parts of streets described.

| <b>Name of Street</b>                       | <b>Side</b> | <b>Hours</b>   | <b>Location</b>   |
|---|-------------|--|---|
| Central Avenue (Central Avenue School Zone) |             | 7:30 a.m. to 8:15 a.m. and 2:30 p.m. to 3:15 p.m. ( <u>when school is in session</u> ) | Central School Zone from the northern parking lot to the southern parking lot entrance.   |
| Northfield Road (Millington School Zone)    | East        | 8:30 a.m. to 4:00 p.m. . ( <u>when school is in session</u> )                          | Millington Elementary School Zone from the N.J. Transit Railroad to 100 feet north of the northerly curbs line of The Crescent. |

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**Section 2.** The effectiveness of this ordinance is continued upon signs being erected as required by law.

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**NOTICE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, April 23, 2014, will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on **Wednesday, May 28, 2014**, at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Cathy Reese, RMC, CMR  
Township Clerk

**MOVED** by: Comm. Roshto of the Township Committee of Long Hill Township that Ordinance #326-14 is hereby approved on first reading. **SECONDED** by: Comm. Schuler. **ROLL CALL VOTE:** All in favor

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- **Curb Reconstruction Project**

Mr. Henry noted that the flag markers that residents are now seeing throughout the LHT residential areas are part of the Curb Reconstruction Project approved last year. Certain areas on the street corners have to become ADA compliant according to state law. The contractor is marking these areas for approval by the state prior to beginning the reconstruction.

- **Proposed Fee Schedule for PB/BOA** - *The Committee agreed to move this item to the May 14<sup>th</sup> Meeting*

Committeeman Meringolo made a motion seconded by Committeeman Schuler to expand the meeting past 11:00 PM. Voice vote: All in favor

**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by Comm. Meringolo of the Township Committee of the Township of Long Hill Long, that Resolution #14-138 thru #14-142 and resolution #14-144 through #14-150 are hereby approved. **SECOND** by: Comm. Roshto. **ROLL CALL VOTE:** All in favor



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|                                    |                   |
|------------------------------------|-------------------|
| Comprehensive Automobile Liability | \$1,000,000       |
| Workers' Compensation              | Statutory Amounts |

6. A Hold Harmless Agreement will be executed prior to any removal of property

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**RESOLUTION 14-141**  
**Amended - DESIGNATING AUTHORIZED SIGNATURES ON BANK ACCOUNTS**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the following Township Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same without co-signers in Investors Savings Bank, Long Hill Branch, Stirling, New Jersey, the title of which shall be as follows:

**Township of Long Hill - Payroll Account**

Neil Henry, Administrator and Laurie Spinelli, Payroll Supervisor

**Accounts Payable**

Mayor Guy Piserchia, Leonard Ho, Chief Financial Officer and Cathy Reese, Township Clerk

**Alternate Signatories:**

Andrea Tsimboukis, Exec. Administrative Assistant [for Administrator]

Theresa Kielblock, Finance Clerk [for Payroll Supervisor]

Deputy Mayor [for Mayor]

Theresa Kielblock, Finance Clerk [for CFO]

Andrea Tsimboukis, Exec. Administrative Assistant [for Township Clerk]

**Township of Long Hill - Magistrate Account**

James Bride, Judge and Ann Naylor, Court Administrator

**Township of Long Hill - Bail Account**

James Bride, Judge and Ann Naylor, Court Administrator

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**RESOLUTION 14-142**  
**Amended - DESIGNATING THE OFFICIAL DEPOSITORIES**

**BE IT RESOLVED** by the Township Committee of the Township of Long that the following banks are hereby designated as depositories for funds for the Township of Long Hill for 2014 and checking accounts as indicated, shall be maintained as follows:

**Investors Bank**

|                                      |                     |
|--------------------------------------|---------------------|
| Current Account and Other Trust      | Unemployment Trust  |
| Capital Account                      | Federal/State Grant |
| Bond and Interest Account            | Recycling Trust     |
| Public Assistance Trust Fund Account | Payroll             |
| Public Parking Enterprise Account    | Trust               |
| Law Enforcement Trust                |                     |

**BE IT FURTHER RESOLVED** by the Township Committee that the following banks are hereby designated as depositories for saving funds and escrow accounts for the Township of Long Hill for the year 2014:

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Millington Savings Bank, Millington, N.J.  
JPMorgan Chase Bank, Stirling, N.J.  
Bank of America, Stirling, N.J.  
New Jersey Cash Management Plan, Trenton, N.J.  
PNC Bank, Stirling, N.J.

Peapack Gladstone Bank, Warren, N.J.  
Investors Bank, Stirling, N.J.  
TD Bank, Warren, N.J.  
Amboy Bank, Old Bridge, N.J.  
Santander Bank, Stirling, N.J.

**BE IT FURTHER RESOLVED** by the Township Committee that investors Savings, Stirling, NJ is hereby designated as the depository for the Public Employees Unemployment Benefits Trust Account, an interest bearing account.

**BE IT FURTHER RESOLVED** that all withdrawals against the foregoing accounts shall bear the signatures of the following officials of said Township: Mayor, Chief Financial Officer, and Municipal Clerk. In the absence of the Mayor, Chief Financial Officer or Municipal Clerk, the Deputy Mayor or Finance Clerk may sign.

**BE IT FURTHER RESOLVED** that in the event of illness or absence of the Clerk, Mayor, Chief Financial Officer, Deputy Mayor or Finance Clerk that two (2) of the required signatures will be sufficient for a ten (10) day period upon due notification to said banks.

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**RESOLUTION 14-144  
APPROVING SPECIAL PERMIT FOR SOCIAL AFFAIR  
St. Vincent de Paul**

**WHEREAS**, the St. Vincent de Paul Church has submitted an Alcoholic Beverage Control Application for a Special Permit for a Social Affair to be held on May 28, 2014 thru May 31, 2014 to be held at the St. Vincent de Paul Parish grounds, Stirling, New Jersey 07980; and

**WHEREAS**, the Chief of Police has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The following individuals will be the only person allowed to serve alcohol:

John Dec, Monica Dec, Kevin Marshall, Paul Tamburri, Richard Weddle, David Schelhorn, Jennifer Goodbody, Catherine Bury, Kenneth McGoldrick, Nicole Mistichelli, Craig Tuma, Daniel Gildea, Kevin Dempsey, Albert Pepe, and Kevin Phillips (Address's on file at Police Department)

2. The consumption of alcoholic beverages shall be restricted to the beer garden area, as designated in the application on the property of St. Vincent's de Paul Parish. No alcoholic beverages are to be carried or consumed outside of the beer garden area.

3. No person under the age of 21 shall be served alcoholic beverages. The St. Vincent's de Paul Parish personnel or it's designee shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages, by issuing colored wrist bands to identify those patrons of legal age.



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4. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from the St. Vincent's de Paul Parish property.

5. Alcoholic beverages shall only be served and/or consumed on the following days and hours:

|                         |                     |
|-------------------------|---------------------|
| Wednesday, May 28, 2014 | 6:00 pm to 9:30 pm  |
| Thursday, May 29, 2014  | 6:00 pm to 9:30 pm  |
| Friday, May 30, 2014    | 6:00 pm to 11:30 pm |
| Saturday, May 31, 2014  | 4:00 pm to 11:30 pm |

6. Only the persons listed on this summary will be permitted to serve alcoholic beverages.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Chief of Police.
2. The Township Clerk is hereby authorized to sign the municipal certification on the application and forward it to the applicant.

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**RESOLUTION 14-145  
APPROVAL AND RELEASE OF SESSION MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the April 9, 2014 Township Committee meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the April 9, 2014 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 14-146  
APPROVING SPECIAL EVENT LICENSE  
[Enright Melanoma Foundation Health Trek]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 14-09 for the event to the "Sponsor" Enright Melanoma Foundation, for their Special Event to be held May 10, 2014.

**BE IT FURTHER RESOLVED** that the Police Department has determined that police services are not required for this event.

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**RESOLUTION 14-147  
APPROVING SPECIAL EVENT LICENSE  
[JDRF Meyersville Inn Carnival]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have

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been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S14-08 for the event to the "Sponsor" JDRF, for their fund raiser to be held 11:00 AM – 4:00 PM on June 7, 2014; at the Meyersville Inn, 632 Meyersville Road, Gillette, NJ, and

**BE IT FURTHER RESOLVED** that the Meyersville Inn is responsible for the cost of police services for this event if applicable and this approval is contingent upon the submission of an escrow deposit in the amount acceptable by the Police Chief and Township Clerk as per Township Code 4-6.5A.

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**RESOLUTION 14-148  
APPROVE CONFERENCE REQUEST  
Tax Collector**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received a request by the Tax Collector to attend the New Jersey TCTA Conference on May 20th & 21st, 2014 in Atlantic City; and

**NOW, THEREFORE, BE IT RESOLVED by**, the Long Hill Township Committee hereby approves the request of Joan Donat, tax Collector to attend the NJTCTA Conference as outlined in her memo.

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**RESOLUTION #14-149  
MEMORIAL DAY CELEBRATION**

**WHEREAS**, the Township of Long Hill wishes to honor our veterans with a Memorial Day Celebration, and

**WHEREAS**, the celebration will begin with a parade from Mercer Street to Central School at 9:30, followed by refreshments at the Stirling Fire House until approximately 1:00 PM.

**NOW, THEREFORE, BE IT RESOLVED by** the Township Committee of the Township of Long Hill that the Township will co-sponsor the Memorial Day Celebration described above with the Stirling Fire Dept. All expenses for the celebration will be charged to the Township account # 4-041-20-110-110-241, not to exceed \$1,000.00.

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**RESOLUTION 14-150  
APPROVING SPECIAL PERMIT FOR SOCIAL AFFAIR  
[Stirling Fire Dept]**

**WHEREAS**, the Stirling Fire Company has submitted an Alcoholic Beverage Control Application for a Special Permit for a Social Affair to be held on May 26, 2014 from 11:00 a.m. to 2:00 p.m. to be held at the Stirling Volunteer Fire Co. #1, 321 Somerset Street, Stirling, New Jersey 07980; and

**WHEREAS**, the Chief of Police has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant to serve alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The following individual will be the **only** persons permitted to serve alcoholic beverages:

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Joseph Cerami, Albert Pepe, Kevin Phillips and Craig Tuma.  
Address on file in Police Headquarters.

2. No person under the age of 21 shall be served alcoholic beverages. The Stirling Volunteer Fire Company No. 1 or it's designee shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages and monitor the area to prevent "hand off's."
3. No person assumed to be under the influence of an alcoholic beverage shall be served or allowed to walk or drive from the Stirling Volunteer Fire Co. #1 or the designated area.
4. The consumption of alcoholic beverages shall be restricted to the fenced in/grove area located directly behind the Stirling Volunteer Fire Company No. 1's property, as outlined in the map supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this map. However, in the event of inclement weather, the event could be moved to the interior of the Stirling Fire Company, at which point the consumption of alcoholic beverages shall be restricted to the interior of the Stirling Fire Company building.
5. Alcoholic beverages shall only be served and/or consumed between the hours of 11:00 a.m. and 2:00 p.m. on May 26, 2014.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Chief of Police.
2. Although this event does not require a social affairs permit, as it not a fundraising event, the Township Committee considered it a necessary component in view of the fact that it was a township sponsored event.
3. The Township Clerk is hereby authorized to sign the municipal certification on the application and forward it to the applicant.

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**OLD BUSINESS:** There was no old business to discuss

**NEW BUSINESS:** There was no new business to discuss

Deputy Mayor Rae made the following Announcements

- Public Auction April 25<sup>th</sup> 80 Western Blvd, 10:00 AM in Courtroom, Minimum bid is \$125,000
- Queen of the Sun about bees, Watchung Hills regional HS April 30, 7:30-10 pm
- Annual Health Screening May 1, 7 -9 am, Bernards Health Dept. Pre –registration is required
- Free Stroke Screening, May 2, 1-4 PM Chester Library
- Boy Scouts Spring Flower Sale May 3 & 4
- Memorial Day Parade, May 26

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- Male Cancer Screening June 24 6-7:30 PM, Fellowship Village Wellness Center in Basking Ridge
- The State is cracking down on illegal dumping in state parks [www.stopdumping.nj.gov](http://www.stopdumping.nj.gov)

**MEETING OPEN TO THE PUBLIC:**

Mr. Sandow, of Millington requested that a finished cul-de-sac be included in the budget for Skyline Drive. He noted that he has requested this from the Committee before and the issue is still not addressed. Currently the only way for Snow plows, garbage trucks and delivery trucks to leave Skyline Drive is to turn around in a resident's driveway.

**ADJOURNMENT** – Comm. Schuler made a motion, seconded by Comm. Meringolo to adjourn. Voice Vote: All in Favor. The Meeting adjourned at 11:40 PM.

Respectfully submitted,

Cathy Reese  
Township Clerk

Approved May 14, 2014