



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
January 15, 2014
Executive CLOSED Session 6:30 PM, OPEN Session 7:30 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Courier News and posted in the January 9, 2014 edition. Electronic notice was also sent to the Echoes Sentinel and posted in the January 16, 2014 edition, and posted on the bulletin board in the Municipal Building on January 7, 2014 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #14-XX is hereby approved for Executive Session. **Seconded by:**

**RESOLUTION 14-056
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Contract Negotiations:

- PBA

Pending or Anticipated Litigation:

- COAH/Lounsberry

Property Acquisition:

- Kurz Property update
- Eberle property
- Central School

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE

ROLL CALL: Clerk will call the Roll

Presentation by Recreation Dept: Winter Fun 2013 Contest Winners

COMMITTEE LIAISON REPORTS:

DISCUSSION / ACTION ITEMS:

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #14-039, 14-049 through #14-055 are hereby approved.

SECOND by: _____. **ROLL CALL VOTE:**

**RESOLUTION 14-039
APPROVING CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF LONG HILL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice of James Mangin, CFO and the recommendation of the auditing firm of Nisivoccia & Company, the attached Cash Management Plan for the Township of Long Hill be approved.

**RESOLUTION 14-049
AMENDMENT TO THE 2014 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the total appropriations in the 2012 Budget, less the appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation	\$	12,587,693
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WHEREAS, 26.25% of the total appropriations in the 2013 Budget, less the appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General -	\$	3,304,270
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NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the temporary appropriations be amended and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

	Temp Budget	New Budget
GENERAL GOVERNMENT		
Other Insurance Premiums	\$105,000	\$200,000

**RESOLUTION 14-050
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

RESOLUTION # 14-051

RESOLVED: That the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund of 2012 and 2013 taxes due to a State Tax Court Judgment dated 12/13/2013 for Block 12702 Lot 30 in the amount of \$3951.14 for 2012 and \$4044.19 for 2013 for a total of \$7995.33 to: Phillip M. Oney, 115 Shawnee Path, Millington, NJ 07946.

RESOLUTION 14-052

AUTHORIZING SALE AT PUBLIC ACTION OF REAL PROPERTY OWNED BY THE TOWNSHIP LOCATED AT 80 WESTERN BOULEVARD, GILLETTE

WHEREAS, Estelle K. Wilhelm, formerly of Gillette, died testate in Morris County, New Jersey on September 28, 2012; and

WHEREAS, Ms. Wilhelm, in her Last Will and Testament dated February 14, 2006 devised her property located at 80 Western Boulevard, Gillette to the Township of Long Hill without restriction or qualification; and

WHEREAS, the Township Committee, by the adoption of Ordinance #31313 on October 9, 2013, accepted the devise of Ms. Wilhelm's property; and

WHEREAS, the property, which contains a single-family residence, is not needed for public use; and

WHEREAS, the Local Lands and Buildings Law at N.J.S.A. 40A:12-13 provides that "a municipality may sell any real property not needed for public use as set forth in the resolution or ordinance authorizing the sale" and by following the procedures set forth in the statute;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The sale of the real property owned by the Township located at 80 Western Boulevard, Gillette is hereby authorized by open public sale at auction to the highest bidder.
2. The above property shall be advertised for public sale pursuant to all requirements and procedures set forth in the Local Lands and Buildings Law (N.J.S.A. 40A:12-1 et seq.).
3. The Township Clerk shall advertise notice of the sale in a newspaper circulating in the Township by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven (7) days prior to such sale.
4. Bids shall be received by the Township Clerk on the **14th day of March, 2014, at 10:00 AM** at the Town Hall, 915 Valley Road, Gillette, New Jersey, in the manner of a public auction in accordance with procedures to be announced by the Township Clerk.
5. The Township will not accept a bid of less than **\$195,000.00**. All bids shall be referred to the Township Committee for review and final approval pursuant to

N.J.S.A. 40A:12-13a. The Township reserves the right to accept the highest bid or to reject any and all bids, including the highest bid, and shall make its decision known by resolution within ten (10) days after bids are received.

- 6. Bidders shall make payment as follows:
 - a. Cash or certified check within fifteen minutes of the close of bidding, 10% of bid price.
 - b. Cash or certified check at a closing to be held on or before **April 11, 2014**; 90% of purchase price.

7. Within 15 minutes of the close of bidding the highest qualified bidder, as designated by the Township Clerk, shall submit cash or certified check in the amount of 10% of its bid and shall immediately execute an offer to purchase at its bid price, which offer shall include the terms and conditions specified herein.

8. Title shall be conveyed by Bargain and Sale Deed.

9. At closing of title, purchaser shall submit an additional sum of money equal to the costs of all advertising of the sale and the recording of the Township's deed.

10. The property shall be used only for single-family residential purposes in compliance with the Township land use ordinances.

11. Failure to comply with any of the above requirements or to close on or before **April 11, 2014**, shall entitle the Township to rescind prior bid approval, terminate any and all rights of the designated bidder in said property and retain all monies theretofore deposited.

12. The property is being conveyed subject to existing encumbrances, liens, zoning regulations, easements, other restrictions, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefitting said property.

13. The Township will not pay any realtor commission in connection with the sale.

**RESOLUTION 14-053
AWARDING CONTRACT FOR JANITORIAL SERVICES**

WHEREAS, the Township of Long Hill received requests from four (4) companies but only one (1) sealed bid was received for Janitorial Services on January 2, 2014 and

WHEREAS, the bid received are as follows:

Jan – Dec 2014	<u>Excellent Building Services</u>
	All prices are per year
Building 1-Stirling Lake	\$1,000.00
Building 2 – Rec. Building – Valley Rd	\$2,600.00
Building 3 – Town Hall	\$16,800.00

Building 4 – Police HQ	\$11,340.00
Library	\$11,400.00
Supplies/Cleaning/ Paper Products	\$3,600.00
Total	\$46,740.00

WHEREAS, Excellent Building Services provided a responsive bid that is lower than the service bid price for 2012 and 2013; and

WHEREAS, the Township Administrator, recommends the award of the contract for the Excellent Building Services, 70 South Jefferson Street, Orange, NJ 07050; and

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Long Hill, County of Morris, New Jersey as follows:

1. Award the contract to Excellent Building Services, 70 South Jefferson Street, Orange, NJ 07050
2. The contract shall be in the amount of Forty Six Thousand Seven Hundred Forty Dollars (\$46,740) for the year 2014.
3. The line item for the Township Library will be billed directly to the Library.
4. Mayor and Municipal Clerk are hereby authorized and directed to execute the contract for Janitorial Services.

RESOLUTION #14-054

RESOLVED: That the Township Committee of the Township of Long Hill upon the advice of the Township Clerk does hereby authorize a refund from the Parking Trust Fund of \$275.00 for a 2014 Stirling Station Parking Pass for Sergey Khoroshevski, 52 Wabeno Ave, Apt. D, Springfield, NJ 07081.

RESOLUTION 14-055

AUTHORIZING THE TOWNSHIP TO PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM

[REPLACES Resolution 13-073]

WHEREAS, the Township Committee deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency volunteers in the Township of Long Hill; and

WHEREAS, the Millington Volunteer Fire Company, Stirling Volunteer Fire Company and the Long Hill First Aid Squad provides the volunteer emergency services for the Township of Long Hill; and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey authorizes the Township Administrator, the Municipal Clerk and the Deputy Clerk to execute the Certificate of Authorization VTC-5 upon verification that the volunteer is in good standing.

OLD BUSINESS:

NEW BUSINESS:

Announcements/Correspondence:

MEETING OPEN TO THE PUBLIC:

Remarks and Statements Pertaining to Any Matter

ADJOURNMENT

DRAFT

DRAFT