

Long Hill Township Committee Meeting Minutes  
February 13, 2013

The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, convened in Regular Session at the Municipal Building, 915 Valley Road, Gillette, New Jersey, on Wednesday, **February 13, 2013** at 7:05 PM.

**ADEQUATE NOTICE** Mayor's Statement re: Adequate Notice of Meeting.

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 15, 2013; posted on the bulletin board in the Municipal Building on January 15, 2013 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

**EXECUTIVE SESSION**

Committeeman Mazzucco made a motion seconded by Committeeman Schuler to approve Resolution 13-099 and move to Executive Session. Vote: All Ayes

**RESOLUTION 13-099  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

- Attorney Client Privilege – Anticipated Litigation
- Personnel – Personnel Policy
- Contract Negotiations – Proposed Shared Services
- Property Acquisition – Open Space

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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**OPEN REGULAR SESSION:** Committeeman Mazzucco made a motion seconded by Committeeman Schuler to return to Open Session. Vote: All Ayes

**CALL MEETING TO ORDER** – The meeting will be called to order at 7:37 PM

**PLEDGE OF ALLEGIANCE** – All present recited the Pledge of Allegiance

**ROLL CALL:** Committeeman Mazzucco, Committeeman Rae, Committeeman Roshto, Committeeman Schuler and Mayor Piserchia were present.

Also present: Municipal Attorney Jack Pidgeon, Business Administrator Neil Henry Kevin O'Brien, Municipal Planner and Charles Arentowicz, Planning Board Vice-Chair.

**RESOLUTION 13-098** -The Mayor read aloud RESOLUTION 13-098, MEMORIAM TO PETER STEGER.

Mayor Piserchia made a motion, seconded by Committeeman Schuler to approve Resolution 13-098. Vote: All Ayes. Mayor Piserchia presented Resolution 13-098 to Mrs. Steger.

**RESOLUTION 13- 098  
IN MEMORY OF PETER J. STEGER**

**WHEREAS**, the Township of Long Hill has sustained a great loss on January 29, 2013 with the passing of **Peter J Steger**; a highly respected resident of Long Hill Township for 46 years; and

**WHEREAS**, **Peter J. Steger** was an elected member of the Township Committee of the Township of Long Hill from 1974 through 1976 and served as Mayor of the Township of Long Hill in 1976; and

**WHEREAS**, **Peter J. Steger** continued his dedication to the Township of Long Hill, by serving as a valued member of the Township Planning Board for 7 years and was Planning Board Chairman from 1977 through 1980; and

**WHEREAS**, **Peter J. Steger** served his community as a member and past President of the Republican Club and as President of the Senior Citizens of Long Hill Township from January 2004 through January 2006; and

**WHEREAS**, **PETER J. STEGER**, served as an Election Board Worker since 1997, and was the longest serving Poll Worker in Morris County; and

**WHEREAS**, **Peter J. Steger** was a Veteran who served in the United States Army from 1946 through 1948. He volunteered at the Veterans Affairs Medical Center in Lyons for many years and served as a member of the American Legion Post 484 in Stirling.

**WHEREAS**, **Peter J. Steger** was a Little League Coach and former Boy Scout Pack Leader and long time Telephone Pioneer volunteer. He also served as an usher and lector for many years at St. Vincent de Paul Church in Stirling.

**NOW THEREFORE BE IT RESOLVED**, that in gratitude for his many contributions to the Township and to our Community of Long Hill; the Long Hill Township Committee honors the memory of **Peter J. Steger** as a respected colleague and friend; and be it further

**RESOLVED**, that the Long Hill Township Committee express its deepest condolences to the family, friends, and colleagues of **Peter J. Steger**; and be it further

**RESOLVED**, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey do hereby adopt and sign this Resolution as a token of appreciation; and

**RESOLVED**, that a copy of this Resolution be presented to his wife of 61 years, Patricia J. McDonald Steger in honor of the memory of **Peter J. Steger**.

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**The Township Committee Meeting took a short recess to conduct the Board of Health Re-Organization meeting.**

**TOWNSHIP COMMITTEE LIAISON REPORTS-**

Mayor Piserchia appointed Tim Wallish to the Wastewater Management Advisory Committee.

Mayor Piserchia announced that the First Aid Squads need volunteers to work during the day. [EMTs and Drivers].

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Committeeman Roshto and Mr. Henry are talking to several vendors regarding upgrading the website. The Mayor urged all the Township Committees and Commissions to update their information on the Township website.

Committeeman Schuler read the DPW monthly report.

JCP&L Hurricane response was discussed and it was decided that Mr. Henry and Attorney Pidgeon would work with the OEM Manager and Chief Hedden to outline a letter to the Board of Public Utilities (BPU) to make a formal complaint. Once completed, the letter would be presented to the Committee for their input and approval prior to sending.

Mayor Piserchia announced that the Chamber of Commerce meets the 2<sup>nd</sup> Thursday of every month, and he would like the Committee to make an effort to attend. Mr. Henry was instructed to send the Chamber some Township Calendars for distribution in their Welcome Baskets

**DISCUSSION / ACTION ITEMS:**

• **Little League Parade – Presentation by Coach Ben Kotwica**

The Parade is scheduled for April 6, 2013 at 10:00 AM. The Committee discussed the parade route with Lt. Mazzeo, who was present at the meeting. The route was changed from Valley Road (county road) to Bay Street. Coach Kotwica will submit a Special Permit License application to be approved by the February 27<sup>th</sup> Township Committee meeting. The Committee suggested Coach Kotwica consider a “rain date”.

• **Meyersville Ordinance Discussion** – Mr. O’Brien reviewed the draft ordinance with the Committee. First reading will be scheduled for the February 27<sup>th</sup> Township Committee meeting with a few minor changes.

• **Zoning Study of Morristown Road** – Mr. O’Brien gave the Committee a brief history of how the study originated. After much discussion, the Committee will not approve the continuation of study without sufficient funds in Mr. Stroh’s escrow. They recommended Mr. Stroh apply for a variance with the Board of Adjustment.

• **Gillette Pathway Discussion-** Mr. Henry has met with the Township Engineer and discussed several options for the New Jersey DOT grant application. Committeeman Roshto made a motion, seconded by Mayor Piserchia to approve Resolution 13-100 to approve the submission of the grant request.

**RESOLUTION 13-100  
AUTHORIZING EXECUTION OF GRANT AGREEMENT WITH  
THE STATE OF NEW JERSEY FOR 2013 RECREATIONAL TRAILS GRANT**

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$24,000.00 to fund the following project: 2013 Recreational Trails Grant;

**BE IT FURTHER RESOLVED** that Long Hill Township hereby agrees to match 45% of the Total Project Amount, in compliance with the match requirements of the agreement and the availability of the match for such purposes, whether cash, services or property is hereby certified and 45% of the match will be made up of in-kind services if allowed by the grant program requirements and the agreement;

**BE IT FURTHER RESOLVED** that the grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.  
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- **Emergency Communication Policy** – The Committee discussed the uses for USA on Watch vs. [infor@longhillnj.us](mailto:infor@longhillnj.us) as much of the information being sent via email from both venues is duplicated. Comm. Roshto reminded the Committee that **INFO** was set up originally during Hurricane Sandy when USA on Watch went down and **INFO** was to work in conjunction with Facebook and Twitter for small, short blurbs of information. The Committee determined that **INFO** should continue to be used the way it was originally intended and 3<sup>rd</sup> party information would NOT be expanded and used, only direct links to the 3<sup>rd</sup> party information would be used on **INFO**. Mayor Piserchia closed the discussion noting that this would be a work in process for a while and that both OEM and CAC should continue to work together to regulate the information system to the Residents.

- **Morris County Soil Conservation Re-Forestation Agreement** [Resolution 13-103] Attorney Pidgeon received several additions to the original agreement from Morris County Soil Conservation earlier in the day. These changes were not revealed during the original presentation by MCSC. The matter was tabled until the changes could be made to the agreement and discussed further by the Township Committee.

**CONSENT AGENDA RESOLUTIONS:**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

Committeeman Schuler, made a motion, seconded by Committeeman Rae to approve Resolution #13-85 and 13-86, 13-88 through #13-97.

**ROLL CALL VOTE:** All Ayes

**RESOLUTION 13-085  
AUTHORIZING THE RETURN OF  
PROFESSIONAL REVIEW ESCROW – Regina Bataille**

**WHEREAS**, Regina Bataille of Block: 11501, Lot: 3 & 4, in regards to Application No. 109-20P, has requested that the Professional Review Escrow fees be returned; and

**WHEREAS**, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow;

**WHEREAS**, the Chief Financial Officer has determined that \$896.77 remains in the account;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$896.77 to Regina Bataille – 1202 Valley Road, Stirling, NJ 07980.

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**RESOLUTION 13-086  
ACCEPTING RESIGNATION – HOFFMAN**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of Jerry Hoffman, Fire Official, effective February 1, 2013

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**RESOLUTION 13-088**  
**APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF EXECUTIVE SESSION MINUTES (AS REDACTED)**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the January 16, 2013 and January 30, 2013 Meetings.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the January 16, 2013 and January 30, 2013 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 13-089**  
**Amending Resolution 13-065**

**BE IT RESOLVED:** That the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby amend Resolution 13-065 for Block 11504 Lot 21 voiding Check # 36418 dated 1-30-13 in the amount of \$392.29 to Richard & Judith Maloney and to credit the interest overpayment to the 2012 3<sup>rd</sup> quarter tax balance.

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**RESOLUTION 13-090**  
**DESIGNATING AUTHORIZED SIGNATURES ON BANK ACCOUNTS**  
[Amend Resolution 13-035]

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the following Township Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same without co-signers in Investors Savings Bank, Long Hill Branch, Stirling, New Jersey, the title of which shall be as follows:

James Mangin, Chief Financial Officer  
Neil Henry, Administrator  
Laurie Spinelli, Payroll Supervisor  
*"Township of Long Hill - Payroll Account"*

Mayor  
James Mangin, Chief Financial Officer  
Neil Henry, Administrator  
Cathy Reese, Municipal Clerk  
*"Accounts Payable"*

Alternate Signatories:

Andrea Tsimboukis, Administrative Assistant [for Administrator]  
Theresa Kielblock, Finance Clerk [for Payroll Supervisor]  
Deputy Mayor [for Mayor]  
Theresa Kielblock, Finance Clerk [for CFO]  
Andrea Tsimboukis, Administrative Assistant [for Township Clerk]

James Bride, Judge  
and Ann Naylor, Court Administrator  
*"Township of Long Hill - Magistrate Account"*

James Bride, Judge  
and Ann Naylor, Court Administrator  
*"Township of Long Hill - Bail Account"*

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**RESOLUTION 13-091  
 AMENDMENT TO THE 2013 TEMPORARY BUDGET  
 [Amendment 2]**

**WHEREAS**, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2013 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

**WHEREAS**, the total appropriations in the 2012 budget, less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation           \$       12,493,489

**WHEREAS**, 26.25% of the total appropriations in the 2012 Budget less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General -   \$       3,279,540

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the temporary appropriations be amended and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

	Temp Budget	New Budget
<b>GENERAL GOVERNMENT</b>		
Insurance – General Liability	\$47,000	\$105,000
Insurance – Workers Compensation	\$47,000	\$ 95,000
Emergency Management – Other Expenses	\$ 2,200	\$ 6,200
Aid to Fire Comp – Millington Testing	\$ 0	\$ 7,000
Aid to Fire Comp – Stirling Testing	\$ 0	\$ 7,000
Municipal Services Act	\$ 0	\$ 20,000

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**RESOLUTION 13-092  
 APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 13-093  
 AUTHORIZING FILING OF DECLARATION OF INTENT TO THE  
 MORRIS COUNTY HISTORIC PRESERVATION TRUST**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby authorize the Township Administrator/CFO to file a Declaration of Intent for a grant request for the Millington Schoolhouse – Old Town Hall to the Morris County Historic Preservation Trust.

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**RESOLUTION 13-094  
REDEMPTION OF TAX TITLE LIEN  
[B.11511/L.27]**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund check which represents the Redemption of Tax Title Lien #1258 for Block 11511 Lot 27 dated 11/27/12 in the amount of \$1131.09 to: Sequoia Investments, P.O. Box 5600, Woodbridge, NJ 07095.

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**RESOLUTION 13-095  
REDEMPTION OF TAX TITLE LIEN  
[B.11511/L.16]**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector does hereby authorize the Redemption of Tax Title Lien # 1257 for Block 11511 Lot 16 dated 11/27/12 in the amount of \$8,969.93 and a refund of \$6600.00 premium to: FNA Jersey BIO, Inc., P.O.B. 1030, Brick, NJ 08723.

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**RESOLUTION 13-096  
APPROVING 2012 FEE SCHEDULE FOR SUMMER RECREATION**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, establish fees for 2013 as follows:

**Recreation Programs:**

Summer Recreation Program - Resident	\$275.00
Summer Recreation Program – Non-resident	\$540.00

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**RESOLUTION 13-097  
AMENDMENT TO APPROVAL OF 2013 FEE SCHEDULE FOR STIRLING LAKE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, establish fees for 2013 as follows:

Stirling Lake Badge	
Resident Family Membership	\$299.00
Resident Single Adult (18 or over)	\$125.00
Resident Student (13-17)	\$ 90.00
Resident Child (12 & under)	\$ 70.00
Resident Senior/Handicapped	\$ 50.00
Non-Resident Family Membership	\$525.00
Non-Resident Adult	\$215.00
Non-Resident Student	\$145.00
Non-Resident Child	\$110.00
Non-Resident Senior/Handicap	\$ 80.00
Guest (Daily) Adult (18 or over)	\$ 10.00
Guest (Daily) Child (12 & Under)	\$ 5.00
Guest Fee – Family Day Adult	\$ 15.00
Guest Fee – Family Day Child	\$ 10.00
Replacement Badge	\$ 5.00

**BE IT FURTHER RESOLVED** that if Lake Membership is received by June 1, 2013, each membership will receive four (4) free guest passes.

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**OLD BUSINESS:** The Mayor read aloud the following proclamation and presented an executed copy of the Proclamation to the students present from Watchung Hills Regional High School.

**PROCLAMATION 2013-01  
WEAR WHITE DAY, MARCH 8, 2013**

**WHEREAS**, Watchung Hills Regional High School has been proactive in a mission to end bullying and intolerance in their school and in our community; and

**WHEREAS**, Watchung Hills Regional High School is an active member of the “Not in Our Schools” campaign; and

**WHEREAS**, the Watchung Hills Regional High School over the last two years has won state and national recognitions for the anti-bullying work of their staff and students; and

**WHEREAS**, Watchung Hills Regional High School is asking all members of our greater Community to wear white on Friday, March 8, 2013 in solidarity against bullying and intolerance; and

**WHEREAS**, the Township Committee of Long Hill Township would like to commend and support Watchung Hills Regional High School for becoming a leader in the on-going initiative to end bullying, and

**WHEREAS**, the Township Committee would like to enlist the support of our elementary schools and our middle schools, local business and community members in this movement against bullying.

**NOW THEREFORE**, in recognition of the important work being done by the staff and students of Watchung Hills Regional High School to bring awareness to their students and our community, I Guy Piserchia, Mayor of the Township of Long Hill, do hereby proclaim March 8, 2013 to be “*White Out Against Bullying Day* and urge all citizens to actively participate on this day in an effort to help Watchung Hills Regional High School achieve their goal to have the entire community wear white and unite to say “**NOT IN OUR SCHOOLS, NOT IN OUR COMMUNITY!**”

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**NEW BUSINESS:** Mr. Henry explained the Morris County Flood Mitigation Program, wherein the County provides up to 75% of the acquisition cost. 13 Properties have already been targeted for mitigation. A discussion ensued and the Committee instructed Mr. Henry to move forward with the application process for the program.

**MEETING OPEN TO THE PUBLIC:** There were no public comments

As there was no further business to discuss, Committeeman Rae made a motion, seconded by Committeeman Roshto to adjourn and return to Executive Session. All were in favor. The meeting adjourned at 10:30 PM.

Respectfully submitted,  
Cathy Reese  
Township Clerk

Approved: February 27, 2013



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