



A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL  
REGULAR SESSION AGENDA  
Wednesday, March 28, 2012  
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

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**ADEQUATE NOTICE** – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.” *NOTE: An updated notice was electronically sent and posted on February 9, 2012 to notify the newspapers and public of the meeting time change.*

***Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.***

**EXECUTIVE SESSION:** THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 8:00 P.M.

**RESOLUTION 12-146  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- CFO Position
- Building Sub Code Official
- Tax Clerk
- Township Administrator Recruitment
- QPA

Contract Negotiations:

- None

Attorney Client Privilege:

- Zoning

Collective Bargaining:

- None

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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**OPEN REGULAR SESSION**

**CALL MEETING TO ORDER** – The meeting will be called to order at \_\_\_\_p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:**

1. Emergency Management [December]
2. Zoning Enforcement Report & Application Review [February]
3. Board of Health Report [January]

**COMMITTEE / BOARD MINUTES:**

1. Historic Preservation Advisory Committee [March]
2. Environmental Commission [January, February]
3. Morris County Planning Board [February]

**ADMINISTRATOR REPORT:**

1. Proposed Construction Department Fees

**ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:**

**ORDINANCE #298-12**

**AN ORDINANCE CREATING A TECHNICAL REVIEW COMMITTEE AND SUPPLEMENTING AND AMENDING THE TOWNSHIP LAND USE CODE**

**STATEMENT OF PURPOSE:** *To create a technical review committee to meet with applicants for subdivision, site plan or variance approval prior to an application being deemed complete to discuss the proposed application, overall planning issues, and technical aspects of the application with the applicant and the applicant’s professionals.*

**WHEREAS**, the Township Planning Board, in a December 12, 2011 memorandum from Township Planner Kevin O'Brien, recommended the creation of a Technical Review Committee and submitted proposed ordinance provisions for consideration by the Township Committee; and

**WHEREAS**, the Township Committee supports the recommendations of the Planning Board as outlined in the Township Planner's memorandum;

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that the Township's Land Use Code e is hereby supplemented and amended as follows:

**Section 1.** The definition of "Administrative Officer" in Section 111 entitled "General Terms" is amended to read as follows:

*"Administrative Officer -*

1. The Township Planning and Zoning Administrator shall be the Administrative Officer charged with reviewing development applications and requests for administrative waivers and determining whether they are complete in accordance with the provisions of N.J.S.A. 40:55D-10.3.
2. The Administrative Officer may consult with the Township Technical Review Committee in determining complete applications.
3. The Township Zoning Officer shall be the Administrative Officer for all other purposes."

**Section 2.** The following new definitions are hereby added to Section 111 in alphabetical order:

*"Technical Review Committee -* The Committee shall consist of: The Administrative Officer, the Zoning Officer, the Planning Board Engineer and the Planning Board Planner. The Committee may be called to review applications at the discretion of the Administrative Officer.

*Application For Development –* The completed application form and all accompanying documents required by ordinance for approval of a subdivision plan, site plan, planned development, conditional use, zoning variance, site plan waiver, development permit, or other permit pursuant to this chapter.

*Complete Application -* An application form completed as specified by this chapter and the rules and regulations of the Township and all accompanying documents required by this chapter for approval of the application for development and the submission of all required fees and professional review escrow funds."

**Section 3.** Subsection 162 entitled “Requirements” in Section 160 entitled “Site Plan and Subdivision Review” is supplemented and amended by adding the following new subsections 162.8 entitled “Completeness Requirements” and 162.9 entitled “Technical Review Committee”

**“162.8 COMPLETENESS REQUIREMENTS**

a. No application for development shall be deemed complete unless the applicant has submitted the applicable items, information and documentation listed in the checklist as well as all required application fees and professional review escrow funds. If an applicant wishes to exclude any required item the applicant must request a waiver in writing for each item and state the reasons supporting each such waiver request. Checklists for each type of application are found in Section 167.

b. Each application for approval of a minor subdivision, minor site plan, preliminary major subdivision, preliminary major site plan, final major subdivisions, final site plan or a conditional use, as the case may be, and each application for variance relief, shall include all items, data, information and/or documentation requested in the appropriate corresponding checklists. Design waiver requests are to be listed separately along with a reason for the requested waiver.

c. The Administrative Officer shall review all applications and accompanying documents required by this chapter to determine that the application is complete within the 45 day statutory period. An application for development shall be complete for purposes of commencing the statutory time period for action by the Planning Board or the Zoning Board of Adjustment when so certified by the Administrative Officer. Nothing herein shall be construed as diminishing the applicant's obligation to prove in the application process that he or she is entitled to approval of the application.

d. The Administrative Officer may subsequently require correction of any inaccurate or erroneous information. The Administrative Officer may also require submission of additional information not specified in the checklist or any revisions to the accompanying documents, as are reasonably necessary for comprehensive review of the application for development. .

**162.9 TECHNICAL REVIEW COMMITTEE**

**a. Purpose**

A Technical Review Committee (TRC), comprised of the Administrative Officer, Zoning Officer, the Board Engineer, and the Board Planner shall meet with applicants for subdivision, site plan or variance approval prior to any application being deemed complete. The Technical Review Committee will discuss the proposed application, overall planning issues, and technical aspects of the application with the applicant and their professionals.

**b. Meetings**

Technical Review Committee meetings shall take place at a time and place convenient to the Administrative Officer and the Technical Review Committee ~~and shall be noticed in accordance with the Open Public Meetings Act.~~

**c. Review and Comments**

1. Members of the Committee shall perform a preliminary review of the application for discussion with the applicant at the Technical Review Committee meeting.
2. The TRC shall review each application for compliance with the Township's zoning requirements, development regulations, sound planning policies and design standards and shall advise the applicant of any deficiencies.
3. The findings of the TRC shall in no way be construed to relieve the applicant of the responsibility for complying with zoning requirements, development regulations and design standards and shall not be binding on either the Board or the applicant.
4. An application shall be deemed complete by the TRC if it finds that the application will meet or will exceed the Checklist standards specified in Section 167 of the Township Land Use Ordinance. If the application does not meet the Checklist standards it shall be deemed incomplete.
- 5 After an application is deemed complete, reports on the application shall be prepared by the appropriate staff and submitted to the approving authority to assist in their deliberations.

**d. Waiver of Requirement to Appear**

The Administrative Officer may waive the requirement for an applicant to appear before the Technical Review Committee based upon the complexity of the application, or may invite additional Township agencies to participate in the Technical Review process.”

**Section 4.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 5.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 6.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**OPEN TO THE PUBLIC FOR COMMENT**

**CLOSE TO THE PUBLIC FOR COMMENT**

**MOVED** by: \_\_\_\_\_, that Ordinance #298-12 be passed on final reading and adopted. **SECONDED** by: \_\_\_\_\_

**ROLL CALL VOTE**

**ORDINANCE #300-12**  
**AN ORDINANCE ADOPTING A NEW CONSOLIDATED DEVELOPMENT APPLICATION**  
**CHECKLIST AND AMENDING RELEVANT SECTIONS**

**OF THE TOWNSHIP LAND USE CODE – CHECKLIST AS AMENDED**

**STATEMENT OF PURPOSE:** *To adopt a new consolidated application checklist that can be used for various types of development applications.*

**WHEREAS,** the Township Planning Board has recommended adoption of a new consolidated checklist that will cover various types of development applications;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

**Section 1.** The attached “Land Use Application Checklist (1/11/2012)” is hereby adopted by the Township and is to be attached to the Township Land Use Code as Exhibit “A”.

**Section 2.** Paragraph “a” of subsection 164.1 entitled “Application Procedure for Minor Site Plans and Minor Subdivisions” is amended to read as follows:

“a. The applicant shall submit to the Secretary of the approving authority the appropriate application(s), which includes the application(s) for any requested variance(s) and the application checklist attached to this Land Use Code as Exhibit “A” with the items of information required therein . . . .”

**Section 3.** Subsection 164.4 entitled “Submission (Checklist) Requirements for Minor Site Plans and Minor Subdivisions” is amended in its entirety to read as follows:

“Submission requirements for minor site plans and minor subdivisions are set forth in the Land Use Application Checklist, which is attached to this Land Use Code as Exhibit “A”.

**Section 4.** Subsection 165.1 entitled “Application Procedure for Preliminary Major Site Plans and Preliminary Major Subdivisions is amended in its entirety to read as follows:

“a. The applicant shall submit to the Secretary of the approving authority the appropriate application(s), which includes the application(s) for any requested variance(s) and the Application Checklist attached to this Land Use Code as Exhibit “A” with the items of information required therein . . . .”

**Section 5.** Subsection 165.4 entitled “Submission (Checklist) Requirements for Preliminary Major Site Plans and Preliminary Major Subdivisions” is amended in its entirety to read as follows:

“Submission requirements for minor site plans and minor subdivisions are set forth in the Land Use Application Checklist, which is attached to this Land Use Code as Exhibit “A”.

**Section 6.** Subsection 166.1 entitled “Application Procedure for Final Major Site Plans and Final Major Subdivisions” is amended to read as follows:

“A final plan or final plat shall be submitted to the Secretary of the approving authority within three (3) years after the date of preliminary approval or any authorized extension thereof as permitted by this Section. The applicant shall submit to the Secretary the appropriate application(s), which includes the applications for any requested variance(s) and the Checklist attached to this Code as Exhibit A with the items of information required therein; evidence of payment of fees in accordance with Section 180 of this Ordinance. . . .”

**Section 7.** Subsection 166.4 Submission (Checklist) Requirements for Final Major Site Plans and Final Major Subdivision

“Submission requirements for final major site plans and final major subdivisions are set forth in the Land Use Application Checklist which is attached to this Land Use Code as Exhibit "A".

**Section 8.** Subsection 173 entitled “Provisions Applicable to Both Planning Board and Board of Adjustment” in Section 170 entitled “Land Use Procedures” is supplemented and amended by adding a new Subsection 173.12 entitled “Submission Requirements - Checklist” which reads as follows:

**“173.12 Submission Requirements - Checklist**

All applicants must comply with the submission requirements set forth elsewhere in this Code and in the Land Use Application Checklist, which is attached to this Code as Exhibit “A”.

**Section 9.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 10.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 11.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**OPEN TO THE PUBLIC FOR COMMENT**

**CLOSE TO THE PUBLIC FOR COMMENT**

**MOVED** by: \_\_\_\_\_, that Ordinance #300-12 be passed on final reading and adopted as amended. **SECONDED** by: \_\_\_\_\_

**ROLL CALL VOTE**

**ORDINANCE INTRODUCTION:**

**ORDINANCE #302-12  
RESTRICTING PARKING AT THE MEYERSVILLE FIELD  
TO PATRONS OF THE FACILITY**

**STATEMENT OF PURPOSE:** *To alleviate parking problems at Meyersville Field by restricting parking to users of the onsite facilities.*

**WHEREAS**, the Recreation Department has experienced a shortage of parking spaces at the Meyersville Field, and

**WHEREAS**, Recreation Director Lisa Scanlon has recommended that the Township Committee adopt an ordinance restricting parking to patrons of the facility; and

**WHEREAS**, the tax map references for parking restrictions in the Millington Café parking lot and the Millington Fire Company lot need to be updated;

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Long Hill that Chapter VIII of the Township Code entitled “Parking Lots” is hereby supplemented and amended and amended as follows:

**Section 1.** Section 8-5 entitled “Parking Restrictions and Other Municipal Parking Lots” is supplemented and amended by updating the tax map references in subsection 8-5.1 and 8-5.2 and by adding the following new subsection 8-5.3 entitled “Parking Restrictions in Meyersville Field Parking Lot” which reads as set forth below:

**“8-5 PARKING RESTRICTIONS IN OTHER MUNICIPAL PARKING LOTS.**

**8-5.1 Parking Restrictions in Millington Café Parking Lot.**

In the parking lot immediately adjacent to the Millington Railroad Station/Millington Station Café (Lot 7.04, Block 10100 226) parking, stopping and standing are restricted to one (1) hour at all times. Any vehicle parked, stopped or standing in violation of this section shall be subject to the penalties set forth in Sections 8-6 and 8-7 of this chapter.

**8-5.2 Parking Restrictions in Millington Fire Company Lot.**



In the existing parking lot located at the southeast corner of Long Hill Road and The

Crescent and known as Lot 1, Block 12305 423 on the Township tax maps, parking is restricted to members of the Millington Volunteer Fire Company engaged in fire company business or activities and other persons using the Millington Fire Company building for other purposes such as voting, attendance at fire company dances or other events and other similar activities.

**8-5.3 Parking Restrictions in Meyersville Field Parking Lot.**

In the parking lot at the Meyersville Field located on New Vernon Road, north of Meyersville Circle.(Lot 9, Block 14602) parking is restricted to patrons of the facility (the ball field, the tennis court, playground area, or the basketball court). For purposes of this section, "patron" shall include players, coaches, spectators, league and team officials, and others actually using the recreation facilities located onsite.

**8-6 REMOVAL OF ILLEGALLY PARKED VEHICLES.**

Any vehicle parked in a municipal parking lot in violation of any provision of this chapter shall subject the owner of such vehicle to the penalties hereinafter provided, and any Police Officer may cause such vehicle to be removed. The owner of the vehicle shall pay the reasonable cost of such removal and any storage charges which may result from such removal before regaining possession of the vehicle. These costs shall not mitigate the penalty provisions of this chapter.

**8-7 HANDICAPPED PARKING SPACES.**

Pursuant to N.J.S.A. 40:48-2.46, those parking spaces described below shall be designated and established as "handicapped parking spaces" and shall be so marked by signs in conformance with the current Manual on Traffic Control Devices for Streets and Highways:

Municipal Parking Lot Adjacent to Millington Railroad Station (Lot 1, Block 118):

Spaces designated by the handicapped parking signs.

Millington Railroad Station Parking Lots (Lot 7 and part of Lot 6, Block 226):

Spaces designated by the handicapped parking signs.

Stirling Railroad Station Parking Lot (Lots 4 and 5, Block 226):

Spaces designated by the handicapped parking signs.

Gillette Railroad Station Parking Lot (Lot 3, Block 226):

Spaces designated by the handicapped parking signs.

**8-8 VIOLATIONS AND PENALTIES.**

Every person convicted of violating any provision of this chapter shall be liable to a penalty of not more than one hundred (\$100.00) dollars.

**Section 2.** Regulatory and warning signs conforming to the current manual on Uniform Traffic Control Devices for Streets and Highways shall be erected and maintained to effect the above regulations.

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or

inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

**MOVED** by: \_\_\_\_\_, that Ordinance #302-12 be introduced on first reading and advertised for second reading which is scheduled for the April 25, 2012 Meeting.

**SECONDED** by: \_\_\_\_\_

**ROLL CALL VOTE**

**RESOLUTIONS:**

**CONSENT AGENDA RESOLUTIONS**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #12-147 through #12-157 are hereby approved.

**SECOND** by: \_\_\_\_\_.

**ROLL CALL VOTE**

**RESOLUTION 12-147  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

**RESOLUTION 12-148  
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF  
EXECUTIVE SESSION MINUTES (AS REDACTED)**



Uniform Construction Code	
Other Expenses	\$5,000.00
Fleet Maintenance	
Other Expenses	\$30,000.00
Recreation	
Other Expenses	\$17,500.00

**RESOLUTION 12-150  
AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE AND ACCEPTANCE OF  
MAINTENANCE BOND [BODNAR]**

**WHEREAS**, Stephen Bodnar, owner of 45 Highland Avenue for Block: 11103, Lot: 12 requested the return of his performance guarantee; and

**WHEREAS**, Stephen Bodnar posted a Performance Guarantee in the amount of \$4,440.00 (Cash Deposit) and \$40,400.00 (Letter of Credit) for the specified improvements made payable to the Township of Long Hill; and

**WHEREAS**, Township Engineer Paul Ferriero, in a February 1, 2012 memorandum, approved the full release of the performance guarantee which includes the \$4,400.00 cash guarantee and \$44,400.00 letter of credit in exchange for a Maintenance Bond in the amount of \$5,550.00 for a two (2) year period; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

1. Performance Guarantee in the amount of \$4,400.00 (cash) is hereby released subject to the receipt of the maintenance bond.
2. The Millington Savings Bank Letter of Credit in the amount of \$44,400.00 is hereby released subject to the receipt of the maintenance bond.
3. The Maintenance Bond in the amount of \$5,550.00 shall be posted.

**RESOLUTION 12-151  
AUTHORIZING REFUND FOR  
TAX TITLE LIEN CERTIFICATE [BLOCK: 13501, LOT: 6]**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector, does hereby authorize a refund check which represents the redemption of Tax Title Lien #1236 for Block: 13501 Lot: 6 dated 12/6/2011 in the amount of \$16,567.59 to Ridge Capital, PO Box 653 Montvale, NJ 07645.

**RESOLUTION 12-152  
APPROVAL OF TAX REFUND**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice of the Tax Collector does hereby authorize a refund of 2012 1<sup>st</sup> quarter Homestead Rebate credit for Block: 13901 Lot: 91 as this parcel has a totally Exempt Veteran tax status in the amount of \$1,000.00 to Angelo and Judith Scilla, 491 Meyersville Road, Gillette, NJ 07933.

**RESOLUTION 12-153  
APPROVING SPECIAL EVENT LICENSE –  
CHAMBER OF COMMERCE / ARTS & CRAFTS SHOW**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 12-03 contingent upon receiving the applicable insurance certificate for the “Blossom Fest Arts & Crafts Show” to the “Sponsor” Long Hill Chamber of Commerce, for their Special Event to be held on May 20, 2012 on Long Hill Road [between Crescent and Division]; and

**BE IT FURTHER RESOLVED** that the Township Committee hereby authorize the street closures for the Long Hill Township Chamber of Commerce on May 20, 2012 provided that the closure is acceptable to the Police Chief and Township Administrator;

**BE IT FURTHER RESOLVED** that the Long Hill Township Chamber of Commerce are not responsible for funding police services for this event as per Township Code 4-6.5A.

**RESOLUTION 12-154  
APPROVING USE OF HICKS TRACT – CUB SCOUT PACK 56**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby grant permission for Cub Scout Pack 56 to use the Hicks Tract to hold their annual campout on May 19<sup>th</sup> through May 20<sup>th</sup> as per correspondence dated March 9, 2012, subject to meeting all the requirements of the receipt of a Hold Harmless Agreement, Certificate of Insurance and Fire Permit.

**RESOLUTION 12-155  
GRANTING PERMISSION FOR THE USE OF STIRLING LAKE FOR THE POLICEMEN’S  
BENEVOLENT ASSOCIATION ANNUAL TROUT FISHING DERBY AND APPROVING THE  
TOWNSHIP’S SUPPORT TO CO-SPONSOR THE DERBY**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby grant permission for the Policemen’s Benevolent Association to hold their Annual Trout Fishing Derby at Stirling Lake on Saturday, April 21, 2012 from 8:00 a.m. to 1:00 p.m. and approving the Township’s support to Co-Sponsor the derby.

**RESOLUTION 12-156  
AUTHORIZE EMPLOYMENT OF  
PART-TIME CLERK IN THE TAX OFFICE - ZAMPELLA**

**WHEREAS**, due to a resignation, there exist the need to fill the position of Tax Clerk in the Collector and Assessment Offices; and

**WHEREAS**, a candidate has been identified in the name of Collette Armenti-Zampella who has the education and experience necessary to fulfill the position requirements; and

**WHEREAS**, it is the recommendation of the Township Administrator, Tax Collector and Tax Assessor that Colette Armenti-Zampella be appointed as the part-time Tax Clerk and Tax Assessor Clerk and:

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby appoint Colette Armenti-Zampella as the Part-time Clerk for the Tax Collector and the Tax Assessor's offices effective March 28, 2012 at a rate of \$15.00 per hour for a 16.5 hour week except during the four (4) Tax Collection period and one sewer collection period of up to 30 hours per week..

**BE IT FURTHER RESOLVED** that the Chief Finance Officer has certified that sufficient funds are available in account 2-01-145-145-102 and 2-01-20-145-150-105.

**RESOLUTION 12-157  
APPOINTING CHIEF FINANCIAL OFFICER - MANGIN**

**WHEREAS**, Richard Sheola resigned as the Township Chief Financial Officer ("CFO") effective April 1, 2012; and

**WHEREAS**, the Township of Long Hill is in need of the services of a Certified Municipal Finance Officer pursuant to N.J.S.A. 40A:9-140.13; and

**WHEREAS**, James Mangin has the necessary license, education and experience to serve as a Chief Financial Officer;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. James Mangin, Certified Municipal Finance Officer License Number N-0772, is hereby appointed Chief Finance Officer for the Township of Long Hill effective April 1, 2012 and expiring December 31, 2015, with a 2012 yearly salary of \$35,000.00.
2. Mr. Mangin shall spend a minimum of one full day per work week in town hall, work a minimum of twenty hours per week as CFO and be available as needed to fulfill the responsibilities of Township Chief Financial Officer;
3. A certified true copy of this resolution is to be forwarded to the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**OLD BUSINESS:**

1. Council on Affordable Housing Update

**NEW BUSINESS**

**MEETING OPEN TO PUBLIC COMMENT**

*At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.*

**MEETING CLOSED TO PUBLIC COMMENT**

**ADJOURNMENT**