



A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL  
REGULAR SESSION AGENDA  
Wednesday, November 9, 2011  
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

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**ADEQUATE NOTICE** – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2011; posted on the bulletin board in the Municipal Building on January 4, 2011 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**TAKE NOTE:** THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 11-332  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Township Administrator
- Township Clerk
- Tax Clerk
- Bus Driver

Contract Negotiations:

- None

Attorney Client Privilege:

- None

Collective Bargaining:

- None

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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**CALL MEETING TO ORDER** – The meeting will be called to order at \_\_\_\_p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2011**

**Township Committee Appointments**

Lounsberry Meadow Board of Trustees

Diane Delluraficio

Expiration of Term

December 31, 2011

**COMMITTEE / BOARD MINUTES:**

1. Morris County Planning Board [September]
2. Shade Tree Commission [September]

**ADMINISTRATOR REPORT:**

1. Broker of Record – Dental

**CORRESPONDENCE:**

1. National Emergency Alert System (EAS) [Comcast]

**ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:**

*\*PLEASE NOTE: To help facilitate an orderly meeting during the public hearing of the ordinance and to permit the opportunity for anyone who wishes to be heard on the proposed flood wall, speaker's comments will be limited to 2 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Township Clerk's Office after making your comments so it may be properly reflected in the minutes. Thank you for your cooperation.*

**\*ORDINANCE #290-11**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF RIGHTS IN LANDS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, APPROPRIATING \$550,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$522,500 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING SUCH APPROPRIATION**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by the Township of Long Hill, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$550,000, said sum being inclusive of all appropriations heretofore made therefore and including the sum of \$27,500 as the down payment for said improvement or purpose required by law and now available therefore by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$550,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$522,500 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$522,500 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition by purchase of easements in lands, including lands located to the south of Valley Road and running roughly parallel thereto from the Lounsberry Meadow Senior Complex (west of Passaic Avenue) to Poplar Drive, for purposes of construction of a floodwall and flood levee with the United States Army Corps of Engineers as part of the Upper Passaic River Flood Damage Reduction and Ecosystem Restoration Project, all as shown on and in accordance with the plans therefor on file or to be filed in the office of the Township Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$522,500.

(c) The estimated cost of said purpose is \$550,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefore being the amount of the said \$27,500 down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a

current expense and is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is forty (40) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$522,500, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$80,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Township are hereby pledged to

the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**OPEN TO THE PUBLIC FOR COMMENT**

**CLOSE TO THE PUBLIC FOR COMMENT**

**MOVED** by: \_\_\_\_\_, that Ordinance #290-11 be passed on final reading and adopted as published. **SECONDED** by: \_\_\_\_\_

**ROLL CALL VOTE**

**RESOLUTIONS:**

**CONSENT AGENDA RESOLUTIONS**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #11-333 through #11-342 are hereby approved.

**SECOND** by: \_\_\_\_\_.

**ROLL CALL VOTE**

**RESOLUTION 11-333  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

**RESOLUTION 11-334  
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF  
EXECUTIVE SESSION MINUTES (AS REDACTED)**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the October 12, 2011 Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves the October 12, 2011 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 11-335  
APPROVE CONFERENCE REQUEST – DEPUTY TREASURER**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received a request through the Township Administrator by the Deputy Treasurer to attend the League of Municipalities Convention for one (1) evening; and

**WHEREAS**, his full-time employer has agreed to pay all other expenses excluding one night lodging; and

**NOW, THEREFORE, BE IT RESOLVED by**, the Long Hill Township Committee hereby approves the request of the Deputy Treasurer to pay for one (1) night lodging at the League of Municipalities Convention as outlined in his memo.

**RESOLUTION 11-336  
APPROVE CONFERENCE REQUEST – TOWNSHIP ADMINISTRATOR**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received a request by the Township Administrator to attend the League of Municipalities Convention for one (1) evening; and

**NOW, THEREFORE, BE IT RESOLVED by**, the Long Hill Township Committee hereby approves the request of the Township Administrator to pay for one (1) night lodging at the League of Municipalities Convention as outlined in his memo.

**RESOLUTION 11-337  
AUTHORIZING ENTERING IN TO AN PROFESSIONAL SERVICES AGREEMENT WITH  
CLARKE CATON HINTZ FOR INTERIOR RENOVATION DESIGN SERVICES  
AT MILLINGTON SCHOOL HOUSE**

**WHEREAS**, the Township of Long Hill requires historic architectural services related to the preservation of the interior at the Millington School House; and

**WHEREAS**, the Township Administrator serving as the Purchasing Agent, with the assistance of the Historic Preservation Advisory Committee, prepared a set of Specifications for Proposals and as a result of those responding, has determined and certified in writing that the value of the amount of the contract will be more than (\$17,500) seventeen thousand five hundred dollars; and

WHEREAS, the summary of proposals is set forth below:

Clarke Caton Hintz	\$49,500
Mark Hewitt	\$21,962
Historic Building Architects	\$34,525

**WHEREAS**, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are authorized to sign a contract with Clarke Caton Hintz in accordance with the following terms and conditions:
  - A. Term: A period of time sufficient to complete the design and is approved, construction phases
  - B. Rate: per proposal dated July 20, 2011
  - C. Services: The organization shall provide professional historic architectural services.
2. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
3. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
4. This contract shall be charged to the Historic Preservation Trust Account. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 11-338  
AUTHORIZING TRANSFERRING OF FUNDS**

**WHEREAS**, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Current Year; and

**WHEREAS**, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

From:

1-01-20-140-140-201	MIS – Miscellaneous	\$ 4,000
1-01-20-155-155-202	Legal – General	\$10,000
1-01-23-220-220-225	Insurance – Unemployment	\$ 4,000
1-01-31-446-446-407	Electricity	\$10,000
1-01-20-145-145-105	Tax Collection – PT Salaries	\$ 2,500
1-01-25-240-241-201	Purchase of Police Vehicle	\$ 1,500

**Total** **\$32,000**

To:

1-01-26-295-295-029	Fleet Maint – Roads	\$ 7,000
1-01-26-295-295-031	Fleet Maint – Sewer	\$ 3,000
1-01-31-435-435-415	Water	\$ 6,000
1-01-31-446-446-405	Gasoline	\$13,000
1-01-31-446-446-409	Heating Oil	\$ 3,000

**Total** **\$32,000**

**RESOLUTION 11-339  
EMERGENCY APPROPRIATION RELATED TO STORM EXPENSES**

**WHEREAS**, an emergency has arisen with respect to Hurricane Irene and the October 2011 Snow Storm and no adequate provision was made in the 2011 budget for the aforesaid purpose, and NJSA 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and;

**WHEREAS**, the total amount of emergency appropriations created including this appropriation to be created by this resolution is \$105,000 and 3% of the total operations in the budget for the year 2011 is \$430,470;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris (not less than 2/3's of all members thereof affirmatively concurring) that in accordance with NJSA 40A:4-48 that:

1. An emergency appropriation be and the same is hereby made for:

Public Works – Road Division Overtime	\$65,000
Public Works - Waste Water Division Overtime	\$29,000
Garbage Disposal – Tipping Fees	\$11,000



2. That said emergency appropriation shall be approved in full in the 2012 Budget
3. The Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.

**BE IT FURTHER RESOLVED** that two (2) certified copies of this resolution be filed with the Director of the Local Government Services.

**RESOLUTION 11-340  
AUTHORIZING STIRLING FIRE COMPANY COIN TOSS  
ON NOVEMBER 26, 2011**

**WHEREAS**, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey authorizes the Stirling Volunteer Fire Company to conduct a coin toss at the intersection of Valley Road and Mountain Avenue in Gillette on November 26, 2011 from 10:00 a.m. to 3:00 p.m. [rain date November 28<sup>th</sup>]; and

**NOW THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey authorizes the Stirling Volunteer Fire Company to conduct a coin toss on Valley Road on November 26, 2010 [rain date November 28<sup>th</sup>];

**BE IT FURTHER RESOLVED** that this approval is contingent upon the Stirling Volunteer Fire Company receiving approval from the County of Morris.

**RESOLUTION 11-341  
APPROVING USE OF HICKS TRACT –  
BOY SCOUT TROOP 59**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill does hereby grant permission for Boy Scout Pack 59 to use the Hicks Tract to hold their annual festivities;

**BE IT FURTHER RESOLVED** that Troop 59 is authorized the use of Hicks Tract on Wednesday, December 14, 2011 for their “Christmas in the Woods” program as per letter dated October 4, 2011, subject to meeting all the requirements of the receipt of a Hold Harmless Agreement, Certificate of Insurance and Fire Permit.

**RESOLUTION 11-342  
APPROVING SPECIAL EVENT LICENSE  
[LONG HILL TOWNSHIP COMMUNITY CENTER]**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 11-16 for the event to the “Sponsor” Long Hill Township Community Center, for their Special Event to be held on December 11, 2011 at the Long Hill Township Community Center on Warren Avenue in Stirling; and

**BE IT FURTHER RESOLVED** that the Police Department has determined that police services are not required for this event.

**OLD BUSINESS:**

1. Valley Mall Update

**NEW BUSINESS**

**MEETING OPEN TO PUBLIC COMMENT**

*At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.*

**MEETING CLOSED TO PUBLIC COMMENT**

**ADJOURNMENT**