



A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL  
REGULAR SESSION AGENDA  
Wednesday, September 7, 2011  
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

---

**ADEQUATE NOTICE** – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2011; posted on the bulletin board in the Municipal Building on January 4, 2011 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**TAKE NOTE:** THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 11-284  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Administrator Evaluation
- Tax Clerk
- Engineer Appointment
- Fire Companies
- Building Sub Code Official

Attorney Client Privilege:

- None

Collective Bargaining:

- None

Contract Negotiations:

- Sports Programs

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

**BE IT FURTHER RESOLVED** that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

=====

**CALL MEETING TO ORDER** – The meeting will be called to order at \_\_\_\_p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**DISCUSSION:**

1. Hurricane Irene/Storm Recovery Report [Kenneth Fullagar, Director of the Office of Emergency Management]

**COMMITTEE / BOARD MINUTES:**

1. Environmental Commission [June, July]
2. Lounsberry Meadow [September]
3. Open Space Advisory Committee [May, June]

**ADMINISTRATOR REPORT:**

1. Donation Towards Hicks Tract – Mr. & Mrs. Joel Goldberg
2. 2012 Parking Permits
3. 2012 Township Holidays and Committee Meeting Dates

**CORRESPONDENCE:**

1. Hurricane Irene [Congressman Frelinghuysen]

**ORDINANCE PUBLIC HEARING / CONSIDERATION OF ADOPTION:**

**\*ORDINANCE #287-11**

**BOND ORDINANCE APPROPRIATING \$400,000, AND AUTHORIZING THE ISSUANCE OF \$354,500 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Long Hill, in the County of Morris, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$400,000 including the aggregate sum of \$45,500 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$400,000 appropriations not provided for by application hereunder of said down payments, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$354,500 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$354,500 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase of new and additional communication equipment including, without limitation, radios and other equipment, for use by the First Aid Squad of	\$400,000	\$354,500

the Township, the Police Department of the Township, the Office of Emergency Management of the Township, the Millington Fire Company and the Stirling Fire Company in order to effectuate a transition to the Morris County Communications System, together with all attachments, accessories and appurtenances necessary therefore or incidental thereto, all as shown on and in accordance with the specifications therefore on file or to be filed in the office of the Township Clerk and hereby approved.

Totals	\$400,000	\$354,500
--------	-----------	-----------

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefore, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

a.) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

b.) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 15.53 years.

c.) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$354,500, and the

said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

d.)Amounts not exceeding \$80,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5.All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of Section 40A:2-8 of said Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6.The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**\*Anticipated that version 278-11 will not be adopted**

**ORDINANCE #287A-11  
BOND ORDINANCE APPROPRIATING \$350,000, AND AUTHORIZING THE ISSUANCE OF  
\$300,000 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR  
PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF LONG HILL, IN  
THE COUNTY OF MORRIS, NEW JERSEY**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Long Hill, in the County of Morris, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$350,000 including the aggregate sum of \$50,000 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$350,000 appropriations not provided for by application hereunder of said down payments, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$300,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$300,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase of new and additional communication equipment including, without limitation, radios and other equipment, for use by the First Aid Squad of the Township, the Police Department of the Township, the Office of Emergency Management of the Township, the Millington Fire Company and the Stirling Fire Company in order to effectuate a transition to the Morris County Communications System, together with all attachments, accessories and appurtenances necessary therefore or incidental thereto, all as shown on and in accordance with the specifications therefore on file or to be filed in the office of the Township Clerk and hereby approved.	\$350,000	\$300,000
Totals	\$350,000	\$300,000

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefore, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

a.) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

b.) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 15.53 years.

c.) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$300,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

d.) Amounts not exceeding \$70,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance,



and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of Section 40A:2-8 of said Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**OPEN TO THE PUBLIC FOR COMMENT**

**CLOSE TO THE PUBLIC FOR COMMENT**

**MOVED** by: \_\_\_\_\_, that Ordinance #287A-11 be passed on final reading and adopted as published. **SECONDED** by: \_\_\_\_\_

**ROLL CALL VOTE**

**RESOLUTIONS:**

**CONSENT AGENDA RESOLUTIONS**

*The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.*

**MOVED** by: \_\_\_\_\_ by the Township Committee of Long Hill Township, that Resolution #11-285 through #11-295 are hereby approved.

**SECOND** by: \_\_\_\_\_.

**ROLL CALL VOTE**

**RESOLUTION 11-285  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

**RESOLUTION 11-286  
AUTHORIZING THE RETURN OF PROFESSIONAL  
REVIEW ESCROW – RAVALLI**

**WHEREAS**, John and Raffaella Ravalli of Block: 14205, Lot: 5.12, in regards to Application No. 11-04Z, has requested that the Professional Review Escrow fees be returned; and

**WHEREAS**, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

**WHEREAS**, the Chief Financial Officer has determined that \$375.00 remains in the account;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$375.00 to John and Raffaella Ravalli – 8 Stephanie Drive Stirling, NJ 07980.

**RESOLUTION 11-287  
INSERTION OF SPECIAL ITEM OF REVENUE  
HICKS TRACT DONATION**

**WHEREAS**, N.J.S.A. 40 A:4-87 provides that the Director of Division of Local Government Services may approve the insertion of any special item of revenue in the budget or any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2011 in the sum of \$750.00, which is now available as a Revenue from receipt of a private donation; and

**BE IT FURTHER RESOLVED** by the like sum of \$750.00 is hereby appropriated under the caption title Buildings & Grounds – Hicks Tract Donation; and

**BE IT FURTHER RESOLVED**, that the above is a result of funds received from a private donation the amount of \$750.00; and

**BE IT FURTHER RESOLVED** that two certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

**RESOLUTION 11-288  
AUTHORIZATION TO CONDUCT BLOCK PARTY-  
MAGNA/PRESTON DRIVE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, authorize the residents of Magna and Preston Drive to hold a block party on Sunday, September 18, 2011 from 3:00 P.M. until 9:00 P.M. in accordance with request letter dated August 17, 2011.

**RESOLUTION 11-289  
AUTHORIZATION TO CONDUCT BLOCK PARTY- LUPINE WAY**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, authorize the residents of Lupine Way to hold a block party on Saturday, September 24, 2011 (rain date – October 2, 2011) from 12:00 P.M. until 8:30 P.M. in accordance with request letter dated August 23, 2011.

**RESOLUTION 11-290  
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR  
NEW JERSEY STATE FIREMEN'S  
ASSOCIATION ELIGIBILITY**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby certify that the following is an active member of the Stirling Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen's Association:

Adam B. Hackett

**RESOLUTION 11-291  
ACCEPTING RESIGNATION - SABATELLA**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of Michael Sabatella, Co-Recreation Director, effective September 2, 2011 and thanks him for his contributions to Long Hill Recreation.

**RESOLUTION 11-292  
APPOINTING RECREATION DIRECTOR – SCANLON**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the advice and recommendation of Richard J. Sheola, Township Administrator and Michael Mazzucco, Recreation Advisory Committee Liaison, does hereby appoint Lisa Scanlon Recreation Director retro-active to September 5, 2011 at a rate of \$25,000 per annum for a 25 hour work week, to be funded in the 2011 Municipal Operating Budget “Recreation – Salaries & Wages” 1-01-28-370-371-105.

**RESOLUTION 11-293  
APPROVING IN-GRADE ADVANCEMENT - NAGA**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, upon the advice and recommendation of Police Chief Daniel Hedden, does hereby approve the advancement of Acting Sergeant Ahmed Naga to Sergeant Grade III, effective September 9, 2011 at an annual salary of \$96,387.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the P.B.A. Superior Officer’s Association Collective Bargaining Agreement.

**RESOLUTION 11-294  
AUTHORIZING THE EXECUTION OF RENEWAL AGREEMENT WITH MORRIS COUNTY  
COOPERATIVE PRICING COUNCIL**

**WHEREAS**, the Township of Long Hill authorizes the Township Administrator to enter into a Renewal Cooperative Pricing Agreement with the Morris County Cooperative pricing Council, hereinafter referred to as the “Lead Agency” for the conduct of certain functions relating to the purchase of work materials and supplies for their respective jurisdictions; and

**WHEREAS**, this Resolution shall be known and may be cited as the “Renewal” Cooperative Pricing Council Resolution of Long Hill Township; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 40A:11-15(5), the Township Committee of Long Hill is hereby authorized to enter into a “Renewal” Cooperative Pricing Agreement with the Lead Agency or any other contracting unit with the County of Morris or adjoining counties for the purpose of work, materials and supplies; and

**WHEREAS**, the Lead Agency entering into contracts on behalf of the Township of Long Hill shall be responsible for complying with the provisions of the Local Public Contract Law (N.J.S.A. 40A:11-1 et-seq.) and all other provisions of the revised statutes of the State of New Jersey; and

**WHEREAS**, the Renewal Cooperative Pricing Council resolution shall be effective October 1, 2011 and such membership shall be for the duration of five (5) years, expiring on September 30, 2016, unless the Lead Agency and the Division of Local Government Services, elects to withdraw.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the Township Administrator is hereby authorized to execute the Renewal Cooperative Pricing Council Agreement.

**RESOLUTION 11-295  
ACCEPTING RESIGNATION - RISSO**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of John RISSO, Building Sub-Code Official, effective August 31, 2011.

**OLD BUSINESS:**

1. Emergency Dispatch Services
2. Valley Mall Update
3. Comcast Cable Franchise Agreement

**NEW BUSINESS:**

**MEETING OPEN TO PUBLIC COMMENT**

*At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.*

**MEETING CLOSED TO PUBLIC COMMENT**

**ADJOURNMENT**