



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, January 26, 2011
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2011; posted on the bulletin board in the Municipal Building on January 4, 2011 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

TAKE NOTE: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 11-066
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Attorney Client Privilege

1. None

Collective Bargaining:

- None

Contract Negotiations

- None

Personnel:

- Township Administrator Evaluation
- Finance Department Review

- Staffing

Pending or Anticipated Litigation:

2. None

Property Acquisition

3. Open Space Appraisal Proposal

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

ROLL CALL

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CALL MEETING TO ORDER – The meeting will be called to order at ____ p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2011

Mayoral Appointments with Approval of Township Committee

Library Trustee
Joan Donahue

Expiration of Term
December 31, 2015

Township Committee Appointments

Lounsberry Meadow Board of Trustees
Diane Silvia

Expiration of Term
December 31, 2013

DISCUSSION: Draft Shade Tree Ordinance

PUBLIC HEARING: Comcast Cable Application for Renewal of Municipal Consent

TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:

1. Police Department [December]
2. Board of Health Reports [2010]

COMMITTEE / BOARD MINUTES:

1. Environmental Commission [November 15th]

ADMINISTRATOR REPORT:

1. Administrative & Police Server Upgrades
2. Emergency Staffing
3. Policy for Online Registration
4. Bid for Natural Gas
5. Housing Contract with HFMA

CORRESPONDENCE:

- 1. Local Finance Notice – 2010 Levy Cap and 2011 Budget
- 2. Morris County Wastewater Management Plan [DEP]
- 3. Renewable Energy Initiative [Morris County Improvement Authority]

DISCUSSION / ACTION ITEMS:

- 1. Garbage Bids Overview

RESOLUTIONS:

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #11-067 through #11-075 are hereby approved. **SECOND** by: _____.

ROLL CALL VOTE

**RESOLUTION 11-067
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 11-068
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of December 1, 2010 and December 15, 2010 Regular Meetings.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the December 1, 2010 and December 15, 2010 Executive Session Minutes as redacted by the Township Attorney.

**RESOLUTION 11-069
APPROVAL OF TEMPORARY
SALARY ADJUSTMENT [SABATELLA]**

WHEREAS, Michael Sabatella was hired on November 10, 2010 as a Co-Director for the Recreation Department along with Bruce Fenska; and

WHEREAS, Bruce Fenska resigned effective December 6, 2010; and

WHEREAS, since December 6, 2010, Michael Sabatella has been performing the duties of Recreation Director by himself where the position was designed to be shared by two (2) individuals; and

WHEREAS, according to verified time sheets supplied by Michael Sabatella, his hours from December 7, 2010 through January 14, 2011 routinely exceeded the planned 12.5 hours per week; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

In recognition for the extra hours of work over and above the planned 12.5 hours per week, the salary of Michael Sabatella is hereby amended to \$25,000 per annum effective December 7, 2010 and ending December 14, 2011.

**RESOLUTION 11-070
AUTHORIZING TRANSFERS OF APPROPRIATION RESERVES**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Reserve Account; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Reserve Account;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the Reserve Account demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

Account	<u>From</u>	<u>To</u>
0-01-20-145-150-271 Tax Assessment – Schools / Train	\$1,100	
0-01-30-422-422-105 Senior Citizens – Part Time	\$1,900	
Total	\$3,000	
0-01-20-140-140-201 MIS Systems - Miscellaneous		\$1,000
0-01-31-455-455-346 Sewer – Sludge Removal		\$2,000
Total		\$3,000

**RESOLUTION 11-071
AUTHORIZING RELEASE OF PERFORMANCE BOND AND ACCEPTANCE OF
MAINTENANCE BOND [CRONIN]**

WHEREAS, Maureen & Elizabeth Cronin, owners of 20 Torbert Road for Block: 13508, Lot: 9; and

WHEREAS, Maureen & Elizabeth Cronin posted a Performance Guarantee in the amount of \$38,504.64 (Performance Bond Cash Deposit) and \$1,004.50 (Escrow Deposit) for the specified improvements made payable to the Township of Long Hill; and

WHEREAS, Township Engineer Paul Ferriero, in a January 12, 2011 memorandum, approved the full release of the performance bond cash deposit in the amount of \$38,504.64 plus applicable interest and full release of the escrow deposit in the amount of \$1,004.50 plus applicable interest in exchange for a Maintenance Bond in the amount of \$4,701.68 for a two (2) year period; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

1. Performance Bond in the amount of \$38,504.64 plus applicable interest is hereby released subject to the receipt of the maintenance bond.
2. The Escrow Deposit in the amount of \$1,004.50 plus applicable interest as certified by the Finance Department is hereby released subject to the receipt of the maintenance bond.
3. The Maintenance Bond in the amount of \$4,701.68 shall be posted.

**RESOLUTION 11-072
CONSTRUCTION PERMIT FEE REFUND [PELOSI]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Township Construction Official, does hereby authorize a refund of \$103.00 due to the voiding of the construction permit, to the following:

Laurie Pelosi
1455 Long Hill Road
Millington, NJ 07945.

**RESOLUTION 11-073
AUTHORIZING THE RETURN OF PROFESSIONAL REVIEW ESCROW – SHAH**

WHEREAS, Rohit & Jita Shah of Block: 13205, Lot: 5, in regards to Application No. 08-09Z, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow;

WHEREAS, the Chief Financial Officer has determined that \$2,900.46 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$2,900.43 to Rohit & Jita Shah.

**RESOLUTION 11-074
APPROVAL OF 2010 SEWER ADJUSTMENT**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby authorize the following adjustment to the 2010 Sewer Billing due to water usage, senior deduction or billing error by NJAW:

BLOCK	LOT	ADJUSTMENT	CREDIT	DEBIT	NAME
11603	24	Billing Error	\$148.00		Jackson, Terence

**RESOLUTION 11-075
APPROVING SPECIAL PERMIT
FOR SOCIAL AFFAIR [STIRLING FIRE CO.]**

WHEREAS, the Stirling Volunteer Fire Company #1 has submitted an Alcoholic Beverage Control Application for a Special Permit for a Social Affair to be held on February 5, 2011 from 6:00 p.m. to 12:00 a.m. to be held at the 321 Somerset Street, Stirling, New Jersey 07980; and

WHEREAS, the Chief of Police has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The following individual will be the only persons allowed to serve alcohol:

Joseph Cerami, Alex Gallo, Craig Tuma

Address on file in Police Headquarters
2. No one under the age of 21 shall be served alcoholic beverages.
3. No person assumed to be under the influence of an alcoholic beverage shall be served or allowed to walk or drive from the event.
4. No alcoholic beverages are to be carried or consumed in the parking lot area. The consumption of alcoholic beverages shall be confined to the interior of Stirling Elks Lodge "Picnic grove" area.
5. Alcoholic beverages shall only be served and/or consumed between the hours of 6:00 p.m. and 12:00 a.m.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Chief of Police.
2. The Township Clerk is hereby authorized to sign the municipal certification on the application and forward it to the applicant.

OLD BUSINESS:

NEW BUSINESS:

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURN