



TOWNSHIP OF LONG HILL
COUNTY OF MORRIS
Gillette, Homestead Park, Meyersville, Millington, Stirling

TOWNSHIP OFFICES;
915 Valley Road
Gillette, NJ 07933
(908)647-8000
FAX (908) 647-4150

ZONING BOARD OF ADJUSTMENT
MINUTES OF THE MEETING
January 17, 2017

The Long Hill Zoning Board of Adjustment met for a Regular Meeting/Hearing in the Court Room of the Township of Long Hill Municipal Building located at 915 Valley Road, Gillette, New Jersey.

At 8:00 pm, Chairman Gerecht made the following announcements:

- (1) **Call to Order and Statement of Compliance**
- (2) **Meeting Cut-Off**
- (3) **Electronic Devices**

- (4) **Pledge of Allegiance** – Recited by all in attendance

- (5) **Roll Call** – Planning & Zoning Coordinator Probst called the roll:

Present:	Tom Grosskopf Brian Johnson Michael O’Mullan Jerry Aroneo Vice Chairman Michael Pesce Chairman Ed Gerecht Nancy Probst, Planning & Zoning Coordinator Daniel Bernstein, Esq., Board Attorney Kevin O’Brien, Board Planner Tom Lemanowicz, Board Engineer	Absent:	Richard Keegan
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- (6) **Executive Session** – None.

- (7) **Old Business**

The Board members and the Professionals discussed language added to the proposed resolution regarding payment of invoices. The language will be updated to review at a future meeting; the Board agreed at this time to extend the Professionals contract’s from 2016 through the end of February 2017. Upon motion made and seconded, the following actions were taken:

- Extension of the 2016 contract for Daniel Bernstein, Esq. as Board Attorney through February 2017.
- Extension of the 2016 contract for Kevin O’Brien / Shamrock Enterprises, Ltd. as Board Planner through February 2017.
- Extension of the 2016 contract for Tom Lemanowicz / Remington, Vernick & Arango Engineers as Board Engineer through February 2017.

Upon motion made and seconded, Nancy Probst was appointed as the Planning & Zoning Coordinator and Secretary for the calendar year 2017.

Attorney Bernstein left the meeting at 9:09 pm.

(8) **New Business (9:10)**

Chairman Gerecht noted there are a couple of vacant seats on the Board that they are working to fill as soon as possible, so another educational session in the future might be warranted.

(9) **Miscellaneous** – Educational Session for Board Members

Planner O'Brien gave an overview of what the Zoning Board of Adjustment does, the specifics of a, b, c and d variances including positive and negative criteria, and how the Board handles applications for development.

Engineer Lemanowicz gave an overview of the actual review process of an application prior to it being heard at a schedule hearing in front of the Board.

The oath of office was administered by Planning & Zoning Coordinator/Secretary Probst to Jerry Aroneo.

(10) **Public Comment Period** – None.

(11) **Adjournment** – The Regular Meeting was adjourned at 10:13 pm.

Respectfully submitted,

Debra Coonce

Planning & Zoning Coordinator
(As of December 4, 2017)

Videos of Planning Board meeting(s) are available on the Township website at www.longhillnj.gov. Audio recordings of the meeting(s) are available for purchase by filing an OPRA (Open Public Records Act) request through the Municipal Clerk's office. All documents relating to applications may be examined by the public in the Planning & Zoning Office located in the Township of Long Hill Municipal Building.

